



Environmental Commission Minutes May 11, 2017

Call to Order: Rayna Laiosa, Pat MacDonnell, and Robert Meier
Guests: Mary Mahon, Patty Elwood, Carol Robertson, and Alex Vetlov

- I. Attendance and Acceptance of Meetings:
 - a. Environmental Commission/Green Team Meeting Minutes – April 6, 2017 – Moved to June 12, 2017 meeting
- II. Hawthorne Water Reports - March and April 2017 reports was reviewed and discussed. All water results are fine, below NJDEP water quality standards
- III. Planning Board Report – Mary Lou DiMattia –
 - a. Royal Realty Work Session Tuesday May 2, 2017 at 7:30 pm; Commission received plans on April 22, 2017 at Cel Earth Bration event from Rob Meier; Reviewed the proposed building design at meeting; Environmental Commission will be preparing written comments (storm water, green infrastructure, native plants, etc.) to the Application; Next Planning Board Meeting is Tuesday May 16, 2017 at 7:30 pm to begin the testimony of the Applicant
- IV. Green Team Subcommittee Meeting
 - a. Community Garden – 2017 Growing Season
 1. Mulch Delivered – Friday May 5, 2017; Each gardener will bring shovel and bucket to mulch the garden. Green Team decided that we will be unable to provide a wheel barrow
 2. Community Garden Clean Up – Saturday May 13, 2017 at 9:00 am
 3. Bulletin Board Re-Installed at the Garden – Need Master List of 2017, Garden Layout, Zero Waste Policy, and Garden Rules; Rayna will send to Pat for board
 - b. Native Plant Project – Please see below
 - c. Suggestion from fellow Environmental Commissioner – Pat MacDonnell – Ask the gardeners to participate at a Spring (May) and Fall (November) Green Team in 2017; Great Idea; Rayna will invite them to the May 22, 2017 meeting
 - d. **Next Green Team Meeting Monday May 22, 2017 at the Hawthorne Library**
- V. 25th Annual Cel-Earth-Bration – Saturday April 22, 2017 10:00 am to 2:00 pm
 - a. Theme – “25 Years Celebrating the Earth; Very successful event; Chet Scents and Bounty Plunder were very happy and pleased by the sale of their products; Bill Ponder – Hawks were great! Need to enlarge the classroom to accommodate more people; Rizzo Reptile was good but missed Rizzo performing the show.
 - b. Green Project Contest – “25 Years Celebrating the Earth
 - i. 1st Place Winners Displayed at the Hawthorne Library - Confirmed
 - c. Publicity/Press Release /Ads

- i. Thank You notes – Mary, Pat, and Carol will prepare Thank You notes and delivery to the businesses that donated to Cel Earth Bration; Rayna will send out the final Excel spreadsheet to team members
 - ii. Hawthorne Press and Gazette published articles and pictures of the event
 - d. Shredding Day Numbers – Rayna needs to contact Maureen
 - e. Photographer – Request pictures to develop power point presentation for the Annual June Environmental Meeting – Kayse, Mike, and Alex

- VI. Annual June Environmental Program – Monday June 12, 2017
 - a. Discussion on recognizing Citizens and local Businesses - Please think about “potential nominations of people and a green business” to Recognize at the June Environmental Program. –
 - 1. Discussed at the Green Tea Meeting March 2, 2017 - Marc Molernaro and Robert Polito Landscaping and his crew for the native plant project.
 - 2. Team Agreed Award Citizens - Maureen Cook, Barbara Pisacane, Marc Molenaro, Meg Natale, Native Plant Project - Robert Polito Landscaping and his crew for the native plant project., Patty Elwood, Carol Robertson, Mary Mahon, and Brenda Rebilas
 - 3. 2017 Green Business – Kohler Distributing Company – Solar Panels
 - b. School Application for Use of the HHS to BOE – Completed by Rosanne
 - c. Special Invitations – Mayor, Council, and BOE members – Completed by Rosanne
 - d. Letters to Teachers – Need to have a contact person in the School System to collect the registration and prepare the Agenda; Discussed potentially working with Scott Crimmel, Daughter-in-law of Rosanne Zagatta, Middle School Ecology Club; Rayna will follow-up with Scott Crimmel
 - e. Cell-Earth-Bration Powerpoint Presentation – Rayna
 - f. Certification – Signature of Chair, Vice-Chair, and Mayor; Rayna will provide blank certifications for the Mayor to sign

- VII. New Jersey Historic Sites Council – Reviewed and Discussed with Commissioners
 - a. Decision 2 to 2 on a resolution to recommend the installation of a synthetic turf field in Goffle Brook Park. Borough of Hawthorne does not support the County’s installation of a synthetic turf field. Goffle Brook Park is recognized on the National and State Historic places. NJDEP Commissioner Bob Martin will make the final decision on the turf field before July 2, 2017
 - b. Mayor Goldberg is requesting residents to send letters to NJDEP Commissioner Bob Martin 401 East State Street, PO Box 402 Trenton NJ 08625-0402 (mail code 401-07) on their opinion of the turf field in Goffle Brook Park.

- VIII. Sustainable Jersey Small Grants Program – Awarded \$2,000 April 2016 – Native Plant Innovation Project Extension Deadline Due August 31, 2017
 - a. Identified Chamber Member Locations
 - 1. **Magic Carousel** – Completed October 8, 2016
 - 2. **Puzo’s** – Completed October 8, 2016
 - 3. **Paul’s Motor** –Interested – large pot 19 x 21; suggestion elder berry; Mary and Patty conducted a site visit to determine what is appropriate for the large pot – Commission agreed that winterberry holly will be planted in the pots. Received mixed information from Rohsler’s about potted winterberry holly; 01-0-2017 Team Agreed Dwarf Nine Bark plant; Next Step: Carol will contact Rohsler’s for pricing; Once we have pricing for plant, humus, and pot, we will contact Paul’s Motor –

Mary contact person to Diane - Completed; March 20, 2017 – Requested two (2) Winter Berry plants; Agreed; Carol will get pricing for the plants; April 6, 2017 request Evergreen plant; Carol will re-evaluate with Rohsler’s on selection in pots.

b. Identified Borough Owned Property Locations

1. **Borough Hall** – Completed October 8, 2016

2. **Hawthorne Bandshell – Project Delayed** - Administration/Mayor is interested; Will re-evaluate the types of native plants in September – Carol will propose native plants for the two areas. Carol proposed native plant design of New Jersey Tea, Big Bluestem, and Potentilla fruticosa “Coronation Triumph” – Team agreed; Next Step: Carol will contact Rohsler’s for pricing of plants and humus - Completed; Next Step: Maureen will follow-up with DPW sprinkler system fixed due to lines broken during the construction of the Band Shell. Confirmed 1-31-2017 by Maureen Cook that the sprinkler system was fixed.; 3-16-2017 Team agreed to change Big Bluestem to Jersey Tea Happy Face resulted in (2) Jersey Tea + Coronation Triumph; In April 2016, Rayna had a conference call with Mayor Goldberg and Eric Maurer to discuss the Bandshell; Decided to delay project; April 6, 2017 – Project Delayed due to the Installation of Restrooms at Bandshell;

3. **Hawthorne Ambulance Corp** – Transplant milkweed from the Library; purchase blazing star, and coreopsis; Next Step: Carol will contact Rohsler’s for pricing for plants and humus; Mary will contact John Lane on our native plant plans. – Approved; Rayna and Carol met with Bob Scully on April 12, 2017 – Request a mark out for ambulance building corp – gas and electric lines appear to run through the proposed area. Bob Scully will request a mark out for the Green Team. Need to be completed by May 5, 2017. Mark Outs good until June 5, 2017.

4. **Hawthorne Community Garden** – Shady area outside the community garden – bushes - mountain laurel, beauty berry, etc.; In April 2016, Rayna had a conference call with Mayor Goldberg and Eric Maurer to discuss the outside of the community garden area; Concern about Borough property line with the neighboring properties. Rayna and Carol met with Bob Scully on April 12, 2017 to discuss Borough’s property line.

c. Grant Budget

1. Spent - Native Plant Purchased Rohsler’s Nursery approximately \$1,100

2. Spent - Sprinkler System at Library approximately \$100

3. Remaining Funds of \$800 – printing materials, advertisement, and native plants/soil, plant stakes and native plan sign, etc. Discussed the Native Plant Signs approximate costs of \$250 (1 to 2 week delivery time needed; lasts approximately 5 years); Plants \$400 and Native Plant Identified Signs \$100;

1. Native Plants - Carol will get pricing for the native plants and materials from Rohsler’s for next meeting in March – Completed. Carol will get an invoice for the Borough to start the process of issuing a Purchase Order. – Completed April 2017 – Maureen Cook will follow-up with Eric Maurer on the status PO. PO will be ready for pickup on Friday May 12, 2017; 30 native plants + 6 bags of humus and potting soil

d. Next Steps:

1. Individual Native Plant Signs – Rayna - Team reviewed and agreed to order the heavy duty 21 inch metal stakes with the weatherproof labels. Need to find someone with a laser printer to print out the labels of the native plants. Rayna will contact Marc Moleno for assistance. – Confirmed Marc will help with the labelling of the plant signs. – On May 5, 2017 Marc sent Rayna a draft proof for review; Can be any font and color. Carol will review the native plant for accuracy.
 2. Native Plant Sign for the identified areas – Team Discussed the Design Layout; Agreed 9 x 12 Sign “Native Plants Live Here” Hawthorne Environmental Commission, Hawthorne Green Team and SJ Logo on Sign, Coneflower with Bee and Flower with Butterfly; Two quotes received; Selected Garden State Signs \$300; Maureen Cook prepared the Purchase Order. Waiting for approval process by Borough to issue the Order; Wooden Stakes – provided by Alex Vetlov – 4 feet of wood to attach to the Native Plant Sign
 3. Create the Final Native Plant Designs for Borough Hall (Patty), Puzo’s (Carol) and Magic Carousel (Patty) and develop instructions on the maintenance of the native plants for each of the sites; Reviewed Patty’s handwritten native plant design of areas; Identified the missing native plants on the Municipal building areas; need to double check in the field (Carol) - Completed. Next Step: Rayna will send Patty the missing plants at the Borough Hall and Puzos - Completed. Waiting for final design areas of Borough Hall and Puzos.
 4. In October 2016, Green Team proposed additional sprinkler heads at Borough Hall to Eric Maurer; Rayna will follow-up with Eric; April 2017 held a conference call with Mayor and Eric to discuss changing of the sprinkler heads at the Borough Hall to water the native plants appropriately. Eric will work with the DPW department.
 5. Sunday April 9, 2017 at 11:00 am - Carol, Patty, and Rayna met at the Community Garden to discuss proposal of native plant locations; In addition, we will go to Rohsler’s to select the native plants and get an invoice to start the process of a Purchase Order.
- e. Tentative Schedule
1. Due to the pending rain storm on Saturday May 13, 2017 – Team agreed to pickup native plants on the following Friday May 19, 2017 Carol Robertson, Patty Elwood, and Pat MacDonnell – Paul’s Volvo and potentially the Ambulance Building Corp; Bring shovels, rake, hand shovel, and watering can; Carol and Rayna will meet at Rohsler’s on Friday May 19, 2017 at 9:00 am.
 2. Due to the pending rain storm on Saturday May 13, 2017 - Moved to the Weekend of May 19 (Saturday) – Plant native plants at the Community Garden and Ambulance Building Corp; Bring shovels, rake, hand shovel, and watering can
 3. Grand Openings – Month of June – Saturday - June 17, 2017
- f. Publicity/Website/Grand Opening – Local newspapers highlight each business/borough owned property; Discussed a Collective Button for the Launch of the Native Plant Project Next Step: Maureen will follow-up on the Borough’s website upgrade. Green Team would like to start to post the Native Plant Webpage Site. Maureen follow-up – no upgrade to the Borough’s website at this time; borough is working on it

IX. Update on Issues and Commissioners Concerns, Next Steps

- a. 2017-2018 School Calendar Dates – Cel Earth Bration and Annual June Environmental Program – Need to Follow-up
- b. Passaic County Green Infrastructure Meeting – Rayna participate at the Open House on April 24, 2017; Next Open House Meeting May 24, 2017 Paterson Museum in Newark; Patty Elwood and Alex Vetlov is interested in attending with Rayna

Annual June Environmental Commission Meeting
June 12, 2017 at 7:30 pm
Hawthorne High School Auditorium