



**Environmental Commission/Green Team Minutes
August 17, 2017**

Call to Order: Rayna Laiosa, Pat MacDonnell, Mike Mariani, and Robert Meier
Guests: Mary Mahon and Alex Vetlov

- I. Attendance and Acceptance of Meetings: Moved to the September 7, 2017 Meeting
 - a. Environmental Commission – Annual June Environmental Program Minutes – June 12, 2017
 - b. Environmental Commission Minutes – June 12, 2017
 - c. Environmental Commission Minutes – July 13, 2017
 - d. Green Team Minutes – July 24, 2017

- II. Planning Board Report – Mary Lou DiMattia – No report provided
 - a. Robert Meier – Appointed to Planning Board – Alternate No. 2

- III. Zoning Board of Adjustment
 - a. Royal Avenue Project – Monday August 21, 2017 at 7:30 pm Hearing of Application

- IV. Green Team Subcommittee Meeting
 - a. Community Garden – Donate to Hawthorne’s Food Pantry – Barbara Pisacane will place basket for collection. Need to communicate to gardeners – Pat MacDonnell will send an email to gardeners. Rayna will post on NJ Community Garden facebook page.
 - b. Native Plant Project
 1. Borough Website – Develop Native Plant Web Page – Rayna - Complete
 2. Sustainable Jersey Final Grant Report Due: August 31, 2017 – In-process of finalizing final grant report
 1. Donations Include – (2) additional potting soil bags for Paul’s Volvo
 2. Prepare Articles – a) Puzos’s and Paul’s Volvo; b) Municipal Building; c) Ambulance Building Corp. and Community Garden
 3. Drop Off Native Plant Sign – Alex to re-install the bolt on sign
 - c. Buy Local Campaign – Launch July 1, 2016 “Find the Hawthorne BEE!”
 1. BEE Grand Celebration – Sunday July 30, 2017 at 12:00 pm Hawthorne Farmers’ Market
 2. Publicity – Thank You Press
 - d. **Next Green Team Thursday September 7, 2017 at 7:30 pm located at the Municipal Building 2nd floor conference room**

- V. 7th Annual Green Fair Sunday September 10, 2017 (rain date Sunday September 17, 2017)
- a. **Time of Event** 9 am to 2 pm; set-up 8:00 am
 - b. **Alien Hands Band** (Mentor of Men of Horses) – 10:30 am to 1:30 pm with (2) 15 minute breaks – Mike Mariani will contact – Confirmed – Discussed payment of \$400; an increase from last year; 2016 – 2 people ; 2017 – 3 people; Rayna will review 2017 budget and communicate back to Mike Mariani
 - c. **Vendors**
 1. Hold Harmless Form – Each vendor must sign and return to Environmental Commission/Green Team – Chair
 2. Amy Rowe – Rainbarrel/green infrastructure/ water conservation/native plant booth – Mike Mariani will contact – Confirmed
 3. Hawthorne Recycling – Maureen Cook - Confirmed
 4. Pottery – Mary Mahon; - Participate at the Farmers’ Market Craft shows; not the Green Fair
 5. “Animals Need You” non-profit organization Tom - Confirmed
 6. BEAR Management – Mike Mariani will contact Doreen – Confirmed
 7. City Green – Pat MacDonnell will contact - Confirmed
 8. Hawthorne Garden Club – Pat MacDonnell will contact - Confirmed
 9. Gourmet Express - Mike Mariani will contact - Confirmed
 10. Peace Love LLC – Rayna - Confirmed
 11. Pandora Healing – Rebecca will contact
 12. Goffle Brook Farm – Pat M – Confirmed – Will send a Master Gardener
 13. Passaic County 4-H Club - Mike Mariani will contact Amy Rowe (Bike Smoothie Demonstration – Rutgers Nutrition) – Confirmed
 14. Rocky’s Pet Pantry - Rebecca will contact – Unable to participate this year
 15. Knead-U-Need - Rebecca will contact – Unable to participate this year
 16. NJ Clean Energy Program – Promote programs – Will incorporate into the Hawthorne Environmental Commission/Green Team booth
 17. Green Team/Environmental Commission Booth –Community Garden, Rain Garden, Native Plant Projects
 18. Food Bank – “New Hope” – Hazel – Rebecca will follow up with Hazel – Unable to attend
 19. Viridian Energy – Hazel – Rebecca will follow up with Hazel – Unable to attend
 20. Project Medicine Box – Get literature/information for Green Team booth – Maureen Cook
 21. Hawthorne School of Dance – Karen Young will contact Erin – Confirmed for 12:15 pm performance
 22. The Learning Tree - Rebecca will contact – Unable to participate
 23. Paula Tutein – Booth on Coaching for Life – Opening Insights, LLC - Rebecca will contact – Unable to participate
 24. Pilates Fusion – Pat Curcio - Rebecca will contact -Confirmed – will have demonstration
 25. Green Mojo Eco Consulting Company – Rayna - Rebecca will contact - Confirmed
 26. Chet Scents – Soy Candles - Confirmed

27. Holistic Nutrition for Life – Mary Mahon - Confirmed
 28. TechniArt - – Rayna - Rebecca will contact – Hold for funding; unable to participate at Green Fair 2017
 29. Electric Car – Mary - Rebecca will contact – Unable to participate at Green Fair 2017
 30. Hawthorne Railroad Association - Rebecca will contact - Confirmed
 31. Passaic County Open Space – Kathleen Caren - Rebecca will contact -Confirmed
 32. Hawthorne Shadetree Commission – Request how to request a tree in front of property; Barbara will contact Dria for participation at the Green Fair - Confirmed
- d. **Farmer’s Market Vendors**
 - e. **Tables and Chairs** for event – Hawthorne Board of Recreation – Confirmed (Maureen/Bob Scully- tables) and Boys & Girls Club – Confirmed (John – chairs)
 - f. **Safety Procedures** – Rob Meier – 8:00 am setup Environmental Commission/Green Team members; Between 8:30 am to 9:00 am Vendors Set=up; Vendors enter only from Lafayette Avenue driveway; not Grand Avenue; Vendors can drop off their materials and park in Bank of America parking lot; not allowed on Grand Avenue. Grand Avenue is for residents
 - g. **Publicity**
 1. **Press Release/Ad** – Rebecca will prepare initial draft press release; Will finalize and send to Hawthorne Press
 2. **Green Fair Signs** – Maureen Cook will submit sign permit and will communicate to Mike and Rayna when to post Green Fair signs
 3. **Green Fair Flyers/Invitation/Ad** – Rebecca will prepare initial drafts; Will send drafts to Mike for finalizing Green Fair publicity materials
 4. **Vendor Signs and Green Fair Layout-** Rayna
 - h. **Giveaways** – Rayna will review inventory and communicate to Rosanne for purchase of giveaways; Pat MacDonnell will collect milkweed seeds and put in bags to giveaway for participants
- VI. Hawthorne Day – Saturday September 23, 2017 (Native Plant Project, Community Garden, Green Map, Anti-Idling)
- a. Hawthorne Day Application – Mary Mahon will submit to Ellen Brogno
 - b. Need Volunteers for our booth – Pat MacDonnell will send out an email for members to provide their available time to volunteer –
 1. 10:00 am to 12:00 pm – set up tables/information
 2. 12:00 pm to 2:00 pm
 3. 2:00 p, to 4:00 pm
 4. 4:00 pm to 6:00 pm
- VII. Passaic County Green Infrastructure – Letter to County – In- Process
- VIII. Update on Issues and Commissioners Concerns, Next Steps
- a. Capstone Project “Volunteering for the Environmental Commission” – Barbara Zakur – 12 weeks to complete the project; Questions/Problems to be addressed in the project – 1) Allocation of resources – money- financial and volunteers; 2) steps to increase participation and 3) Authority of Power; will 5 to 10 survey questions; cover letter with instructions to distribute to current/former Environmental Commissioners and Green Team members; scale rating from

strongly agree to disagree; 10 minutes to complete the survey; Will provide the survey to Rayna to distribute in the next 2 to 3 weeks; I would like to thank you everyone for their participation in the survey.

**Environmental Commission/Green Team Meeting
September 7, 2017 at 7:30 pm
Municipal Building**