



## Environmental Commission-Green Team Minutes April 6, 2017

Call to Order: Rayna Laiosa, Robert Maggio, Rosanne Zagatta, Pat MacDonnell, Mike Mariani, Robert Meier, and Lisa Szegedi

Guests: Patty Elwood, Maureen Cook, Carol Robertson, and Alex Vetlov

- I. Attendance and Acceptance of Meetings:
  - a. Environmental Commission Meeting Minutes – January 12, 2017
  - b. Environmental Commission/Green Team Meeting Minutes – February 27, 2017
  - c. Environmental Commission Minutes – March 16, 2017
  - d. Green Team Minutes – March 27, 2017Motion by: Pat MacDonnell, Second by: Robert Maggio
- II. Planning Board Report – Mary Lou DiMattia – No report provided; Rayna questioned about the status of the Royal Avenue application;
- III. Green Team Subcommittee Meeting
  - a. Community Garden – 2017 Growing Season
    1. Sent a reminder to gardeners who have not submitted their 2017 garden bed application and fee – Rayna completed
    2. Set-up a Mulch Delivery with the DPW -Maureen Cook – Work order issued to DPW for delivery the week of May 8, 2017
    3. Bulletin Board Re-Installed at the Garden – Need Master List of 2017, Garden Layout, Zero Waste Policy, and Garden Rules; Rayna will send to Pat for board
  - b. Native Plant Project – Please see below
  - c. **Next Green Team Meeting Monday May 22, 2017 at the Hawthorne Library**
- IV. 25<sup>th</sup> Annual Cel-Earth-Bration – Saturday April 22, 2017 10:00 am to 2:00 pm
  - a. Theme – “25 Years Celebrating the Earth”
  - b. Green Project Contest – “25 Years Celebrating the Earth”; Rosanne will prepare and submit letters to the Teachers – Done; Deadline April 12, 2017 – Mrs. McAllister at Jefferson School; Concern that letters were not distributed; Rayna contacted Rosanne to follow-up with the schools.
    - i. Prizes – Local and surrounding businesses; Complete- donation letter; Rayna will make donation letter for Patty Elwood and provide them on Sunday April 9,
    - ii. Create 2017 Business List – See Excel spreadsheet - Reviewed and donations are coming in!
    - iii. Judges – TBD
    - iv. 1<sup>st</sup> Place Winners Displayed at the Hawthorne Library - Confirmed
    - v. Pat MacDonnell will pick up the registration of participant’s booklet from Nancy McAllister on Friday April 21, 2017

- vi. Award Ribbons – 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> prize – Rosanne will purchase additional ribbons and ship to Rayna's house
- c. Entertainment/Vendors
  - i. Rizzo Reptile - Booked
  - ii. Hawks/Falcons – Booked
  - iii. Beekeeper – Rob – Not available
  - iv. Facepainting/Tattoos/Sponges – Rosanne will purchase and ship to Rayna's house
  - v. Craft Workshop – Native Plants – Tissue Paper Flowers; coloring of flowers – Mary Mahon
  - vi. Hawthorne Shadetree Commission - Confirmed
  - vii. Hawthorne Environmental Commission – Native Plant Launch; Mary and Carol – Tri-Fold Display on Native Plants
  - viii. Hawthorne Recycling – Create Bulletin Board on Hawthorne's Recycling Program; 2017 Calendar has pictures – Maureen Cook
  - ix. Flo's Market or Gourmet Express – Rob will follow-up
  - x. Request – Sewing School participation with the Trashion Show, and Stephanie Tonnesen, local resident, - Confirmed
  - xi. Chet Scents – Confirmed – creating the 25<sup>th</sup> Anniversary Soy Candle Scent
  - xii. Lincoln Middle School – Games – Two (2) new teachers are interested in participating at Cel-Earth-Bratton; Raffles – plants – Not this year, 2017; Confirmed LMS will handle the Games
  - xiii. Hawthorne High School Ecology Club – Dirt Cake Scott Chrimel – Confirmed
  - xiv. Hawthorne Pediatrics – Confirmed
  - xv. Viridian Energy – Hazel will contact them – Confirmed
  - xvi. Bear Resource Management – Confirmed
  - xvii. Make Vendor Table Signs – Rayna – Include Rizzo Reptile, Hawks
- d. Trashion Show - Expand to designing bags, hats; jewelry as well as designing clothing
  - i. Save the Date Flyer – Hazel
  - ii. Trashion 2017 Certificate – Hazel will send to Rayna
  - iii. Trashion Prizes – will be part of the Green Project prizes
  - iv. Judges – Sharon Abood, Stephanie Tonnesen, and Rayna Laiosa
  - v. Press Release - Rayna
- e. Schedule of Events – Will print three (3) Posters (size 24 x 36) – Karen Young – deliver to Rayna's house prior to the event
  - i. Rizzo – 11:00 to 11:45 am
  - ii. Rizzo – 12:00 to 12:45 pm
  - iii. Hawks – 10:15 to 11:00 am
  - iv. Trashion – 1:00 pm
  - v. Award Ceremony – 1:30 pm
- f. Publicity/Press Release /Ads
  - a. Channel 77
  - b. Nextel Alerts
  - c. Hawthorne Press/Gazette
    - i. Press Release – Week of March 27, 2017 – Trashion and Cel Earth Bratton - Completed
    - ii. Press Release – Week of April 3, 2017 - Completed
    - iii. Ad – Week of April 10, 2017 - Hawthorne Shadetree Commission – Presented Ad to Commissioners

- iv. Ad – Week of April 17, 2017 – Hawthorne Environmental Commission; Submitted for review Hawthorne Press
  - d. Borough Website – Rayna sent to Lori and Ellen for posting
  - e. Facebook pages – Hazel – Rayna will send the two ads, Trashion and Cel Earth Bration, for posting
  - f. Signs - Doubled sided wording; Ordered and will be delivered week of April 10, 2017; Received from Molenaro Design; Maureen Cook will get the permit from the Building Department; Mike will post the week of April 17, 2017
  - g. Fliers - Fliers for local businesses and school system for Distribution – Carol Southside of Goffle Road and Wagaraw Road; Mary – Warburten Avenue and Lafayette Avenue’ Patty – Diamond Bridge Avenue; Rayna will make fliers for Patty Elwood and provide them on Sunday April 9, 2017.
  - h. Timeline – Mural – Hazel is working on it
  - g. Buttons – Local vendor – Bounty’s Plunder by Amanda Moscarell; 25<sup>th</sup> Anniversary Celebrating the Earth Logo Buttons; Native Plants Bee and Butterfly; Rayna purchased a total of 50 buttons for the Commissioners, Green Team members, and the volunteers at the Event.
  - h. T-Shirt – Black color with three color printing; Ordered and will be delivered week of April 17, 2017 ; Received from Molenaro Design; Look Great!
  - i. Shredding Day – Recommendation Accepted by Maureen Cook – To combine Project Medicine Box collection with the Shredding Day; Promote the awareness and how to dispose prescriptions safely; Rayna will send Maureen December’s Press Release on Medicine Project Box as a reference tool for Ad
  - j. Photographer – Mike
  - k. Special Invitations – Communicate to BOE, Mayor, and Council members – Rosanne Zagatta will distribute
  - l. Thank You Poster – Need to Make a Poster - Mike Mariani; Rayna will send information to Mike by Friday April 15, 2017
  - m. Materials for Prizes/Event – Paper Clips, Binder clips, crayons, markers, magnets, envelopes, elmer glue, index cards, scotch tape, clothes pins, string, Karaoke machine for Cafeteria, Bob Maggio – extension cords, elastic rubber bands, hole punch- Request items from team members to bring to Cel-Earth-Bration
  - n. Green Table clothes
  - o. Giveaways for Cel Earth Bration – Rosanne – Purchased - Earth Day Pledge, Ducks, Dog Tags, Pencils, Bracelets, and Assortment Bag of Earth Day Items -
- V. Sustainable Jersey Small Grants Program – Awarded \$2,000 April 2016 – Native Plant Innovation Project Extension Deadline Due August 31, 2017
  - a. Identified Chamber Member Locations
    - 1. **Magic Carousel** – Completed October 8, 2016
    - 2. **Puzo’s** – Completed October 8, 2016
    - 3. **Paul’s Motor** –Interested – large pot 19 x 21; suggestion elder berry; Mary and Patty conducted a site visit to determine what is appropriate for the large pot – Commission agreed that winterberry holly will be planted in the pots. Received mixed information from Rohsler’s about potted winterberry holly; 01-0-2017 Team Agreed Dwarf Nine Bark plant; Next Step: Carol will contact Rohsler’s for pricing; Once we have pricing for plant, humus, and pot, we will contact Paul’s Motor – Mary contact person to Diane - Completed; March 20, 2017 – Requested two (2) Winter Berry plants; Agreed; Carol will get pricing

for the plants; April 6, 2017 request Evergreen plant; Carol will re-evaluate with Rohsler's on selection in pots.

b. Identified Borough Owned Property Locations

1. **Borough Hall** – Completed October 8, 2016

2. **Hawthorne Bandshell** – Administration/Mayor is interested; Will re-evaluate the types of native plants in September – Carol will propose native plants for the two areas. Carol proposed native plant design of New Jersey Tea, Big Bluestem, and Potentilla fruticosa “Coronation Triumph” – Team agreed; Next Step: Carol will contact Rohsler's for pricing of plants and humus - Completed; Next Step: Maureen will follow-up with DPW sprinkler system fixed due to lines broken during the construction of the Band Shell. Confirmed 1-31-2017 by Maureen Cook that the sprinkler system was fixed.; 3-16-2017 Team agreed to change Big Bluestem to Jersey Tea Happy Face resulted in (2) Jersey Tea + Coronation Triumph; In April 2016, Rayna had a conference call with Mayor Goldberg and Eric Maurer to discuss the Bandshell; Decided to delay project; April 6, 2017 – Project Delayed due to the Installation of Restrooms at Bandshell;

3. **Hawthorne Ambulance Corp** – Transplant milkweed from the Library; purchase blazing star, and coreopsis; Next Step: Carol will contact Rohsler's for pricing for plants and humus; Mary will contact John Lane on our native plant plans. – Approved; Rayna and Carol met with Bob Scully on April 12, 2017 – Request a mark out for ambulance building corp – gas and electric lines appear to run through the proposed area. Bob Scully will request a mark out for the Green Team. Need to be completed by May 5, 2017. Mark Outs good until June 5, 2017.

4. **Hawthorne Community Garden** – Shady area outside the community garden – bushes - mountain laurel, beauty berry, etc.; In April 2016, Rayna had a conference call with Mayor Goldberg and Eric Maurer to discuss the outside of the community garden area; Concern about Borough property line with the neighboring properties. Rayna and Carol met with Bob Scully on April 12, 2017 to discuss Borough's property line.

c. Grant Budget

1. Spent - Native Plant Purchased Rohsler's Nursery approximately \$1,100

2. Spent - Sprinkler System at Library approximately \$100

3. Remaining Funds of \$800 – printing materials, advertisement, and native plants/soil, plant stakes and native plan sign, etc. Discussed the Native Plant Signs approximate costs of \$250 (1 to 2 week delivery time needed; lasts approximately 5 years); Plants \$400 and Native Plant Identified Signs \$100;

1. Native Plants - Carol will get pricing for the native plants and materials from Rohsler's for next meeting in March – Completed. Carol will get an invoice for the Borough to start the process of issuing a Purchase Order. – Completed April 2017

d. Next Steps:

1. Individual Native Plant Signs – Rayna - Team reviewed and agreed to order the heavy duty 21 inch metal stakes with the weatherproof labels. Need to find someone with a laser printer to print out the labels

- of the native plants. Rayna will contact Marc Molernaro for assistance.
  - Confirmed Marc will help with the labelling of the plant signs.
  - 2. Native Plant Sign for the identified areas – Team Discussed the Design Layout; Agreed 9 x 12 Sign “Native Plants Live Here” Hawthorne Environmental Commission, Hawthorne Green Team and SJ Logo on Sign, Coneflower with Bee and Flower with Butterfly; Two quotes received; Selected Garden State Signs \$300; Maureen Cook will prepare the Purchase Order.
  - 3. Create the Final Native Plant Designs for Borough Hall (Patty), Puzo’s (Carol) and Magic Carousel (Patty) and develop instructions on the maintenance of the native plants for each of the sites; Reviewed Patty’s handwritten native plant design of areas; Identified the missing native plants on the Municipal building areas; need to double check in the field (Carol) - Completed. Next Step: Rayna will send Patty the missing plants at the Borough Hall and Puzos - Completed. Waiting for final design areas of Borough Hall and Puzos.
  - 4. In October 2016, Green Team proposed additional sprinkler heads at Borough Hall to Eric Maurer; Rayna will follow-up with Eric; April 2017 held a conference call with Mayor and Eric to discuss changing of the sprinkler heads at the Borough Hall to water the native plants appropriately. Eric will work with the DPW department.
  - 5. Sunday May 9, 2017 at 11:00 am - Carol, Patty, and Rayna will meet at the Community Garden to discuss proposal of native plant locations; In addition, we will go to Rohsler’s to select the native plants and get an invoice to start the process of a Purchase Order.
  - e. Tentative Schedule
    - 1. Weekend of May 6 (Saturday) – Plant native plants at the Community Garden, Paul’s Volvo, and Ambulance Building Corp; Rain Date Weekend of May 13, 2017
    - 2. Grand Openings – Month of June – Saturday - June 17, 2017
  - f. Publicity/Website/Grand Opening – Local newspapers highlight each business/borough owned property; Discussed a Collective Button for the Launch of the Native Plant Project Next Step: Maureen will follow-up on the Borough’s website upgrade. Green Team would like to start to post the Native Plant Webpage Site. Maureen follow-up – no upgrade to the Borough’s website at this time; borough is working on it
- VI. Annual June Environmental Program – Monday June 12, 2017
- a. Discussion on recognizing Citizens and local Businesses - Please think about “potential nominations of people and a green business” to Recognize at the June Environmental Program. –
  - b. Discussed at the Green Tea Meeting March 2, 2017 - Marc Molernaro and Robert Polito Landscaping and his crew for the native plant project.
- VII. Update on Issues and Commissioners Concerns, Next Steps
- a. 2017-2018 School Calendar Dates – Cel Earth Bration and Annual June Environmental Program – Need to Follow-up
  - b. Union Avenue Bridge project – conducted by Passaic County; Alex Vetlov brought to the Commission’s attention to the lack of sediment control measures for storm water management during the implementation of the bridge construction project. Alex went to the Mayor Goldberg, Passaic County Engineering, and Hudson, Essex, and Passaic (HEP) Soil Conservation District to raise his concerns/issues. HEP, Glen Van Olden, is the agency responsible to

ensure compliance of the soil sediment and soil erosion control plan of contractors/developers, etc. With Alex raising his concerns, HEP enforced the Passaic County to comply with their soil sediment and soil erosion control plan and permit conditions.

**Environmental Commission Meeting  
May 11, 2017 at 7:30 pm  
Municipal Building 2<sup>nd</sup> Floor Conference Room**