

Board of Recreation Summer Recreation Program- 2010

Registration Form

Please Print Clearly

Child's Name (Last Name First): _____

Parents' name: Mother _____ / Father _____

Home Phone Number: _____

Parent's cell phone numbers:

Mother _____ / Father _____

Home Address: _____

Address verified: _____ (HAWTHORNE RESIDENCY IS MANDATORY)

Emergency Contact (Last Name First): _____

Emergency Contact Phone Number: _____

School attended: _____

Grade level of child in **Sept. 2010**: _____

Allergies/medical conditions: _____

\$60.00 per session: Please make check payable to **BORO OF HAWTHORNE**.

\$20.00 per individual week:

Session One:

Session Two:

June 28- July 2

July 19-23

July 6-9 (no rec 5th)

July 26-30

July 12-16

Aug 2-6

Payment method:

Check# _____ Cash Receipt# _____

Registration Date _____

All – PURPOSE REC. TRIP PERMISSION FORM

Dear Parent/ Guardian,

The Board of Recreation’s goal is to provide as many worthwhile activities as circumstances will permit.

The Board of Recreation wants the assurance that your child is engaging in the summer recreation program with the consent of his/ her parent or guardian. Neither the Board of Recreation nor the Recreation Directors will be held responsible in the case of injuries or accident, should they occur.

If under these conditions you wish your child to enjoy the benefits of the activities mentioned below please sign and return.

Date: _____

This is to certify that I permit (child’s name) _____ to engage in any recreation activity if he/ she so desires. I also grant permission for any necessary travel to an activity by bus. The Board of Recreation and Recreation Directors are not to be held responsible for injuries or accidents, which occur.

Parent / Guardian Signature: _____

Please print name above: _____

Please Initial _____ * I understand that my child must be on time and have the proper amount of money, in exact change, for each listed field trip.

Please Initial _____ ** I understand that my child must wear his/ her rec program tee shirt for all Ice House and Brunswick bowling lanes field trips.

Trips: Ice House (Ice skating), Hawthorne Theatre (Movies), Brunswick Bowling Lanes (Bowling)

RECREATION PHOTO POLICY

Please be advised that all participants involved in any recreation program or special event are subject to being photographed. Such photographs may be used by the Borough of Hawthorne without any obligation to provide compensation to those photographed.

Please Initial _____

Summer Recreation Program Drop Off and Pickup Policies

Normal rec. program hours are 8:30 AM – 1:00 PM.

If a child is not picked up by 1:00 PM, the following steps will be taken:

1st occurrence - verbal warning

2nd occurrence - written warning

3rd occurrence – (Late Pickup Charge \$5.00) Late pick-up fees must be paid to staff at time of pick up. When payment is made a written receipt will be given. Your child will not be allowed back into the rec. program until this charge is paid.

Please Initial _____

Disciplinary Action Procedure

If an infraction of the rec. program rules occurs, it will be documented in the rec. program discipline log and communicated to the parents. After a third minor violation (strike), the child will be sent home from the rec. program and or suspended from attending the rec. program for the following days (including trip days).

*The Rec Program Director's judgment will determine the length of time a child will be suspended from the program. In the case of, multiple infractions or any type of physical violence/ bullying, the action will be considered a major disciplinary violation, subject to the above policy.

Please Initial _____

First Aid

For your child's safety , our camp director and asst directors are currently certified in Basic First Aid and Community C.P.R. The Summer Rec. Program stocks medical supplies (i.e., band aids, gauze, adhesive tape, antiseptic, sting relief, ice packs, tweezers, antiseptic wipes). Any medical need that is beyond basic first aid will be attended to be attended to by the Hawthorne Volunteer Ambulance Corps.

*Parents will be notified of any injury your child sustains at the Summer Rec. Program and has been attended to for first aid purposes.

**No medication can be administered or handled by Summer Rec. Program personnel.

*** DO NOT send your child to the Summer Rec. Program with any type of medication.

Please Initial _____

FOOT WEAR

Children are to wear covered athletic shoes while at the Summer Rec. Program (laced sneakers, slip on sneakers or other covered footwear with covered heels).

Open shoes (flip flops, sandals) **may not be worn** for safety purposes. Shoes with wheels in them (Heelys), roller blades, or any other type of wheeled footwear are not allowed to be worn at Summer Rec.

Please Initial _____

Personal Items

The Summer Rec. Program can not be held responsible for any personal belongings that are brought to camp (cell phones, iPods, gameboys, sports equipment, Yugioh/ Pokemon Cards, jewelry, etc).

A 'Lost and Found' area will be maintained in the cafeteria area. This area should be checked on a regular basis. Any items not claimed by the end of Summer Rec. Session II will be donated to charity or thrown away.

** Any cell phone calls made by a child must be made in the presence of the Rec. Program Director or Asst Director.

Please initial _____

REFUND POLICY

A request for refund due to personal reasons must be made in writing 5 business days **BEFORE** the program begins. Refunds will **NOT be issued once the program starts.**

There will be NO cash refunds. Refunds will be by check and paid according to the Recreation Department bill-paying schedule through the mail.

Please initial _____

Respectfully,

Ryan De Feo
Summer Rec. Director
Jayne Ten Kate
Board of Recreation
Director/Secretary