



BOROUGH OF HAWTHORNE
 MUNICIPAL BUILDING
 445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
 PHONE: 427-5555 EXT. 318

Meeting Minutes
 9/5/2017

Attendees:

Name	Title	Name	Title
Dria Lobosco Y	Chairperson	Diane Korzinski Y	Alt #1
Tom Dwyer Y	Vice Chairperson	Francis Reyes	Alt #2
R.Hockenberry Y	Committee Member	Joseph Wojtecki	Counsel Liaison
A. Iannacone Y	Committee Member	Colleen Hansen Y	Secretary
Brian Van Hook	Committee Member	Steve Schuckman	Arborist

Adequate notice of this meeting has been provided by the Annual Schedule of Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building, emailed to the Hawthorne Press, Herald News, The Record, The Gazette and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since December 8, 2016.

Old business:

- I. Shirts for Hawthorne Day arrived- they look great!
- II. Still looking at training in Sep/Oct timeframe- Brian Bertollo to go from DPW
- III. Fall Planting will be allocated to the road work
- IV. Work Order Update- work is being completed

New Business:

- I. Resident Issues
 - a. 61 Franklin Ave- letter was sent to the resident, trimming to be done in the fall
- II. Green Fair: Sunday Sept 10th @ Library
 - a. Al will attend, Dria TBD
- III. Review and assign HSTC Committee responsibilities
- IV. Hawthorne Day Saturday Sept 23rd
- V. Al will be addressing the tree selection and the grass vs pavers at the corner of Diamond Bridge/ Lafayette



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Action Item	Description	Timing	Owner
Public Relations	<ul style="list-style-type: none"> Arbor Day Events (tree planting, getting and distributing trees to schools and at Library) April Cel-Earth-Bration: getting materials to location and organizing coverage, ordering giveaways, ads in Press April Hawthorne Day: getting materials to location and organizing coverage, ordering give aways September 	Various times of the year	
Road Work	HSTC should be working with Arborist when he reviewed trees for pruning and removal related to roadwork. This all assumes we know in advance roadwork is happening. Part of this responsibility may include talking to residents, maybe setting up a Neighborhood meeting, coordinating with Borough Clerk on mailings to residents. We would also need a recommendation on additional trees to plant for the upcoming year to make replacements	Varies	Tom
General WO	Continue to support and work with DPW support staff and Downe's to get the process flow going	Year Round	Dria
Respond to Residents	This has happened maybe 4-6 times so far, I have written letters to clarify things or confirm issues, please let me know if someone wants to take this on	Year Round	
Monthly Meeting Agenda's	Create the monthly meeting agendas, topics, exhibits	Year Round	Dria
Yearly Budget	Chairperson needs another committee member to vet and review budget request	October/Nov	Dria &
Monitor and Maintain Educational Requirements	Make sure we have all the yearly CEUs	Yearly	
Grant Applications	Were possible, complete gran application for State Funding and donations	Year end	Al