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## Borough of Hawthorne Board of Fire Commissioners

445 Lafayette Avenue, Hawthorne, NJ 07506  
[www.hawthornefire.org](http://www.hawthornefire.org)

### MINUTES OF THE MEETING HELD ON APRIL 4, 2017

BOROUGH CHIEF JOSEPH SPERANZA CALLED THE MEETING TO ORDER AT 7:30 PM, WITH A SALUTE TO THE FLAG AND A RECITAL OF THE PLEDGE OF ALLEGIANCE. A MOMENT OF SILENCE WAS HELD FOR PASSING MEMBER BAY. IN ATTENDANCE AT THIS MEETING WERE, ENGINE COMPANY 1, CAPTAIN JOHN TRIPICCHIO ON BEHALF OF ASST. CHIEF CHRISTOPHER DI BELLA, TOWER COMPANY 2 ASST. CHIEF ANTHONY DIVINCENT, ENGINE COMPANY 3, ASST. CHIEF JOSEPH LONGO, ENGINE COMPANY 4, ASST. CHIEF PETER VAN DER VELDE, AND RESCUE COMPANY 5, ASST. CHIEF BRIAN WARNER.

### MINUTES

THE DEPARTMENTS BILLS WERE READ AS FOLLOWS:

*MOTION(S) TO READ THE MINUTES FROM THE PREVIOUS MEETING WERE MADE BY ASST. CHIEF WARNER AND ASST. CHIEF VAN DER VELDE. ALL IN FAVOR.*

### BILLS:

VOUCHER [2ND QUARTER RENTAL COMPANY 1]	\$ 1,700.00
VOUCHER [2ND QUARTER PHONE COMPANY 1]	\$ 45.00
VOUCHER [2ND QUARTER PHONE CHRISTOPHER DI BELLA]	\$ 30.00
VOUCHER [2ND QUARTER RENTAL COMPANY 2]	\$ 1,700.00
VOUCHER [2ND QUARTER PHONE COMPANY 2]	\$ 45.00
VOUCHER [2ND QUARTER PHONE ANTHONY DIVINCENT]	\$ 30.00
VOUCHER [2ND QUARTER RENTAL COMPANY 3]	\$ 1,700.00
VOUCHER [2ND QUARTER PHONE COMPANY 3]	\$ 45.00
VOUCHER [2ND QUARTER PHONE JOSEPH LONGO]	\$ 30.00
VOUCHER [2ND QUARTER RENTAL COMPANY 4]	\$ 1,700.00
VOUCHER [2ND QUARTER PHONE COMPANY 4]	\$ 45.00
VOUCHER [2ND QUARTER PHONE PETER VAN DER VELDE]	\$ 30.00
VOUCHER [2ND QUARTER PHONE COMPANY 5]	\$ 45.00
VOUCHER [2ND QUARTER PHONE BRIAN WARNER]	\$ 30.00
VOUCHER [2ND QUARTER PHONE JOSEPH SPERANZA]	\$ 30.00
VOUCHER [2ND QUARTER PHONE BERNADETTE FLOWERS]	\$ 30.00
ADVANCED AIR SYSTEMS [2017-2018 GENERATOR MAINTENANCE CONTRACT]	\$ 1,371.61
AAA [(4) THERMAL BATTERIES]	\$ 325.00
IRS [DRAW DOWN REQUEST // GEAR CLEANING]	\$ 500.00
VOUCHER [MARCH STANDBY COMPANY 2]	\$ 114.76
VOUCHER [FEBRUARY & MARCH STANDBY COMPANY 3]	\$ 220.01
VOUCHER [FUEL FOR REPAIR COMMUTE COMPANY 3]	\$ 45.00

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MEADOWLANDS FORD & TRUCK SALES [5-0 POWER STEERING & FUEL IN.]	\$ 1,500.00
<del>CUMMINGS [REPAIRS TO ENGINE COMPANY 1]</del>	<del>\$ 100.00</del>

*\*\*CANCEL CUMMINGS REQUEST / SHOULD BE COVERED UNDER WARRANTY AS PER 401*

**MONTH OF MARCH EXPENSES: \$ 11,411.38**

*MOTION(S) FOR TO APPROVE BILLS WERE MADE BY ASST. CHIEF LONGO AND ASST. CHIEF VAN DER VELDE. ALL IN FAVOR.*

CLERK FLOWERS: THERE ARE NEW PROCEDURES WE WILL BE FOLLOWING AS WE MOVE FORWARD INTO THE 2017 YEAR. IN ADDITION TO BEING INCLUDED IN THE MINUTES, COPIES OF THESE WILL BE PROVIDED TO 5-0 AND EACH ASST. CHIEF TO DISPLAY.

### 2017 GUIDELINES FOR MAKING PURCHASES & REQUESTS:

#### 1. PLACING ORDERS:

A) BOTH CHIEF AND CLERK MUST BE NOTIFIED IN ADVANCE SO THAT A REQUISITION CAN BE SUBMITTED TO THE BOROUGH, AND SO THAT THE REQUEST CAN ACCURATELY BE DOCUMENTED IN THE DEPARTMENT LEDGER. **NO PURCHASES SHOULD BE MADE WITHOUT A P.O. IN PLACE!!**

B) WHEN PURCHASING FROM LOCAL VENDORS ON OUR OPEN-ACCOUNTS, CLEARLY PRINT YOUR NAME AND LINE NUMBER ON THE ORDER FORM, ALONG WITH THE VEHICLE/COMPANY & USE THE ITEM IS BEING PURCHASED FOR. **NO PERSONAL PURCHASES SHOULD BE MADE USING DEPARTMENT ACCOUNTS** - EVEN IF YOU ARE PAYING FOR THE ITEM(S) PRIVATELY.

C) IF YOU CANNOT WAIT FOR A P.O. TO BE IN PLACE BEFORE PURCHASING AN ITEM, AGAIN, NOTIFY THE CHIEF AND CLERK AND WE WILL CONTACT THE BOROUGH TO ASK FOR AN EXPEDITED ORDER. ONLY TO BE UTILIZED FOR IMPORTANT EQUIPMENT AND REPAIRS; WILL BE CLASSIFIED AS AN 'EMERGENCY ORDER'.

D) ORDERS ARE ONLY TO BE PLACED THROUGH VENDORS BY THE BOARD OF FIRE COMMISSIONERS, ONCE APPROVED, AND/OR AN APPOINTED OFFICER. **NO MEMBERS SHOULD BE CONTACTING OUR VENDORS IN REGARDS TO OUR ACCOUNT(S);** OUR VENDORS HAVE BEEN NOTIFIED AND PROVIDED A LIST OF APPROVED CONTACTS.

#### 2. ORDER/GEAR REQUESTS:

A) IN ADDITION TO BEING LISTED IN YOUR CHIEF'S REPORTS, PLEASE HAVE A SEPARATE DOCUMENT WITH JUST YOUR EQUIPMENT REQUESTS.

B) A BINDER HAS BEEN PLACED IN THE CLERK'S OFFICE TITLED 'GEAR/EQUIPMENT REQUESTS' WHICH INCLUDES FORMS FOR ADDITIONAL REQUESTS POST FIRE BOARD. THIS WILL BE CHECKED WEEKLY BY THE CHIEF AND/OR CLERK. ALL REQUESTS MADE AT FIRE BOARD WILL BE DISPLAYED IN THIS BOOK AS WELL TO ENSURE NO DUPLICATES. ONCE REVIEWED BY THE



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CHIEF/CLERK, THE STATUS OF THE ORDER WILL BE RECORDED ON THE FORM AS TO WHETHER IT WAS DENIED/APPROVED/PENDING/COMPLETED.

### 3. TRAINING/COURSE REQUESTS:

A) IF YOU OR A MEMBER HAS AN INTEREST IN SPECIAL TRAINING, PLEASE NOTIFY YOUR OFFICERS OF YOUR INTEREST. PLEASE DO NOT TAKE IT UPON YOURSELF TO CONTACT INSTRUCTORS AND VENDORS. THE REQUEST/INFORMATION WILL BE BROUGHT TO THE ATTENTION OF THE BOARD OF FIRE COMMISSIONERS WHO WILL THEN REVIEW AND PERFORM THOROUGH RESEARCH AND MAKE A DETERMINATION FROM THERE. THESE FINDING WILL BE PRESENTED AND DISCUSSED AT THE UPCOMING FIRE BOARD AND/OR DEPARTMENT MEETING.

### 4. REIMBURSEMENTS & VOUCHERS:

A) GOOD & WELFARE CHECKS WILL **NO LONGER** BE ISSUED FOR REIMBURSEMENTS. ALL REIMBURSEMENT REQUESTS **MUST** BE SUBMITTED TO THE BOROUGH THROUGH A VOUCHER (APPROX. 3-4 WEEK TURNOVER).

B) DEPARTMENT ST-5 FORMS HAVE BEEN PROVIDED TO ALL 5 COMPANIES. THESE FORMS ARE TO BE USED FOR NEW VENDORS TO AVOID PAYING SALES TAX. THE BOROUGH WILL NOT REIMBURSE YOU THE SALES TAX, NOR WILL THE DEPARTMENT.

C) ALL RECEIPTS ARE TO BE SUBMITTED TO THE BOROUGH VIA VOUCHER WITHIN 30 DAYS OF THE PURCHASE. RECEIPTS MUST BE ORIGINALS AND ITEMIZED OR THEY WILL NOT BE ACCEPTED. PLEASE HAVE YOUR RECEIPTS TO THE CLERK WITHIN THIS TIMEFRAME.

### 3. GOOD & WELFARE ACCOUNT:

A) DUE TO RECENT LOSSES TO OUR G&W ACCOUNT, THIS ACCOUNT WILL NO LONGER BE USED TO COVER APPARATUS/EQUIPMENT REPAIRS IN HOPES OF 'SAVING THE BOROUGH' MONEY. THE INDIVIDUAL COMPANY CAN FRONT THE COST THROUGH THEIR PRIVATE FUNDS AND WILL FOLLOW THE VOUCHER SYSTEM. SAME RULES APPLY AS STATED ABOVE IN 'REIMBURSEMENTS & VOUCHERS'.

CHIEF SPERANZA: UPDATE ON THE REIMBURSEMENT FOR THE REPAIRS TO ENGINE 4, IT LOOKS LIKE WE WILL BE IN-FACT RECEIVING THIS BACK FROM THE BOROUGH AFTER FURTHER DOCUMENTATION FROM ASST. CHIEF VAN DER VELDE WAS SUBMITTED TO THE BOROUGH.

### **COMMUNICATIONS:**

- LETTER FROM FF ANDREW SKAE OF COMPANY 2 REQUESTING A 3-MONTH LOA FROM MAY 1, 2017 - JULY 31, 2017, AS HE HAS BEEN HIRED ON BY THE NORTH WILDWOOD POLICE DEPARTMENT AS A SPECIAL LAW ENFORCEMENT OFFICE CLASS II FOR THE SUMMER SEASON.



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*MOTION(S) TO APPROVE LOA WERE MADE BY ASST. CHIEF LONGO AND ASST. CHIEF WARNER. ALL IN FAVOR*

- LETTER FROM FF JEFF HACKMAN OF COMPANY 3 REQUESTING AN ADDITIONAL 3-MONTH LOA FROM MARCH 31, 2017 - JUNE 31, 2017. \*\*LATE REQUEST

*MOTION(S) TO APPROVE LOA WERE MADE BY ASST. CHIEF LONGO AND ASST. CHIEF WARNER. ALL IN FAVOR*

- LETTER FROM FF JOSEPH GAGLIONE OF COMPANY 5 REQUESTING A 3-MONTH LOA FROM APRIL 3, 2017 - JULY 3, 2017.

*MOTION(S) TO APPROVE LOA WERE MADE BY ASST. CHIEF LONGO AND ASST. CHIEF WARNER. ALL IN FAVOR*

- LETTER RECEIVED FROM JOHN UNDERFER, THE DIRECTOR AT CAMPGAW MOUNTAIN, THANKING THE DEPARTMENT FOR THEIR RECENT VENTURE AT THEIR RESORT.

### COMPANY REPORTS:

#### ENGINE COMPANY #1

CAPTAIN TRIPICCHIO ON BEHALF OF ASST. CHIEF DiBELLA REPORTED FOR THE MONTH OF MARCH 2017, COMPANY #1 RESPONDED TO: 22 BOX ALARMS, 2 STILL ALARM(S), 0 RADIO ALARM(S), 1 STANDBY(S), AND HELD ONE 1 DRILL(S), FOR A TOTAL OF 26 ALARMS. IN ADDITION, HELD 3 TRAINING(S).

ENGINE 1 REMAINS OOS. APPARATUS IS STILL IN NEWARK AT CUMMINGS SERVICE CENTER.

ENGINE 1 RECEIVED NEW TIC BATTERY. MEMBERS ARE ASKING THAT 58 BE UTILIZED TO TRANSPORT EQUIPMENT TO SCENE WHEN APPARATUS IS OOS. 2 PAGERS HAVE BEEN HANDED IN THIS EVENING FOR REPAIR.

HAS THE DEPARTMENT AUDIT BEEN COMPLETED? ENGINE 1 IS SUBMITTING A BILL FOR \$170.03 FOR ITEMS PURCHASED FOR THE SNOW STORM STANDBY ON MARCH 13, 2017.

FF'S MALANDRINO AND KENNEDY REMAIN OUT ON MEDICAL LOA.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

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CLERK FLOWERS NOTE: RECEIVED (3) PHYSICAL QUOTES FOR EQUIPMENT REQUESTS. **STANDBY RECEIPT NOT RECEIVED.**

CHIEF SPERANZA: AUDIT WAS HELD ON MARCH 27, 2017. UNFORTUNATELY, THERE WAS NO ATTENDANCE AND IT WILL HAVE TO BE RESCHEDULED AT THE FIRE CLERK'S CONVENIENCE.

CAPTAIN TRIPICCHIO: A REQUEST WAS SUBMITTED REQUESTING AN EXTENSION TO MARCH, BUT NOT DATE LISTED.

CHIEF SPERANZA: CORRECT. A LETTER WAS DISTRIBUTED TO EACH COMPANY TO VOTE ON AN EXTENSION. THE COMPANY VOTES WERE 3/5 TO MOVE FROM FEBRUARY TO MARCH.

CAPTAIN TRIPICCHIO: THERE IS NO SET DATE FOR AN UPCOMING AUDIT?

CLERK FLOWERS: WE HAVE YET TO RESCHEDULE A NEW DATE DUE TO IT BEING TAX SEASON. OUR ACCOUNT RECORDS ARE BEING SUBMITTED TO THE ACCOUNT FOR OUR 2016 FILINGS. ONCE I HAVE RECEIVED OUR DOCUMENTATION BACK, WE WILL MOVE FORWARD WITH NOTIFYING THE COMMITTEE OF THE DATE. DISCUSSION ABOUT THE MARCH AUDIT WAS BROUGHT UP AT THE LAST FIRE BOARD MEETING AND WAS SET TO BE THE 4TH WEEK IN MARCH SINCE 5-0 WAS AWAY THE 3RD WEEK.

### TOWER COMPANY #2

ASST. CHIEF DIVINCENT FOR THE MONTH OF MARCH 2017, COMPANY #2 RESPONDED TO: 18 BOX ALARMS, 5 STILL ALARM(S), 0 MUTUAL AID RESPONSE(S), 0 CHIEF'S CALL(S), 0 RADIO ALARMS, 1 STANDBY(S), AND HELD 1 DRILL(S) FOR A TOTAL OF 25 ALARMS IN ADDITION, HELD 1 TRAINING(S).

THE COMPRESSOR WAS REPAIRED BY SCALES COMPANY; HORNS ARE BACK IN-SERVICE. STILL WAITING FOR 10-75 TO REPLACE OUR REAR LIGHT BAR THAT WAS DAMAGED IN THE MVA.

FF ANDREW SKAE REQUESTED A 3-MONTH LOA FROM MAY 1, 2017 - JULY 31, 2017 DUE TO STARTING A NEW JOB AS A SPECIAL IN NORTH WILDWOOD FOR THE SUMMER.

ALL MEMBERS COMPLETED THE MASK FIT-TEST ON MARCH 20, 2017.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

CHIEF SPERANZA: HAS STEVE REACHED OUT TO YOU REGARDING?

ASST. CHIEF DIVINCENT: HE HAS NOT... HE HAS MY CONTACT INFORMATION.

CHIEF SPERANZA: I WILL REACH OUT TO HIM TOMORROW.

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### ENGINE COMPANY #3

ASST. CHIEF JOSEPH LONGO REPORTED THAT FOR THE MONTH OF MARCH 2017, COMPANY #3 RESPONDED TO: 20 BOX ALARMS, 0 RADIO ALARM(S), 3 STILL ALARM(S), (0) MUTUAL AID RESPONSE(S), 1 STANDBYS, AND 1 DRILL(S) FOR A TOTAL OF 25 ALARMS. IN ADDITION, HELD 2 TRAINING(S).

3RD PHASE OF ENGINE SERVICE WAS COMPLETED ON MARCH 23, 2017; EES REPLACED PRESSURE SENSOR ON CROSSLAY #1; PRESSURE TESTED GREEN. AT THE BRUSH FIRE ON MARCH 2, 2017 AT 17 TONIA TERRACE, ENGINE 3 WAS EXPERIENCING FALSE READINGS ON BOTH INTAKE AND DISCHARGE GAUGES OF 100 PSI. ENGINE NEEDS TO BE LOOKED AT. CO. 3 WILL WAIT TO SCHEDULE REPAIR UNTIL ENGINE 1 IS BACK IN SERVICE AND WILL TALK WITH FIRE CLERK FOR REPAIR PO.

ENGINE 3 HAS HANDED IN STANDBY RECEIPTS FOR THE RECENT SNOW STORM(S), ALONG WITH ENGINE 3 INVOICES FOR RECENT REPAIRS TO THE FIRE CLERK.

INJURY REPORTS FOR FF'S MASSEY AND BAKKER WERE SUBMITTED TO THE COMPLIANCE OFFICER, JEN SKULLY. FF MASSEY IS ON RESTRICTIVE DUTY; FF BAKKER IS BACK ON ACTIVE DUTY. FIT TESTS FOR SCBA MASKS FOR CO. 3 WERE COMPLETED ON MARCH 27, 2017. A LETTER FOR AN EXTENDED LOA FOR AN ADDITIONAL 3-MOths WAS RECEIVED FROM FF JEFF HACKMAN; THIS BEING HIS SECOND LETTER OF REQUEST.

I WOULD LIKE TO THANK ALL FIREFIGHTERS WHO HELPED AT THE GRAND AVENUE FIRE. GREAT JOB AND THANK YOU FOR YOUR HARD WORK AND SUPPORT.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

### ENGINE COMPANY #4

ASST. CHIEF PETER VAN DER VELDE, REPORTED FOR THE MONTH OF MARCH 2017, COMPANY #4 RESPONDED TO: 22 BOX ALARMS, 3 STILL ALARM(S), 6 MUTUAL AID RESPONSE(S), 0 RADIO ALARM(S), 1 DRILL(S), 1 STANDBY(S), FOR A TOTAL OF 33 ALARMS. IN ADDITION, HELD 0 TRAINING(S).

ENGINE 4 RECEIVED 1 OF 2 TIC BATTERIES FROM OUR REQUEST, 1 SET OF GLOVES, AND 1 SET OF NEW BOOTS. WE ARE REQUESTING 1 MIC FOR DRIVERS PORTABLE. STATUS OF OUR PUMP SERVICE? ALSO, CHAINS WERE PURCHASED FOR OUR APPARATUS FOR THE LAST SNOW STORM; PURCHASED AT SUPERIOR. A BILL FOR THE CHAINS WILL BE SUBMITTED TO THE FIRE CLERK FOR REIMBURSEMENT.

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MARK WALKER IS ON MEDICAL LOA UNTIL APRIL 10, 2017. ENGINE 4 COMPLETED MASK FIT TESTING LAST MONDAY BY USING GLEN ROCK'S TEST COMPUTER. ALL RESULTS WILL BE FORWARDED FOR RECORD KEEPING.

RECEIPTS FOR FOOD FROM THE RECENT STANDBY HAVE BEEN TURNED IN TO THE FIRE CLERK.

LASTLY, I WOULD LIKE TO THANK AND SAY GREAT JOB TO THE FIREFIGHTERS AT THE RECENT CONDO FIRE.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

CHIEF SPERANZA: YOUR PUMP MAINTENANCE IS SCHEDULED FOR APRIL 17, 2017 AT THE FIRE HOUSE. THE ONLY WAY THIS WILL CHANGE IS IF ANOTHER ENGINE GOES OOS FOR REPAIRS. WE WILL TRY AND AVOID RESCHEDULING.

### RESCUE COMPANY #5

ASST. CHIEF WARNER REPORTED FOR THE MONTH OF JANUARY 2017 COMPANY #5 RESPONDED TO: 24 BOX ALARM(S), 0 STILL ALARM(S), 0 RADIO ALARM(S), 1 STANDBY(S), 3 DRILL(S) FOR A TOTAL OF 28 ALARMS. IN ADDITION, HELD 0 TRAINING(S).

REQUESTING 2 NEW PAIRS OF LEATHER BOOTS, SIZE(S) 10 AND 13.

LOA REQUEST HAS BEEN RECEIVED FROM FF JOSEPH GAGLIONE. RESCUE 5 MEMBERS HAVE COMPLETED FIT TESTING.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

### BOROUGH CHIEF SPERANZA'S REPORT:

THE DEPARTMENT'S FINANCE MEETING WHERE OUR BUDGET REQUESTS WERE PRESENTED WAS HELD LAST WEEK. THANK YOU, ASST. CHIEF LONGO, AND CLERK FLOWERS FOR YOUR ATTENDANCE. THE DEPARTMENT, AGAIN, HAS REDUCED THE ANNUAL BUDGET EXPENDITURE. SOME ITEMS THAT WE ARE HOPEFUL TO BE APPROVED FOR ARE AS FOLLOWS:

1. RADIO CONSOLE FOR HQ
2. FAN FOR RESCUE
3. CAMERA FOR TOWER
4. CHIEF'S CAR
5. MISC. TOOLS AS REQUESTED BY EACH COMPANY

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### 6. CLOTHING ALLOWANCE INCREASE

PROPOSED BOND(S) TO BE PRESENTED TO FINANCE:

1. TOWER 2
2. ENGINE 3

WE WILL INFORM OUR MEMBERSHIP AFTER SUCCESSFUL INTRODUCTION OF THE BUDGET HAS BEEN COMMITTED TO BY THE COUNCIL.

MEMORIAL DAY PARADE IS SET FOR **MAY 29, 2017**. PARADE IS PROMPTLY AT 1:30PM, WITH ASSEMBLY STARTING AT 12:30PM. LINEUP HAS CHANGED AS PER OUR REQUEST LAST YEAR/4TH DIVISION. *FLYER WILL BE PLACED IN ASST. CHIEF'S BOX.*

FIREFIGHTER I COURSE IS SET TO START ON JULY 18, 2017 - NOVEMBER 5, 2017 AT THE PASSAIC COUNTY FIRE ACADEMY. *FLYER WILL BE PLACED IN ASST. CHIEF'S BOX.*

FIRE OFFICER 1 & 2 IS SET TO START ON SEPTEMBER 18, 2017 - OCTOBER 25, 2017 AT THE PASSAIC COUNTY FIRE ACADEMY. *FLYER WILL BE PLACED IN ASST. CHIEF'S BOX.*

COUNTY HAS ADOPTED AN APPARATUS OOS PROCEDURE. BASICALLY, WHEN AN APPARATUS IS OOS I WILL NOTIFY THE COUNTY COORDINATOR THAT WE ARE DOWN AN APPARATUS. CURRENTLY WE ARE DOWN 4 LADDERS IN THE COUNTY WHICH MEANS THERE IS A GOOD POSSIBILITY THAT OUR LADDER TRUCK WILL BE NEEDED TO ASSIST IN MUTUAL AID. *FLYER WILL BE PLACED IN ASST. CHIEF'S BOX.*

PASSAIC COUNTY MUTUAL AID MEETING WAS HELD ON THE MARCH 16, 2017. PSE&G REPRESENTATIVE JOHN LEWIS WILL BE LOOKING INTO HAVING PSE&G GRANT THE DEPARTMENT EITHER CO METERS OR DETECTORS.

PROTOCOLS BEING ISSUED AND WILL INCLUDE RUNAWAY BOILERS, CO CALLS AND GAS LEAKS ENDORSED BY THE DIVISION OF FIRE. PROTOCOLS WILL BE DISCUSSED AND DISTRIBUTED TO OFFICERS.

QUESTIONS ASKED BY US AND THE OTHER DEPARTMENTS PERTAINING TO REMOVAL OF ELECTRIC METERS AND GAS SERVICE. IT WAS EXPLAINED AS TO AVOID FURTHER POTENTIAL, BUT ALSO REQUIRE CODE OFFICIALS TO FOLLOW-THROUGH ON THE COMPLETION OF THE REPAIR. IT GUARANTEES INSPECTION PROCESS IS COMPLETED BY LOCAL OFFICIALS.

MODIFIED GAS REGULATORS IN HOMES WILL INCLUDE RELIEF VALVE TO THE EXTERIOR. ODOR OF GAS CALLS CAN BE CAUSED BY THIS ESPECIALLY ON THE EXTERIOR.

PASSAIC COUNTY MUTUAL AID BEEFSTEAK IN BLOOMINGDALE IS SCHEDULED FOR OCTOBER 14, 2017.



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TASK FORCE, THE COUNTY HAS BEGUN AND WILL BUILD FURTHER INTO TASK FOR USE FOR MUTUAL AID RESPONSE. THIS WILL HAVE SOME CHANGES IN OUR OLD RESPONSE. THE COORDINATOR WILL ATTEMPT TO MAINTAIN A 4-HOUR WINDOW FOR STANDBY'S, UNLESS ACTIVITY ENGAGED IN FIRE SUPPRESSION.

ALL BUT ONE TOWN HAS COMMITTED THEIR MUTUAL AID PLANS TO THE STATE; THE LONE TOWN HAS UNTIL MARCH 22, 2017 OR WILL FACE FINES OF \$1,000.00 PER DAY.

THE NEXT PASSAIC COUNTY MUTUAL AID MEETING IS SCHEDULED FOR MAY 18, 2017 IN WANAQUE.

I AM GOING TO LOOK INTO THIS, BUT NOT SURE IT IS SUITABLE FOR OUR AREA; THERE IS A COMPANY THAT DOES LIVE BURNS AND PERMITS. WE WILL INQUIRE IF THIS IS SOMETHING THAT WE ARE ABLE TO DO AND IF IT IS PERMITTABLE IN THE STATE OF NJ.

SIDE-BY-SIDE GRANT HAS BEEN AWARDED AGAIN FOR THE LIVE BURN DEMO PRESENTED AT HAWTHORNE DAY 2016. IT IS A \$1,000.00 GRANT.

PASSAIC VALLEY HOSE COMPANY NO. 2 IS HAVING A 2017 FOOD TRUCK FESTIVAL ON MAY 6, 2017. *FLYER WILL BE PLACED IN ASST. CHIEF'S BOX.*

PLEURAL MESOTHELIOMA CENTER REACHED OUT TO US AND IS INTERESTED IN SPEAKING WITH US ABOUT AWARENESS OF LUNG-RELATED DISEASES, SUCH AS LUNG CANCER AND MESOTHELIOMA. THIS WILL BE DISCUSSED WITH THE OFFICERS.

OUR PASSAIC COUNTY CHAPLAIN REVEREND VANDERWALL WILL BE RETIRING. THERE IS A CAMPUS MINISTRY CELEBRATION FOR HIS 45 YEARS OF SERVICE HELD ON **APRIL 23, 2017** AT 3:00PM. EVENT WILL BE HOSTED AT THE MIDLAND PARK CHRISTIAN REFORM CHURCH. THIS WILL BE A FULL DRESS UNIFORM EVENT AND I WILL BE DISCUSSING WITH THE BOARD ABOUT PURCHASING A PARTING GIFT FOR HIS CONTINUOUS SERVICE TO OUR DEPARTMENT. WE WILL BE LOOKING TO PUT IN FOR A PO VS. PAYMENT FROM OUR G&W ACCOUNT.

**APRIL 22, 2017** I AM REQUESTING THAT 1 APPARATUS STAGE AT THE COUNTY PARK FOR THEIR 5K RUN. IT IS FOR AWARENESS OF WOMEN'S ASSAULT.

LEADERSHIP CAMP DATES HAVE BEEN RELEASED. I WILL GET THESE DATES TO THE ASST. CHIEF'S.

JEN SKULLY WOULD LIKE TO EXTEND THE INVITATION TO OUR ASST. CHIEFS WHO MAY BE INTERESTED IN ATTENDING THE SAFETY MEETINGS. THESE ARE HELD AT 9:30AM ON A TUESDAY.

TENTATIVE DATE RIGHT NOW FOR **APRIL 18, 2017 @ 6:30PM** WITH ASST. CHIEF'S AND MAYORS.

TO AVOID FURTHER CONFUSION, DO NOT CALL IN A X-COMPANY.

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### COMMITTEES:

#### COMMUNICATION DIVISION:

MEMBERS OF THE COMMUNICATIONS DIVISION REPORTED THAT FOR THE MONTH OF JANUARY 2017, COMMUNICATIONS DIVISION RESPONDED TO: 0 ALARMS, 29 RADIO ALARM(S), 0 STILL ALARM(S), 0 STANDBYS, AND 0 DRILL(S) FOR A TOTAL OF 20 ALARMS. IN ADDITION, HELD 0 TRAINING(S).

THE COMPUTER RECORDING EQUIPMENT IN THE RADIO ROOM AND FIELDCOMM ARE IN WORKING ORDER AS OF MARCH 31, 2017, WITH THE EXCEPTION OF 1 VHF RADIO OUT FOR REPLACE/REPLACEMENT. ALSO, IN 57, WE HAVE 1 BROKEN TELESCOPING LADDER THAT NEEDS TO BE REPLACED.

WITH THE ABOVE NOTED EXCEPTIONS, ALL EQUIPMENT AND MEMBERS ARE IN GOOD WORKING ORDER.

CHIEF SPERANZA: WE RECEIVED A COMPLAINT FROM THE HAWTHORNE PD REGARDING THE APPARATUS RESPONDING TO GRAND AVENUE. SOMEONE BLEW THROUGH RED LIGHTS? PLEASE GET BACK TO ME TO WHOM WAS DRIVING THE VEHICLE FOR THIS CALL.

#### FIRE PREVENTION:

CHIEF SPERANZA: NOTHING TO REPORT AT THE MOMENT OTHER THAN A REVIEW REQUEST FOR THE ROYAL AVENUE PROJECT. ONCE I HAVE FURTHER INFORMATION REGARDING I WILL SCHEDULE AN OFFICERS MEETING TO DISCUSS.

#### LADIES AUXILIARY:

SHARON ABOOD: IT IS REQUESTED THAT EACH FIRE HOUSE DO THEIR BEST TO PLEASE TRY AND SELL AS MANY TICKETS AS POSSIBLE. THERE ARE STILL MANY TICKETS AVAILABLE FOR PURCHASE AND THE DATE IS CLOSING.

FRIDAY, APRIL 14, 2017

THE HAWTHORNE BOYS AND GIRLS CLUB  
150 MAITLAND AVENUE  
HAWTHORNE, NEW JERSEY 07506

5:30PM - TAKE OUT  
6:30PM - EAT IN

#### TICKET PRICES:

CORE STATEMENT

Page

Volunteers providing a professional service in  
Fire Protection, Rescue Services and Fire Prevention  
To the citizens of Hawthorne.

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Chief Joseph Speranza  
973.423.5550 Office  
973.423.5089 Fax



Clerk Lindsay Flowers  
973.423.2536 Office  
973.423.5089 Fax

## Borough of Hawthorne Board of Fire Commissioners

445 Lafayette Avenue, Hawthorne, NJ 07506  
[www.hawthornefire.org](http://www.hawthornefire.org)

ADULTS \$15.00 EACH  
CHILDREN UNDER 12 \$8.00 EACH

FOR MORE INFORMATION OR FOR TICKETS, PLEASE CONTACT DOT GEIER @ (973) 423-2399

JUNIOR FF'S (EXPLORER PROGRAM): NO REPORT AT THIS TIME.

IN SCHOOL PROGRAM: NO REPORT AT THIS TIME.

HAWTHORNE DAY: NO REPORT AT THIS TIME.

100<sup>TH</sup> ANNIVERSARY: NO REPORT AT THIS TIME.

### ORDINANCE COMMITTEE:

#### TRAINING CENTER:

ASST. CHIEF LONGO: A MEETING WITH AAA AND DOWNES CARPENTER AND WELDER HAS BEEN SCHEDULED FOR THIS FRIDAY. WE WILL BE REVIEWING THE 3RD FLOOR AND MAPPING OUT PLANNING FROM THERE. ONCE I HAVE A PROGRESS REPORT, I WILL REPORT FROM THERE.

SAFETY OFFICERS: NO REPORT AT THIS TIME.

#### EXEMPT/ RELIEF:

EX-CHIEF TAMBURRO: THE NEXT MEETING(S) WILL BE HELD ON APRIL 13, 2017 AT ENGINE 1. EXEMPT MEETING WILL BE AT 7:30PM, FOLLOWED BY THE RELIEF MEETING AT 8:00PM.

WEBSITE: NO REPORT AT THIS TIME.

### OLD BUSINESS:

#### COMPANY 1:

CAPTAIN TRIPICCHIO: STATUS OF WATER CAN?

CHIEF SPERANZA: AAA WILL BE DELIVERING ONE ON THURSDAY TO PREVENT FURTHER DELAY. THE SECOND WILL BE COMING THROUGH ALL HANDS FIRE.

CAPTAIN TRIPICCHIO: THE HOSE ORDER?

CHIEF SPERANZA: I RECEIVED A CONFIRMATION TODAY WITH AN EXPECTED SHIP DATE OF APRIL 26, 2017.

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CAPTAIN TRIPICCHIO: LOW-BAND RADIO? WE RAN INTO AN ISSUE IN PROSPECT PARK AND HAD TO USE ONE OF THEIR RADIOS.

CHIEF SPERANZA: THEY ARE HARD TO GET AHOLD OF AT THE MOMENT, BUT WE WILL LOOK INTO RETROFITTING ONE OR PURCHASING ONE ELSEWHERE.

COMPANY 2: NO REPORT AT THIS TIME.

### COMPANY 3:

ASST. CHIEF LONGO: ANY WORD ON OUR TIC CAMERA? WE HAVE BEEN WITHOUT IT FOR SOME TIME NOW.

CHIEF SPERANZA: I WILL CHECK-IN ON THE STATUS OF THIS. I'M ALMOST CERTAIN IT WENT BACK TO THE FACTORY FOR REPAIR.

ASST. CHIEF LONGO: WHAT ABOUT THE ROAD FLARES WE NEEDED REPLACED?

CAPTAIN TRIPICCHIO: WE NEED REPLACEMENTS AS WELL.

CHIEF SPERANZA: I WILL FOLLOW-UP REGARDING.

### COMPANY 4:

ASST. CHIEF VAN DER VELDE: STATUS OF PONY LENGTHS?

CHIEF SPERANZA: I RECEIVED A CONFIRMATION TODAY FROM AAA WITH AN EXPECTED SHIP DATE OF APRIL 26, 2017. PLEASE ALLOW AN ADDITIONAL FEW DAYS FOR TRANSIT.

COMPANY 5: NO REPORT AT THIS TIME.

CHIEF'S REPORT: NO REPORT AT THIS TIME.

## NEW BUSINESS:

### OATH OF OFFICE:

### COMPANY 1:

CAPTAIN TRIPICCHIO: REQUESTING 2 NEW SPANNER WRENCHES WITH GAS SHUT OFF, 1 FIRE HOOK UNLIMITED CAN HARNESS, AND 1 HOSE BAG KIT.

CHIEF SPERANZA: CAN WE REQUEST FOR TO SAMPLE OF THE HOSE BAG BEFORE PURCHASING?

CAPTAIN TRIPICCHIO: WE CAN LOOK INTO IT. IF THE NEW SPANNER WRENCHES AND HOSE BAGS WORK OUT, WE CAN GET THEM FOR EACH COMPANY. WE WILL PASS THEM AROUND ONCE PURCHASED SO EVERYONE CAN GET A FEEL FOR THEM.

COMPANY 2: NO REPORT AT THIS TIME.

### COMPANY 3:

ASST. CHIEF LONGO: REQUESTING A NEW MEDICAL BAG FOR THE APPARATUS.

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CLERK FLOWERS: I WILL LOOK INTO PURCHASING ONE FOR THE COMPANY, ALONG WITH GETTING SUPPLIES DONATED FROM THE HVAC; HVAC AGREED TO DONATE SUPPLIES FOR THE TRAINING CENTER.

COMPANY 4: NO REPORT THIS TIME.

COMPANY 5: NO REPORT AT THIS TIME.

CHIEF'S REPORT: NO REPORT AT THIS TIME.

### GOOD & WELFARE:

#### COMPANY 1:

CAPTAIN TRIPICCHIO: FF'S MALANDRINO AND KENNEDY ARE OUT ON MEDICAL LOA.

COMPANY 2: ALL MEMBERS AND EQUIPMENT ARE GOOD AND IN WORKING ORDER.

COMPANY 3: ALL MEMBERS AND EQUIPMENT ARE GOOD AND IN WORKING ORDER.

COMPANY 4: ALL MEMBERS AND EQUIPMENT ARE GOOD AND IN WORKING ORDER.

COMPANY 5: ALL MEMBERS AND EQUIPMENT ARE GOOD AND IN WORKING ORDER.

**CHIEF SPERANZA TEMPORARILY CLOSED THE FIRE BOARD SESSION AND OPENED THE MEETING TO PUBLIC.**

EX-ASST. CHIEF SCOTT GEIER: THE 100TH ANNIVERSARY ACCOUNT WAS CLOSED AND WE RECEIVED A CHECK BACK IN THE AMOUNT OF \$19.61. THE CHECK HAS BEEN PROVIDED TO THE FIRE CLERK.

CHIEF SPERANZA: WOULD BE LIKE TO DEPOSIT THIS IN THE FUND DRIVE OR G&W ACCOUNT?

EX-ASST. CHIEF SCOTT GEIER: G&W ACCOUNT IS FINE.

BOARD OF FIRE COMMISSIONERS: CONFIRMED THAT THE BALANCE WILL BE DEPOSITED INTO THE G&W ACCOUNT.

EX-CHIEF TAMBURRO: THE MUTUAL AID CALLS FOR OVER 4 HOURS.

CHIEF SPERANZA: CHIEFS ARE SUPPOSED TO UPHOLD IT.

EX-CHIEF TAMBURRO: I KNOW YOU ARE SUPPOSED TO RESPOND TO THE SCENE, ARE YOU ABLE TO LEAVE AND COME BACK?

CHIEF SPERANZA: NO.

EX-CHIEF TAMBURRO: WHEN YOUR RELEASED FROM THE SCENE, YOU SHOULD BE RELEASED TO YOUR OWN QUARTERS. NOT TO COME BACK AND COVER FOR THEM.

CHIEF SPERANZA: AGREED.

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EX-CHIEF TAMBURRO: THE RECENT FIRE DOWN THE STREET, GOOD JOB TO ASST. CHIEF LONGO FOR HIS QUICK REACTION.

CHIEF SPERANZA: THE DISPATCH NEVER BACKFILLED THE COMPANIES.

EX-CHIEF TAMBURRO: WAGNER PLACE GAS LEAK, DISPATCH NEVER CALLED FOR THE FIRE DEPARTMENT.

CHIEF SPERANZA: WE WILL BE ADDRESSING THE DISPATCH ISSUES WITH THE MAYOR WITH THE BOARD MEMBERS.

KEVIN FOLEY, SR.: WHEN WAS THE AUDIT DATE?

CHIEF SPERANZA: IT WAS HELD ON THE 27TH OF MARCH.

KEVIN FOLEY, SR.: WERE PEOPLE NOTIFIED OF THIS MEETING? WE WEREN'T AWARE OF IT.

CLERK FLOWERS: IT WAS BROUGHT UP AND DISCUSSED AT THE LAST FIRE BOARD MEETING ALONG WITH BEING DOCUMENTED IN THE MINUTES.

KEVIN FOLEY, SR.: HAVE YOU SET A SECONDARY DATE?

CLERK FLOWERS: A DATE IS NOT SET AS OF YET. OUR DEPARTMENT DOCUMENTS ARE BEING TURNED INTO OUR ACCOUNTANT FOR END OF YEAR FILINGS. ONCE WE HAVE THE DOCUMENTATION BACK, A SECONDARY DATE WILL BE SET.

CHIEF SPERANZA: WE WILL PICK A DATE ONCE WE HAVE THE DOCUMENTS BACK FROM THE ACCOUNTANT. YOU WILL SEE WHEN THE AUDIT IS DONE THAT ALL THE PAPERWORK IS IN ORDER.

CHIEF SPERANZA: ASST. CHIEF VAN DER VELDE WENT TO THE BOROUGH AND CORRECTED THE ISSUE WITH THE REIMBURSEMENT FOR THE GOOD AND WELFARE. WE ARE EXPECTING TO GET A FULL REIMBURSEMENT FOR THE REPAIRS ON ENGINE 4.

LT. GERRY FLANNIGAN: IT WAS A LITTLE CONFUSING WITH THE RECENT APPARATUS OOS.

CAPTAIN TRIPICCHIO: PROCEDURES WERE FOLLOWED WHEN CALLING IN AND OUT OF SERVICE. UNIT 58 HAS BEEN REFERRED TO UNIT 1X WHEN APPARATUS IS OOS.

CHIEF SPERANZA: WHEN WE GET A NEW CHIEF'S TRUCK THE OLD 5-0 WILL BE UTILIZED TO COVER WHEN APPARATUS' ARE OOS.

DOT GEIER: CAN THE LADIES AUXILIARY GET COPIES OF THE ST-5?

CLERK FLOWERS: WE WILL PROVIDE YOU WITH COPIES AS WELL.

KEVIN FOLEY, SR.: FOR THE TIME BEING WHY CAN'T WE USE UNIT 58 WHEN THE APPARATUS IS OOS.

CHIEF SPERANZA: WE HAVE HAD ISSUES IN THE PAST WITH MEMBERS RIDING IN THE BACK OF THE VEHICLE, IT IS NOT TO BE UTILIZED IN SUCH A WAY. IT IS ONLY CAPABLE FOR CARRYING TWO MEMBERS AND THE SPECIAL EQUIPMENT IN THE BACK.

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EX-ASST. CHIEF NELSON: WE SHOULD CONSIDER, WHEN IT'S TIME TO REPLACE ENGINE 4, KEEPING AND USING THE OLD ENGINE 4 FOR WHEN APPARATUS' ARE OOS. IT IS THE MOST LOGICAL PIECE OF EQUIPMENT TO KEEP AND UTILIZE FOR INSTANCES AS SUCH.

CHIEF SPERANZA: IT IS AN OPTION THAT WE CAN BRING TO THE BOROUGH FOR CONSIDERATION.

KEVIN FOLEY, SR.: ARE WE DOING COIN DRIVES THIS YEAR?

GEORGE DEGROOT: THE SPRING/SUMMER SLOTS ARE FULL, SO WE ARE LOOKING INTO THE FALL.

CHIEF SPERANZA: AS CONFIRMED BY THE BOARD, WE ARE LOOKING AT OCTOBER 14TH FOR THE COIN DRIVE. ALSO, WE ARE CONSIDERING PUTTING OUT DONATION BUCKETS FOR THE LIVE BURN DEMO AT HAWTHORNE DAY.

**CHIEF SPERANZA CLOSED THE FIRE BOARD SESSION TO THE PUBLIC AND REOPENED TO BOARD.**

**CHIEF SPERANZA CLOSED THE FIRE BOARD SESSION TO THE PUBLIC.**

A MOTION OF ADJOURNMENT WAS MADE CAPTAIN TRIPICCHIO AND SECONDED BY ASST. CHIEF WARNER.

RESPECTFULLY SUBMITTED,  
**LINDSAY FLOWERS**  
BOARD SECRETARY