

A Virtual Meeting of the Municipal Council of the Borough of Hawthorne was held on the above date at 7:02pm, via “GoTo Meeting”. Council President Matthews announced that the meeting is closed to the public and can be viewed live on Optimum Cable Channel 77 and Verizon FIOS Channel 28. Questions/comments can be emailed to the Borough Clerk in advance of the meeting at [lfernandez@hawthornenj.org](mailto:lfernandez@hawthornenj.org), you may call/log into the meeting during public comments and public hearings to be heard in person by dialing (669)224-3412 using the access code 726-736-141, or you may join from your computer, Tablet or Smartphone by logging into: <https://global.gotomeeting.com/join/726736141>. The following were present via GoTo Meeting:

|                             |                        |
|-----------------------------|------------------------|
| Mayor .....                 | Richard S. Goldberg    |
| Council President .....     | Frank E. Matthews      |
| Council Vice President..... | John V. Lane           |
| Councilman .....            | Bruce A. Bennett       |
| Councilman .....            | Dominic Mele           |
| Councilwoman.....           | Rayna Laiosa           |
| Councilman.....             | Mike Sciarra           |
| Councilman .....            | Joseph Wojtecki        |
| Borough Administrator ..... | Eric Maurer            |
| Borough Attorney .....      | Michael J. Pasquale    |
| Borough Engineer .....      | Dr. Stephen T. Boswell |
| Borough Clerk .....         | Lori Fernandez         |

**FLAG SALUTE**

Council President Matthews invited all present to join him in the flag salute.

**STATEMENT**

Adequate notice of this meeting has been provided by the Annual Schedule of Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building, emailed to the Hawthorne Press, Herald News, The Record, The Gazette and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since December 12, 2019.

**APPROVAL OF MINUTES**

Council President Matthews made a motion to approve the minutes for the Special Virtual Meeting of April 27, 2020, motion by Council Vice President Lane, seconded by Councilman Wojtecki, on roll call, all voted yes, motion carried.

**PUBLIC COMMENT** (Agenda Items Only)

Council President Matthews opened the meeting to the public. He stated if anyone desired to be heard for agenda items only, please call in at (669)224-3412 access code 726-736-141, or email the Borough Clerk at [lfernandez@hawthornenj.org](mailto:lfernandez@hawthornenj.org). Members of the public who are logged into the GoToMeeting can chat in now with their questions. Hearing none, Council President Matthews entertained a motion to close public comment, moved by Councilwoman Laiosa, seconded by Councilman Bennett. Carried on voice vote.

**ADOPTION OF ORDINANCES** None

**OLD BUSINESS**

Councilman Mele asked Council President Matthews if the plantings will be done in front of Borough Hall for Memorial Day, Administrator Maurer stated he would find out. He asked for the status on the speed signs, Administrator Maurer stated things in the DPW have slowed down a bit due to social distancing but he will find out. Council President Matthews asked Administrator Maurer to look into the crossing signs that were purchased for the two locations as well, he stated he would look into all of the road signage and report back.

Council Vice President Lane asked Administrator Maurer for any updates from Public Service on the paving of Lafayette Ave. Extension. He stated they expect to start in an area off of Lafayette Ave. Extension the middle of next week after notifying individual homeowners. They will move onto Ashley Heights where they have some services they have to finish and expect to be done before school starts in September. He asked for an update on the Central Fire Alarm systems for the town buildings. Administrator Maurer had no information but will get back to him. He then asked for an update on fixing the electronic sign in front of the building. Councilman Mele stated it is done. Council President Matthews asked Administrator Maurer if Public Service repaired the stamped concrete that was mentioned in one of the last meetings by Councilman Wojtecki. Administrator Maurer didn't think it was repaired yet but he will follow up on it. It was stated by several councilmen that it has not yet been repaired.

Councilman Wojtecki asked for the status on a trip hazard at 266 Lafayette Avenue. Administrator Maurer reported it is a PSE&G issue and will follow up with them. Councilman Wojtecki requested information on the completion of the Fair Lawn Avenue Bridge. Administrator Maurer stated he has heard nothing but will find out and report back.

Councilman Sciarra asked for the status of the town tennis courts. Mayor Goldberg stated they will be open starting on Friday but only to singles playing, no doubles.

### **NEW BUSINESS**

Councilman Wojtecki reported there was a tree issue on Bamford Avenue and Diamond Bridge Avenue and thanked Maureen from the DPW who addressed the issue immediately. He also thanked everyone for the rapid response to issues during COVID-19.

Councilman Lane asked Administrator Maurer to have Property Maintenance look at the old Nissan facility on Goffle Road, the grounds are a mess in front of the building and would like it cleaned up. Administrator Maurer stated it will be addressed.

### **ADMINISTRATIVE AGENDA PRESENTED BY MAYOR GOLDBERG**

Mayor Goldberg thanked residents for staying home, socially distancing when out and wearing masks. There has been a drop in active cases to under 25. Mayor Goldberg urged residents who have not yet filled out their census forms to do so, Federal funding is dependent on the population. The Borough will be receiving Federal funds under the CARES Act to help with reimbursements for expenses incurred because of the virus. The Memorial Day Parade has been cancelled, there will be a small service on Monday that will be recorded and shown on local cable channel Cablevision 77, Verizon channel 28 and on YouTube. He asked everyone to keep those who made the ultimate sacrifice in their prayers. The National Anthem will be played to honor our fallen heroes at 10:00am on Memorial Day. There has been no word from the Governor regarding the opening of the municipal pool, Mayor Goldberg will keep everyone informed. The Governor has begun to relax some restrictions as of this Friday, golf, archery and tennis will be open, town tennis courts will be open for singles play only, social distancing should be maintained. The Administration is working on plans to help small businesses and restaurants make a smooth transition as soon as the Governor allows them to open.

Mayor Goldberg read the proclamation for:

### **EMERGENCY MEDICAL SERVICES WEEK**

WHEREAS, the sweeping global pandemic brought on by COVID-19 has had devastating effect in the New York City region, hitting Northern New Jersey particularly hard with high rates of infection, hospitalizations and death; and

WHEREAS, the Borough of Hawthorne has not escaped this national health crisis with over 400 reported cases and 20 deaths to date; and

WHEREAS, the need for quality emergency medical services has never been greater as a vital part of our service to public health; and

WHEREAS, Hawthorne has been blessed to have a dedicated group of volunteers serving its community, devoting countless hours providing lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, members of Hawthorne's Volunteer Ambulance Corps have responded to the call in this time of emergency, putting their own health and safety at risk to ensure that those stricken during this time of pandemic have every chance to survive and recover; and

WHEREAS, the thousands of hours given to this municipality by the members of our emergency medical services corps can never be repaid and thank you will never be enough; and

WHEREAS, the Mayor and Council of the Borough of Hawthorne, on behalf of all its citizens, nevertheless says all that it can say – thank you, Members of the William B. Mawhinney Memorial Ambulance Corps, for your tireless efforts and your selfless service to this grateful community;

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the Borough of Hawthorne do hereby proclaim the week of May 17-23, 2020 as

### EMERGENCY MEDICAL SERVICES WEEK

in the Borough of Hawthorne in recognition of the Hawthorne Volunteer Ambulance Corps and all those engaged in emergency medical services activities, and encourage the community to observe this week with appropriate programs, ceremonies and activities.

### **REPORTS**

#### **Borough Attorney Michael J. Pasquale**

Attorney Pasquale wished all in the community continued good health and healing to those stricken. He thanked the Ambulance Corps for its tireless service to the community.

Affordable Housing – Attorney Pasquale outlined the details of a proposed settlement with the owners of the 3 Ronson property (formerly Patriot), and the Fair Share Housing Center that addresses the Borough's overall obligation. The 3 Ronson site will be developed, if approved by the Council, with 116 townhouse units, 17 of those to be set aside for affordable housing. There will be an 85-foot setback from the front road on Goffle and 60 to 75-foot distances on the sides that adjoin houses on Brockhuizen Lane as a buffer. Part of the settlement is a PILOT (Payment in Lieu of Taxes), that was negotiated as an incentive to get the developer to drop another 8 units for what would have been an overly dense development. As far as Fair Share Housing, this settlement will complete Hawthorne's obligation but will never meet the entire obligation as Hawthorne does not have enough vacant land. The downtown B2 zone will be re-zoned to allow two stories of housing over existing storefronts to try and revitalize downtown. Alternate zoning on Royal and Grand Avenues between Warburton and Diamond Bridge Avenues will be introduced that will allow for multi-family housing. There will be a town-wide blanket zoning ordinance that will cover anyone building five housing units or more to have an

affordable housing unit. Information will be posted on the Borough website. He thanked the Mayor, Council, Administration, Joe Burgiss and Steve Boswell for their support.

Bandshell – The Governor recently eased restrictions on gatherings of people in cars, which only means one thing – Drive-In Movie. Stay tuned.

**Borough Engineer Dr. Stephen T. Boswell**

Goffle Hill Water Storage Tank LSRP Services - The Remedial Investigation/Remedial Action Report is prepared and under final review.

Mary Street Water Storage Tank LSRP Services - Tricon Enterprises still needs to provide our office with weight tickets for the disposal of soil. Preparation of the Remedial Investigation/Remedial Action Report will need to be performed.

2019 NJDOT Municipal Aid Application – Arlington Avenue, Phase 2, and Alexandria Avenue - Punch list items were completed on or before Friday, May 15<sup>th</sup>. Final close out documents will be prepared.

2019 Road Improvement Program - Punch list items were addressed on or before Friday, May 15<sup>th</sup>. Final close out documents will be prepared.

2020 Road Improvement Program - The 2020 Road Improvement Program was advertised on Friday, May 15<sup>th</sup>. Bids are to be received on Thursday, May 28<sup>th</sup>, at 11:00 am. Pending the review of bids, the Borough could possibly award the project at the June 3<sup>rd</sup> Council Meeting.

2020 NJDOT Municipal Aid Application – Parmelee Avenue - Review comments from the DOT were received and the plans and specs have been revised. We are waiting to hear from the clerk regarding the bid advertisement and the receipt of bids. Tentatively, the receipt of bids is scheduled for Wednesday, June 10<sup>th</sup>, at 11:00 am. Pending this date and the review of bids, the Borough could possibly award the project at the June 17<sup>th</sup> Council Meeting.

Hawthorne Library Lighting Improvements - The Authorizing Resolutions for the NJ Library Construction Bond Act were passed at the Library's May 13<sup>th</sup> Board Meeting. A site visit will be scheduled with the Library Director to compare Boswell's lighting design plans with the actual building fixtures and confirm all items and fixtures have been addressed. The electrical service at the Library will be checked at that time.

2021 NJDOT Municipal Aid Application - The Public Works Committee has not yet made a decision on whether the 2021 NJDOT Municipal Aid Application will be for Bamford or Utter Avenue. Once decided, it will be submitted for the grant.

**Borough Administrator Eric Maurer**

Administrator Maurer reported the 2020 Budget is on the agenda for adoption, he thanked everyone involved in the process, especially CFO Laurie Foley. Resolution R 65-20 on the agenda is the agreement for the CARES Act grant that is Federal money coming through the County for \$1,096,458 that is to be spent on COVID related expenses incurred by the Borough. This will include such items as the cleaning of the building, expanding janitorial services, the purchase of cleaning supplies and installing hand sanitizer dispensers at all municipal facilities. The Police, Fire, Ambulance Corps. and Library have all been asked for their needs. Shields will be installed at counters, equipment will be purchased that is needed to work remotely, extra costs for nursing services, and changes to the server for working remotely. Resolution R 68-20 has been added to the agenda for the purchase of vehicles, two for the Building Department that are included in the budget and two for the Police Department that are covered by building permit fees. The two vehicles purchased with building permit fees will be handed down to the Police Department. Work is being done on the pool in order to be ready to open on or

about July 1<sup>st</sup>, if allowed. The Mayor's Pool Advisory Committee is being utilized to bounce some ideas around about social distancing and other operational changes.

### **Questions for the Administration**

Councilman Bennett asked if the reason why the new police vehicles are being handed down from the Building department is because of the way they are funded. Administrator Maurer stated yes, if the vehicles are purchased with uniform construction fees, they have to first be used by that department, then they can be handed down.

Councilman Mele asked Mayor Goldberg the plans for Memorial Day. He stated there will be a small semi-private service that will be video recorded and have social distancing in place. He advised the Council that everyone is invited but it would be best if they stayed home. Councilman Wojtecki and Councilman Bennett expressed their desire to attend, but decided it was best not to.

Councilwoman Laiosa asked Administrator Maurer who is getting the new vehicles in the Building Department. He stated one will go to the Construction Official and one for other inspectors, then they will be retired to the Police Department. Administrator Maurer explained the reason why the resolution was added last minute is because if they had waited until the June 3<sup>rd</sup> meeting, it's possible the vehicles would not be available. Councilwoman Laiosa asked Administrator Maurer, since March to present, if he had any idea how much money has been spent and if it has been coded to the Storm Recovery Trust. He stated so far it has been charged to the Storm Recovery Trust since no one knew about the grant, but once the grant is accepted, CFO Foley will amend the budget after adoption to include the grant at the next meeting and include a Chapter 159 Resolution. All COVID related expenses will then be transferred out of the Trust and transferred into the grant. She then asked if the money from the CARES Act is publicly available, Mayor Goldberg stated it is for expenses related to dealing with the virus, Personal Protection Equipment, sanitizing, overtime costs and screens are all part of the costs.

Council Vice President Lane asked Administrator Maurer if he will be distributing itemized lists from each department of what they are requesting to purchase and to cover under this. Administrator Maurer will compile a list of what has been expended.

Councilman Wojtecki asked if setting up test sites has been considered for the Borough of Hawthorne. Administrator Maurer stated they will use some of the money for testing for residents, volunteers and Borough employees. He asked what is being done for employees who have tested positive for COVID-19 antibodies. Attorney Pasquale stated there is no plan in place as of yet. Councilman Wojtecki stated it is imperative that the Council consider money used for items that might be required for the next round of COVID-19 that is expected in October of this year. Councilman Wojtecki asked if there is a soft date opening for the Library. Mayor Goldberg stated it was discussed at the last Library Board meeting and they have yet to make a decision. Councilman Wojtecki mentioned the Fire Department did a great job handling the accident on Emeline Drive involving a landscaping truck. Mayor Goldberg reported there were no injuries and the Police and Fire Departments both did a great job.

Council President Matthews made a motion to record the administrative agenda, moved by Councilman Wojtecki, seconded by Councilman Sciarra, motion carried.

## **INTRODUCTION OF ORDINANCE**

### **ORDINANCE NO. 2253-20**

AN ORDINANCE TO AMEND NO. 2249-20, FIXING THE 2020 SALARIES, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF HAWTHORNE, COUNTY OF PASSAIC, AND STATE OF NEW JERSEY

The Municipal Council of the Borough of Hawthorne in the County of Passaic and the State of New Jersey, do ordain as follows:

Section 1. Ordinance No. 2253-20 of the Borough of Hawthorne, an Ordinance to Fix the Salaries, Wages and Compensation of the Employees of the Borough of Hawthorne, County of Passaic and State of New Jersey, is hereby amended as follows:

**SALARY ORDINANCE 2020**

| <u>Position/Title</u>                        | <u>2020</u> |
|--|-------------|
| Special 2 Police Officer, per hour .....     | \$19.34     |
| Director/Secretary Board of Recreation ..... | \$13,442.00 |

**Volunteer Firefighters:**

There shall be paid to all Borough Volunteer Firefighters who are certified as having met annually the attendance standards established in the Fire Department Ordinance, \$550.00 annually as a clothing allowance. Qualified retired firemen may receive \$179.00. Firematic officers shall receive the following additional sums: Assistant Fire Chiefs an additional sum of \$818.00, Captains \$270.00, Lieutenants \$190.00, per annum for performing clerical duties and attending meetings in connection with their duties.

Section 2. Except as herein amended, Ordinance No. 2249-20 remains in full force and effect.

Section 3. All ordinance and parts of ordinances inconsistent with the provision of this ordinance be and the same are hereby repealed, but only to the extent of such inconsistencies.

Section 4. This ordinance shall take effect twenty (20) days after final passage, provided notice of the same has been duly published all as required by law.

BE IT RESOLVED, this Ordinance does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Governing Body in the Municipal Building, 445 Lafayette Avenue, Hawthorne, New Jersey, on June 17, 2020 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in The Record once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage, moved by Councilman Wojtecki, seconded by Councilman Bennett.

Discussion

Councilwoman Laiosa asked how the two salaries and clothing allowance for Firefighters for this ordinance were missed on the last salary ordinance. Administrator Maurer stated this was due to a typographical error in the dollar amount that was submitted, the Firefighter clothing allowance was left at the old amount until the Budget was reviewed and approved, then added to this ordinance to reflect the new amounts that were included in the Budget.

On roll call, all voted yes, motion carried.

**PUBLIC HEARING ON THE BUDGET AMENDMENT**

Council President Matthews opened the meeting to the public, he stated if anyone desired to be heard on the Amendment of the 2020 Municipal Budget of the Borough of Hawthorne, please join the meeting now.

Hearing none, Council President Matthews entertained a motion that the public hearing be closed, moved by Councilman Wojtecki, seconded by Councilman Bennett, carried on voice vote.

**BR 05-20 Resolution to Adopt the 2020 Municipal Budget**

BE IT RESOLVED, that the following statements of revenue and appropriations shall constitute the Municipal Budget for the year 2020;

BE IT FURTHER RESOLVED, that said Budget Summaries were published in The Record;

The Governing Body of the Borough of Hawthorne does hereby approve the following as the Amended Budget for the year 2020:

**RECORDED VOTE:**

|      |            |        |             |
|------|------------|--------|-------------|
|      | { Bennett  | {      | ABSTAINED { |
|      | { Laiosa   | {      |             |
|      | { Lane     | {      |             |
| AYES | { Matthews | NAYS { |             |
|      | { Mele     | {      | ABSENT {    |
|      | { Sciarra  | {      |             |
|      | { Wojtecki | {      |             |

Council President Matthews entertained a motion to adopt BR 05-20, moved by Councilman Sciarra, seconded by Councilwoman Laiosa. On roll call, all voted yes, motion carried.

**RESOLUTIONS**

**CONSENT AGENDA: R 65-20 through R 67-20**

**R 65-20 Introduced by Councilman Sciarra**

WHEREAS, the County of Passaic has received an appropriation under the CARES Act, through the Coronavirus Relief Fund, for use in providing relief to the County and its constituent municipalities by off-setting costs incurred in responding to the COVID-19 pandemic, not provided for in any budget adopted as of March 27, 2020, and incurred between March 1, 2020 and December 30, 2020; and

WHEREAS, the Borough of Hawthorne has been appropriated \$1,096,458 from the Fund, to be distributed by way of reimbursement, subject to the terms of a Grant Agreement, the same being incorporated herein by reference;

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hawthorne that it does hereby authorize the Mayor and the Municipal Clerk to execute and deliver to the County of Passaic the Grant Agreement referenced in this resolution and to take such other acts as may be deemed necessary so as to provide acceptance of the Grant Agreement terms and conditions as and for the action of the Borough of Hawthorne.

**R 66-20 Introduced by Councilman Sciarra**

WHEREAS, the Municipal Council of the Borough of Hawthorne has awarded a contract for Professional Engineering Services to the firm of Boswell Engineering for the year 2020; and

WHEREAS, the Municipal Council previously approved Resolution R 62-18, dated April 4, 2018, awarding a contract to Boswell Engineering for LSRP Services so as to complete a Remedial Investigation in connection with a project to repair elements of the Goffle Hill Water Tank; and

WHEREAS, the amount of the contract was based upon a proposal was broken into three tasks all leading to completion of a Remedial Investigation in total sum of \$16,100; and

WHEREAS, in the course of performing said Remedial Investigation additional hazardous substances, specifically PCB's, substantially changing the nature and scope of work; and

WHEREAS, as a result, the final expense as set forth by Boswell Engineering in its billing summary, on file with the office of the Municipal Clerk, is \$22,459, resulting in an increase over the original contract of \$6,359; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 permits a contract for professional services to be awarded without the need for competitive bids but requires that the award of such contract for professional services be publicly advertised; and

WHEREAS, the Administration recommends approval of the additional sum set forth above to Boswell Engineering as an amendment to its contract based upon the unanticipated change in the nature and scope of the work as determined during the course of the Remedial Investigation; and

WHEREAS, the Chief Financial Officer has certified availability of funds pursuant to Bond Ordinance 2213-18 so as to allow for the award of a contract change in total certified amount of \$6,359.00, raising the total contract value to \$22,459.00; and

WHEREAS, Boswell Engineering has submitted to the Borough of Hawthorne a duly completed Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Hawthorne in the previous one year and that it would be prohibited from making any reportable contributions during the term of the contract;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hawthorne, County of Passaic, State of New Jersey, as follows:

1. The Mayor and the Clerk of the Borough of Hawthorne are hereby authorized and directed to execute any required change to the contract with Boswell Engineering for Professional Engineering/LSRP Services in connection with Goffle Hill Water Tank rehabilitation in accordance with its final billing so as to increase the same to \$22,459.
2. The contract and change thereto is entered into without competitive bidding as "Professional Service," pursuant to the Local Public Contracts Law as this is a professional service within the meaning of the law.
3. Funding for the award of this contract has been certified by the Chief Financial Officer.
4. Notice of this award or a copy of the Resolution shall be published in the official newspaper of the Borough of Hawthorne within ten (10) days of passage as required.
5. The Business Disclosure Entity Certification shall remain on file with a true copy of this resolution.

#### CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, provided by Ordinance 2213-18, to award a change to the contract awarded to Boswell Engineering for LSRP services for completion of a Remedial Investigation regarding the

rehabilitation of the Goffle Hill Water Tank, increasing the same in total certified amount of \$6,359.00, raising the total contract value to \$22,459.00.

**R 67-20 Introduced by Councilman Sciarra**

WHEREAS, the Municipal Council of the Borough of Hawthorne has awarded a contract for Professional Engineering Services to the firm of Boswell Engineering for the year 2020; and

WHEREAS, the Borough, through its Environmental Commission, has undertaken a project known as the Gateway to the Passaic River; and

WHEREAS, in the course of completing work entailed in such project, the contractor performing the same came upon a buried tank containing hazardous materials, leading the Borough to conclude that an environmental survey of the area, so as to detect any additional potentially hazardous conditions, should be undertaken; and

WHEREAS, the Municipal Council awarded a contract to Boswell Engineering for LSRP services, site assessment and geophysical survey in relation to the same at a total cost of \$7,600; and

WHEREAS, during the course of performing such services, Areas of Concern were identified, requiring remediation beyond the scope of the original award of contract and for which Boswell Engineering has submitted a bill, on file with the Municipal Clerk in total additional sum of \$3,378; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 permits a contract for professional services to be awarded without the need for competitive bids but requires that the award of such contract for professional services be publicly advertised; and

WHEREAS, the Administration recommends approval of the payment of the additional sum set forth above to Boswell Engineering as the same was for work beyond the scope of the original quotation and not known until such time as the preliminary assessment and investigation was undertaken; and

WHEREAS, the Chief Financial Officer has certified availability of funds through the Municipal Budget, Engineering Services, Professional Fees, Line Item 9-01-2010-1652-020, so as to allow for the amendment of the initial contract awarded to Boswell Engineering in total certified amount of \$3,378, increasing the final contract from \$7,600 to \$10,978; and

WHEREAS, Boswell Engineering has submitted to the Borough of Hawthorne a duly completed Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Hawthorne in the previous one year and that it would be prohibited from making any reportable contributions during the term of the contract;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hawthorne, County of Passaic, State of New Jersey, as follows:

1. The Mayor and the Clerk of the Borough of Hawthorne are hereby authorized and directed to execute any required change to the contract with Boswell Engineering for Professional Engineering/LSRP Services in connection with the Passaic River Gateway Project in accordance with its final billing so as to increase the same to \$10,978.

2. The contract and change thereto is entered into without competitive bidding as “Professional Service,” pursuant to the Local Public Contracts Law as this is a professional service within the meaning of the law.
3. Funding for the award of this contract has been certified by the Chief Financial Officer.
4. Notice of this award or a copy of the Resolution shall be published in the official newspaper of the Borough of Hawthorne within ten (10) days of passage as required.
5. The Business Disclosure Entity Certification shall remain on file with a true copy of this resolution.

#### CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, available through the Municipal Budget, Engineering Services, Professional Fees, Line Item 9-01-2010-152-020, so as to allow for the award of a contract Line Item 9-01-2010-1652-020, so as to allow for the amendment of the initial contract awarded to Boswell Engineering in total certified amount of \$3,378, increasing the final contract from \$7,600 to \$10,978 relative to the Gateway to the Passaic River project.

#### **R 68-20      Introduced by Councilman Sciarra**

WHEREAS, the Borough of Hawthorne requires vehicles for use by its Police Department and Construction Office in connection with daily operations; and

WHEREAS, the Borough has identified the availability of 2020 Ford Police Interceptor SUV’s through the Cranford Police Cooperative Pricing System under Contract No. 47, Item 2, with base price of \$33,567 and options of \$2,690.75 for a total price of \$36,257.75 for each vehicle; and

WHEREAS, the purchase through a Municipal Cooperative Pricing System satisfies the requirements of the Local Public Contracts Law and the New Jersey Pay to Play laws applicable to such purchases; and

WHEREAS, the Chief Financial Officer has certified availability of funds through the Municipal Budget, Police Operations, 9-01-2010-25-2402-080, so as to allow for an award of a purchase order for two vehicles in total amount of \$72,515.50, and through Construction Code, Equipment, 9-01-2010-22-1952-080 for two vehicles in total amount of \$72,515.50, for a total certified expenditure of \$145,031;

NOW THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Hawthorne does approve the issuance of a purchase order and remittance of payment by way of check in the sum of \$145,031 to

Beyer Ford  
170 Ridgedale Avenue  
Morristown, New Jersey 07960

#### CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, through the Police Operations, 9-01-2010-25-2402-080, so as to allow for an award of a purchase order for two vehicles in total amount of \$72,515.50, and through Construction Code, Equipment, 9-01-2010-22-1952-080 for two vehicles in total amount of \$72,515.50, for a total certified expenditure of \$145,031.

Council President Matthews entertained a motion to approve consent agenda resolutions R 65-20 through R 68-20, moved by Councilman Sciarra, seconded by Councilman Bennett. On roll call, all voted yes, motion carried.

**REPORTS OF SPECIAL COUNCIL COMMITTEES**

Councilman Mele thanked Administrator Maurer, the Finance Committee and CFO Laurie Foley for doing a great job with the Budget. He commended the Fire Department and Ambulance Corps. for doing a great job at a fire on Royal Avenue.

Councilman Bennett reported Public Works business is being held via email, he thanked Administrator Maurer for doing a good job, and he will be participating in an IT Committee meeting after the council meeting and report on that meeting next month.

Councilman Lane reported he attended an Ordinance Committee meeting yesterday pertaining to Utter Avenue and the truck traffic (18-wheelers). The sergeant in charge of traffic was in attendance for his input and will prepare a report for the committee. This pertains to 6<sup>th</sup> Avenue through 10<sup>th</sup> or 11<sup>th</sup> Avenues.

Councilman Sciarra reported the Library Board met virtually on May 13<sup>th</sup>, the Library is still closed, the next meeting is scheduled for June 10<sup>th</sup> at 4pm. The Board of Education has three unused days reserved for inclement weather that are being given back, so the last day of school will be moved from June 19<sup>th</sup> to June 16<sup>th</sup>. The Board of Education is waiting for formal notifications regarding changes in the guidelines to move forward with a virtual graduation. The graduation for Lincoln Middle School is scheduled for Monday, June 15<sup>th</sup>, and the High School is scheduled for Tuesday, June 16<sup>th</sup>. Parents will be kept informed of the schedule for students to be able to pick up their belongings at the schools. The school has had numerous virtual events and are preparing for Senior Week on June 1<sup>st</sup> including the LMS and High School virtual spring productions that can be found on the district YouTube channel. The High School track has been reopened, residents are asked to follow the guidelines, it will be monitored by the district’s security personnel. No large group workouts are permitted nor the use of the field or hockey rink. Nothing with wheels are permitted on the track as it can damage the track surface. Information regarding the school district can be found on the Hawthorne Public Schools Facebook page, the Hawthorne Public Schools Twitter page, Instagram, the district YouTube page as well as the district website. Online remote learning will continue. Congratulations were given to this years’ recipients of the Teacher of the Year award.

Councilwoman Laiosa asked Council Vice President Lane if consideration was given to including 5<sup>th</sup> Avenue to Central Avenue for truck traffic restrictions because of the amount of traffic in that area. Council Vice President Lane stated it was talked about, including Utter Avenue to Van Winkle Avenue, there will be a complete plan submitted by the sergeant and then reviewed by the committee and borough attorney.

**CORRESPONDENCE** None.

**BILLS**

| Vendor Name                    | Description                | Amount    | Check Id |
|--------------------------------|----------------------------|-----------|----------|
| ACTION DATA SERVICES           | PR#10 5/8/2020             | \$ 534.87 | 27999    |
| ACTION DATA SERVICES           | PR#10 5/8/2020             | 133.72    | 12576    |
| ACTION DATA SERVICES           | 1ST QTR TAX FILING         | 846.40    | 27999    |
| ACTION DATA SERVICES           | 1ST QTR TAX FILING         | 211.60    | 12576    |
| ACTION DATA SERVICES           | PAYROLL PROCESSING# 9      | 423.18    | 27999    |
| ACTION DATA SERVICES           | PAYROLL PROCESSING# 9      | 105.79    | 12576    |
| AMERICAN HOSE & HYDRAULICS CO  | SIGNAL#1 HYDRAULIC REPAIRS | 2,648.94  | 28000    |
| AMERICAN TRAFFIC & STREET SIGN | STREET DEDICATION SIGNS    | 150.00    | 28001    |

|                                |                                |            |       |
|--------------------------------|--------------------------------|------------|-------|
| AMERICAN TRAFFIC & STREET SIGN | STREET DEDICATION SIGNS        | 18.75      | 28001 |
| ASLAN & COMPANY, INC.          | CLEANING CONTRACT BORO HALL    | 1,450.00   | 28002 |
| ASLAN & COMPANY, INC.          | JANIT SVC EMERGENCY CALL       | 125.00     | 28002 |
| ATLANTIC COAST FIBERS LLC      | IMBOUND MATERIAL MARCH 2020    | 88.13      | 5568  |
| B AND B DISPOSAL, LLC          | MAY SERVICES                   | 33,000.00  | 28003 |
| B AND B DISPOSAL, LLC          | MAY SERVICES                   | 20,191.66  | 28003 |
| BOLTZER LANDSCAPING INC        | MAINTENANCE OF PARKS CONTRACT  | 2,291.67   | 28004 |
| BOSWELL ENGINEERING, INC       | PRO ENG SVC                    | 3,303.00   | 28005 |
| BOSWELL ENGINEERING, INC       | L&L BUILDERS                   | 2,070.00   | 5547  |
| BOSWELL ENGINEERING, INC       | L&L BUILDERS                   | 207.00     | 5547  |
| BOSWELL ENGINEERING, INC       | L&L BUILDERS                   | 103.50     | 5547  |
| BURGIS ASSOCIATES, INC         | MASTER PLAN EXAMINATION R14919 | 700.00     | 28006 |
| CABLEVISION/OPTIMUM            | MAY 2020                       | 702.38     | 28007 |
| CABLEVISION/OPTIMUM            | MAY 2020                       | 111.71     | 12577 |
| CANON SOLUTIONS AMERICA INC    | COPIER MONTHLY MAINTENANCE FEE | 18.48      | 12578 |
| CANON SOLUTIONS AMERICA INC    | COPIER MONTHLY MAINTENANCE FEE | 18.49      | 28008 |
| DOWNES TREE SERVICE, INC.      | R-11 AIR LINE REPAIRS          | 80.50      | 28009 |
| EAST COAST POWER & GAS OF      | ELECT THRU APRIL               | 314.02     | 28010 |
| EAST COAST POWER & GAS OF      | ELECT THRU APRIL               | 31.99      | 12579 |
| FED EX                         | RETURN EQUIP POL DEPT          | 35.18      | 28011 |
| GAETA RECYCLING CO, INC.       | SVC APRIL                      | 43,883.84  | 28012 |
| GAETA RECYCLING CO, INC.       | MONTHLY VEG SVC 4/1-4/30/2020  | 9,900.00   | 28012 |
| GODWIN TOOL & HARDWARE SUPPLY  | MISC SUPPLIES -DPW WATER       | 38.08      | 12580 |
| HAWTHORNE MUNICIPAL COURT      | APRIL CC FEES                  | 14.65      | 28013 |
| HENRY'S PLUMBING & HEATING INC | PLUMBING & HEATING - WATER     | 127.25     | 12581 |
| HOME SUPPLY & LUMBER CO., INC. | MISC. PARTS / SUPPLIES - ROAD  | 9.00       | 28014 |
| IMPAC FLEET INC.               | 4/1-4/19/20                    | 1,473.55   | 28015 |
| IMPAC FLEET INC.               | 4/1-4/19/20                    | 26.98      | 12582 |
| IMPAC FLEET INC.               | 4/1-4/19                       | 5,093.48   | 28015 |
| IMPAC FLEET INC.               | 4/1-4/19                       | 357.49     | 12582 |
| JOHN F. MEOLA, JMC             | 1 YEAR SUBSCRIPTION ZOOM       | 159.83     | 5569  |
| LIFE STORAGE                   | MONTHLY 6/1-7/1                | 211.00     | 28036 |
| LIFESAVERS INC                 | DEFIBRILLATION PADS            | 645.60     | 28016 |
| LITTLE FALLS TROPHY & ENGRAVIN | PLAQUE GARRET G. SINNING       | 274.34     | 28017 |
| LORI FERNANDEZ                 | CONVERTER AND CABLES           | 80.78      | 28018 |
| LOUIS BAY 2nd LIBRARY          | 2020 MUNICIPAL APPROPRIATION   | 220,843.00 | 28019 |
| LUSCHER'S AUTO INC             | F-1 REPAIRS-PARTS              | 182.64     | 28020 |
| LUSCHER'S AUTO INC             | F-1 REPAIRS-LABOR              | 312.76     | 28020 |
| M & B SEPTIC SERVICE, LLC      | PORTABLE RESTROOM FRANKLIN FLD | 84.00      | 28021 |
| MICHAEL J. PASQUALE, ESQ       | JANUARY 2020 ORDINANCES        | 330.00     | 3765  |
| MICHAEL J. PASQUALE, ESQ       | MISC                           | 907.50     | 28022 |
| MICHAEL J. PASQUALE, ESQ       | ORDINANCES                     | 41.25      | 28022 |
| MICHAEL J. PASQUALE, ESQ       | LIQ LIC BLACK JACK             | 82.50      | 28022 |
| MICHAEL J. PASQUALE, ESQ       | AFFORD HOUSING                 | 1,204.50   | 28022 |
| MICHAEL J. PASQUALE, ESQ       | TAX APPEALS                    | 247.50     | 28022 |
| NJ DEPARTMENT OF HEALTH        | LICENSE 880-883                | 3.60       | 6250  |
| NORTH JERSEY MEDIA GROUP INC   | LEGAL NOTICE TAX ASSESS        | 48.77      | 28023 |
| NORTH JERSEY MEDIA GROUP INC   | BOND ORDINANCE ADVERTISEMENT   | 30.88      | 3766  |
| NORTH JERSEY MEDIA GROUP INC   | BOND ORDINANCE ADVERTISEMENT   | 33.73      | 3766  |

|                                |                                |           |       |
|--------------------------------|--------------------------------|-----------|-------|
| NORTH JERSEY MEDIA GROUP INC   | BOND ORDINANCE ADVERTISEMENT   | 31.83     | 3766  |
| NORTH JERSEY MEDIA GROUP INC   | BOND ORDINANCE ADVERTISEMENT   | 33.25     | 3766  |
| NORTH JERSEY MEDIA GROUP INC   | BOND ORDINANCE ADVERTISEMENT   | 35.15     | 3766  |
| NORTH JERSEY MEDIA GROUP INC   | BO2246-20 ADOPTION POSTPONED   | 18.05     | 3766  |
| NORTH JERSEY MEDIA GROUP INC   | 2020 ROAD PROGRAM ADOPTION     | 31.83     | 3766  |
| OAKLAND MARINE & EQUIPMENT INC | OUT DOOR POWER EQUIPMENT       | 85.90     | 28024 |
| ONE CALL CONCEPTS, INC.        | DPW MONTHLY MARKOUTS FOR 2020  | 85.68     | 12583 |
| P & A AUTO PARTS, INC          | AUTO SUPPLIES ROAD - AUTO/TRUC | 89.94     | 28025 |
| P & A AUTO PARTS, INC          | AUTO SUPPLIES ROAD - EQUIPMENT | 27.98     | 28025 |
| P & A AUTO PARTS, INC          | AUTO SUPPLIES ROAD - AUTO/TRUC | 74.95     | 28025 |
| P & A AUTO PARTS, INC          | AUTO SUPPLIES ROAD - AUTO/TRUC | 17.14     | 28025 |
| P & A AUTO PARTS, INC          | AUTO SUPPLIES ROAD - AUTO/TRUC | 14.99     | 28025 |
| PASCACK DATA SERVICES          | SONICWALL FOR REMOTE ACCESS    | 2,799.14  | 5570  |
| PASCACK DATA SERVICES          | SONICWALL FOR REMOTE ACCESS    | 331.14    | 5570  |
| PASCACK DATA SERVICES          | ADOBE ACROBAT LICENSE          | 299.00    | 5570  |
| PASCACK DATA SERVICES          | IT SERVICES 6/1-6/30/2020      | 1,905.50  | 28026 |
| PASCACK DATA SERVICES          | IT SERVICES 6/1-6/30/2020      | 1,905.50  | 12584 |
| PASCACK DATA SERVICES          | HP LAPTOPS PROTECTION INSTALL  | 1,919.22  | 5570  |
| PASCACK DATA SERVICES          | SYM END POINT PROTECTION       | 90.00     | 5570  |
| PASCACK DATA SERVICES          | INSTALL & CONFIGURE            | 1,064.00  | 5570  |
| PRECISION ELECTRIC MOTOR WORKS | GOFFLE HILL PUMP MOTOR REPLACE | 4,915.00  | 12585 |
| PUBLIC SERV ELEC & GAS         | ELECT THRU FEB                 | 238.49    | 28027 |
| PUBLIC SERV ELEC & GAS         | APRIL GAS/ELECTRIC             | 11,773.19 | 28027 |
| PUBLIC SERV ELEC & GAS         | APRIL GAS/ELECTRIC             | 804.23    | 28027 |
| PUBLIC SERV ELEC & GAS         | APRIL GAS/ELECTRIC             | 13,181.05 | 28027 |
| PUBLIC SERV ELEC & GAS         | APRIL GAS/ELECTRIC             | 40,867.25 | 12586 |
| RICOH AMERICAS CORPORATION     | COPIES 12/28/19-3/23/2020      | 157.04    | 28028 |
| RT OFFICE PRODUCTS             | RECORDS SUPPLIES               | 29.70     | 28029 |
| RT OFFICE PRODUCTS             | RECORDS SUPPLIES               | 272.82    | 28029 |
| RUTGERS - CENTER FOR GOV'T SER | DETERMINING ELIGIBILITY        | 243.00    | 2021  |
| RUTGERS - CENTER FOR GOV'T SER | QUALIFYING HOUSEHOLDS          | 302.00    | 2021  |
| RUTGERS - CENTER FOR GOV'T SER | RECORDS MANAGEMENT             | 158.00    | 2021  |
| SHOTMEYER BROS FUEL CO         | DISEAL FUEL - DRAW DOWN        | 61.16     | 12587 |
| SHOTMEYER BROS FUEL CO         | DISEAL FUEL FOR BORO VEHICLES  | 770.18    | 28030 |
| T&M SCREEN PRINTING, LLC       | VARIOUS T-SHIRTS FOR EARTH DAY | 975.00    | 28033 |
| T&M SCREEN PRINTING, LLC       | VARIOUS T-SHIRTS FOR EARTH DAY | 180.00    | 69    |
| TANIS HARDWARE                 | HARDWARE PARTS & SUPPLIES      | 68.71     | 12588 |
| TANIS HARDWARE                 | HARDWARE PARTS & SUPPLIES      | 431.67    | 28031 |
| TCTA MEMERSHIP SERVICES        | 2020 MEMB DUES LAURIE FOLEY    | 80.00     | 28032 |
| TRIANGLE TROPHY                | UNIFORM PATCHEDS               | 1,499.00  | 28034 |
| TRIMBOLI & PRUSINOWSKI LLC     | LEGAL SVC THRU 4/25            | 2,250.00  | 28035 |
| TYCO ANIMAL CONTROL SERVICES   | APRIL 2020                     | 2,440.00  | 6251  |
| US BANK EQUIPMENT FINANCE      | MONTHLY 4/28-5/28              | 322.00    | 28037 |
| VERIZON                        | 4/16-5/15 150-76-970-0001-04   | 278.84    | 28039 |
| VERIZON                        | 5/1-5/31 201v62134818034y      | 140.24    | 28039 |
| VERIZON WIRELESS (N)           | 4/24-5/23 387268254-00001      | 500.13    | 28038 |
| VERIZON WIRELESS (N)           | 3/26-4/25 282699838-00001      | 257.95    | 28038 |
| VERIZON WIRELESS (N)           | 3/26-4/25 282699838-00001      | 257.94    | 28038 |
| VERIZON WIRELESS (N)           | 3/26-4/25 282699838-00001      | 91.04     | 12589 |

|                            |                              |              |       |
|----------------------------|------------------------------|--------------|-------|
| VITAL COMMUNICATIONS, INC. | MOD IV MASTER FILE           | 100.00       | 28040 |
| W.B. MASON CO INC          | OFFICE SUPPLIES - DPW OFFICE | 222.22       | 28041 |
| W.B. MASON CO INC          | DPW GARAGE OFFICE SUPPLIES   | 365.89       | 12590 |
| W.B. MASON CO INC          | DPW GARAGE OFFICE SUPPLIES   | 46.61        | 12590 |
| WALDWICK PRINTING COMPANY  | EXIT/ARROW/SIGNS             | 60.00        | 70    |
| WINDSTREAM                 | APRIL BILLING                | 375.11       | 12591 |
| WINDSTREAM                 | APRIL BILLING                | 1,125.32     | 28042 |
|                            | TOTAL                        | \$453,265.43 |       |

Council President Matthews entertained a motion to approve the bills and forward them to the Treasurer for payment, moved by Councilman Mele, seconded by Councilman Sciarra. On roll call, all voted yes with the exception of Councilman Wojtecki who abstained from bills pertaining to the Fire Department, Council Vice President Lane who abstained from bills pertaining to the Fire Department and Ambulance Corps., Councilwoman Laiosa who abstained from bills pertaining to East Coast Power and Gas and PSE&G, and Council President Matthews who voted no on the PSE&G bills. Motion Carried.

### **PUBLIC COMMENT**

Council President Matthews opened the meeting to the public. He stated if anyone desired to be heard please call in at (669)224-3412 access code 726-736-141, or email the Borough Clerk at lfernandez@hawthornenj.org. Members of the public who are logged into the GoToMeeting can chat in now with their questions.

#### **Louis Turco, 98 11<sup>th</sup> Avenue, Hawthorne, NJ**

Resident and School Board member, commented about a councilmember saying unfounded negative comments directed toward the Superintendent of Schools and the Board of Education, and that we all need to work together for the betterment of the community.

#### **Michael Doyle, 15 Mandon Terrace, Hawthorne, NJ**

Mr. Doyle stated his response to a letter that was received by him from Councilman Wojtecki was private.

Hearing no more comments, Council President Matthews entertained a motion to close public comment, moved by Councilman Mele, seconded by Councilman Wojtecki. Carried on voice vote.

### **ADJOURNMENT**

At 8:46pm Council President Matthews entertained a motion to adjourn the Virtual Meeting, moved by Councilman Wojtecki, seconded by Councilman Mele. Carried on voice vote.

**THE NEXT MEETING OF THE MUNICIPAL COUNCIL IS A  
VIRTUAL MEETING ON**

**WEDNESDAY, JUNE 3 at 7:00 PM**

PERSONS WITH DISABILITIES WHICH REQUIRE AIDES SUCH AS: SIGN LANGUAGE INTERPRETER, TELECOMMUNICATIONS, BRAILLE, TAPES OR LARGE PRINT, SHOULD NOTIFY THE BOROUGH CLERK'S OFFICE TEN DAYS PRIOR TO ATTENDANCE AT A MEETING SO ACCOMMODATIONS MAY BE MADE.