

## **BOROUGH OF HAWTHORNE**

### **NOTICE TO BIDDERS**

Sealed bid proposals will be received by the Borough of Hawthorne, in the second floor conference room, located at the Borough Hall, 445 Lafayette Avenue, Hawthorne, New Jersey on Friday, March 26, 2010, at 11:10 A.M. prevailing time, for the provision of:

### **TREE SERVICES**

Prices quoted must be net and exclusive of all federal, state, and local sales and excise taxes. Bids may be submitted in person or by mail. The Borough assumes no responsibility for loss or non-delivery of any bid sent to it prior to the bid opening.

Specifications and bid forms may be obtained from Borough Clerk's Office, Borough of Hawthorne, 445 Lafayette Avenue, New Jersey 07506, between the hours of 8:30 A.M. and 4:30 P.M., Monday through Friday, excluding legal holidays, after Monday, March 8, 2010, at a cost of Twenty-five (\$25.00) dollars.

All bids must be enclosed in a sealed envelope with the name of the bidder thereon and endorsed, with "**TREE SERVICES**", and must be accompanied by a Statement of Responsibility; a Non-Collusion Affidavit; and an Individual, Corporation or Partnership Statement. Any award or awards may be made at a later or subsequent time or meeting of the Council.

Proposals submitted by Bidders and/or Bidder's Insurance Company(ies) not chartered in the State of New Jersey, must be accompanied by proper certificate(s) from the Secretary of State, indicating that such Bidders, Bidder's Insurance Company(ies), and/or Surety Company(ies) is (are) authorized to do business in the State of New Jersey. All Business organizations, Bidders and Request for Proposals are alerted to P.C. 2004, c. 57, effective September 1, 2004, that amends and supplements the Business Registration provisions of N.J.S.A.52:32-44 which impose certain requirements upon a business competing for, or entering into a contract with a State Agency.

This bid is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5.

**The law provides that a copy of the Business Registration Certificate issued by the New Jersey Department of Treasury shall be provided at the time any bid or Request for Proposal is submitted; failure to do so is a fatal defect that cannot be cured. Contractors are responsible for notifying subcontractors. Information on how a business can obtain a certificate or to register on line can be located on the internet at [www.nj.gov/treasury/revenue/taxreg.htm](http://www.nj.gov/treasury/revenue/taxreg.htm) or by phone (609) 292-1730, Department of the Treasury, Division of Revenue.**

The Borough of Hawthorne reserves the right to reject any and all bids, to waive any informalities or to accept a bid which, in its judgment best serves the interest of the Borough. No bids may be withdrawn for a period of sixty (60) days after the date and time set for the opening of bids. The Borough and Bidder may agree to hold bids for consideration for a longer period of time in accordance with Local Public Contract Law, N.J.S.A.40A:11-1, et seq.

“BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 ET SEQ. AND N.J.A.C. 17:27”. A complete statement as to these requirements is included in the specifications.

Susan Witkowski, RMC  
Borough Clerk