

*Report of Audit*

*on the*

*Financial Statements*

*of the*

***Borough of Hawthorne***

*in the*

*County of Passaic*  
*New Jersey*

*for the*

*Year Ended*  
*December 31, 2020*



BOROUGH OF HAWTHORNE

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BOROUGH OF HAWTHORNE

PART I

INDEPENDENT AUDITOR'S REPORT ON  
AUDIT OF FINANCIAL STATEMENTS  
AND SUPPLEMENTARY SCHEDULES AND DATA

REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
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FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

NOTES TO FINANCIAL STATEMENTS - REGULATORY BASIS

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2020 AND 2019



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**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Hawthorne  
County of Passaic  
Hawthorne, New Jersey 07506

***Report on the Financial Statements***

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Borough of Hawthorne, as of December 31, 2020 and 2019, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

## SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough of Hawthorne's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Hawthorne's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.***

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Borough of Hawthorne on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough of Hawthorne as of December 31, 2020 and 2019, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2020.

### ***Opinion on Regulatory Basis of Accounting***

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2020 and 2019, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2020 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

# SUPLEE, CLOONEY & COMPANY

## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Hawthorne's regulatory financial statements. The supplementary information, schedules and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

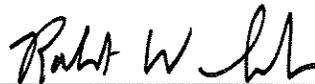
The supplemental information, schedules and data listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information, schedules and data listed in the table of contents are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated July 8, 2021 on our consideration of the Borough of Hawthorne's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Hawthorne's internal control over financial reporting and compliance.



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CERTIFIED PUBLIC ACCOUNTANTS



\_\_\_\_\_  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

July 8, 2021



# SUPLEE, CLOONEY & COMPANY

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members  
of the Borough Committee  
Borough of Hawthorne  
County of Passaic  
Hawthorne, New Jersey 07506

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Borough of Hawthorne, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements, and have issued our report thereon dated July 8, 2021. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Hawthorne prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

### ***Internal Control Over Financial Reporting***

In planning and performing our audit of the regulatory financial statements, we considered the Borough's control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

# SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Hawthorne's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

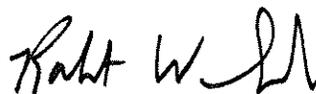
## ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Hawthorne's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Hawthorne's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
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CERTIFIED PUBLIC ACCOUNTANTS

  
\_\_\_\_\_  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

July 8, 2021

CURRENT FUND

BOROUGH OF HAWTHORNE

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER <u>31, 2020</u>	BALANCE DECEMBER <u>31, 2019</u>
<u>ASSETS</u>			
Current Fund:			
Cash	A-4	\$ 22,215,709.02	\$ 20,871,871.60
Change Fund	A-5	490.00	340.00
		<u>22,216,199.02</u>	<u>20,872,211.60</u>
Receivables and Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-6	539,542.68	579,610.10
Tax Title Liens Receivable	A-9	1,735,818.42	1,626,316.11
Foreclosed Property	A-10	34,980.00	34,980.00
Revenue Accounts Receivable	A-8	13,411.87	17,057.12
Interfunds Receivable	A-22	65,331.77	11,209.84
		<u>2,389,084.74</u>	<u>2,269,173.17</u>
		\$ <u>24,605,283.76</u>	\$ <u>23,141,384.77</u>
Grant Fund:			
Cash	A-4	\$ 359,926.20	435,945.59
Grants Receivable	A-11	1,247,272.47	120,184.47
Interfunds Receivable	A-23	14,411.77	
		<u>1,621,610.44</u>	<u>556,130.06</u>
		\$ <u>26,226,894.20</u>	\$ <u>23,697,514.83</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
CURRENT FUND  
BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-14	\$ 1,403,483.24	\$ 1,082,609.99
Encumbrances Payable	A-17	836,473.41	831,940.54
Prepaid Taxes	A-15	453,997.07	369,844.55
County Taxes Payable	A-12	8.86	8.84
Tax Overpayments	A-16	0.00	0.00
Local District School Taxes Payable	A-13	11,741,473.44	11,170,599.98
Accounts Payable	A-18	443,816.72	343,752.97
Reserve for Tax Appeals	A-25	168,954.58	
Fees Payable	A-19	4,659.00	24,428.00
Due State of New Jersey-Chapter 20, PL 1971	A-7	89,589.68	92,339.68
Interfunds Payable	A-22	402,734.89	137.57
		\$ <u>15,545,190.89</u>	\$ <u>13,915,662.12</u>
Reserve for Receivables and Other Assets	A	2,389,084.74	2,269,173.17
Fund Balance	A-1	<u>6,671,008.13</u>	<u>6,956,549.48</u>
		\$ <u>24,605,283.76</u>	\$ <u>23,141,384.77</u>
Grant Fund:			
Reserve for Grants - Appropriated	A-20	\$ 1,591,379.58	\$ 469,349.37
Reserve for Grants - Unappropriated	A-21	4,400.00	4,400.00
Encumbrances Payable	A-24	<u>25,830.86</u>	<u>82,380.69</u>
		\$ <u>1,621,610.44</u>	\$ <u>556,130.06</u>
		\$ <u>26,226,894.20</u>	\$ <u>23,697,514.83</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNECURRENT FUNDSTATEMENTS OF OPERATIONS  
AND CHANGE IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	<u>YEAR 2020</u>	<u>YEAR 2019</u>
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	A-2	\$ 2,627,867.00	\$ 2,793,322.00
Miscellaneous Revenue Anticipated	A-2	5,416,877.82	4,748,078.14
Receipts From Delinquent Taxes	A-2	553,834.80	670,120.37
Receipts From Current Taxes	A-2	74,078,945.83	72,985,414.37
Non-Budget Revenue	A-2	402,986.61	593,728.25
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-14	835,359.81	595,138.15
Miscellaneous Reserves Canceled By Resolution	A-19	11,256.00	
<u>Total Income</u>		<u>83,927,127.87</u>	<u>82,385,801.28</u>
<u>EXPENDITURES</u>			
Budget Appropriations:			
Operations Within "CAPS":			
Operating	A-3	14,133,634.00	14,216,374.00
Deferred Charges and Statutory Expenditures	A-3	1,596,468.00	1,542,452.00
Operations Excluded From "CAPS":			
Operating	A-3	4,267,361.52	3,257,043.47
Capital Improvements	A-3	275,000.00	615,000.00
Municipal Debt Service	A-3	1,886,066.51	1,879,069.77
Deferred Charges	A-3	703,700.00	0.00
County Taxes	A-12	17,785,727.26	18,429,122.75
Local District School Tax	A-13	40,881,985.00	39,255,311.00
Interfunds Advanced		54,121.93	10,381.49
Refund of Prior Year Revenue	A-4	738.00	1,205.00
<u>Total Expenditures</u>		<u>81,584,802.22</u>	<u>79,205,959.48</u>
Excess in Revenue		2,342,325.65	3,179,841.80
<u>Fund Balance</u>			
Balance, January 1	A	<u>6,956,549.48</u>	<u>6,570,029.68</u>
		9,298,875.13	9,749,871.48
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	<u>2,627,867.00</u>	<u>2,793,322.00</u>
Fund Balance, December 31	A	<u>\$ 6,671,008.13</u>	<u>\$ 6,956,549.48</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	REF.	ANTICIPATED		REALIZED	EXCESS OR (DEFICIT)
		BUDGET	SPECIAL N.J.S. 40A:4-87		
Fund Balance Anticipated	A-1	\$ 2,627,867.00	\$	\$ 2,627,867.00	\$
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-8	37,000.00		41,250.00	4,250.00
Other	A-2	10,000.00		4,933.00	(5,067.00)
Fees and Permits	A-2	139,000.00		155,401.90	16,401.90
Fines and Costs:					0.00
Municipal Court	A-8	260,000.00		155,663.40	(104,336.60)
Interest and Costs on Taxes	A-8	100,000.00		157,695.94	57,695.94
Interest on Investments and Deposits	A-8	50,000.00		178,757.98	128,757.98
Swimming Pool Admission Fees	A-8	120,000.00		60,920.00	(59,080.00)
Energy Receipts Taxes	A-8	1,468,278.00		1,468,278.00	0.00
Rentals - Board of Education	A-8	20,000.00		20,000.00	0.00
Rentals - Cellular Phone	A-8	635,000.00		924,363.81	289,363.81
Sewer Charges	A-8	50,000.00		83,067.87	33,067.87
Cable Television Franchise Fees	A-8	268,000.00		276,177.72	8,177.72
Commuter Parking	A-8	20,000.00		9,796.00	(10,204.00)
Uniform Construction Code Fees	A-8	430,056.00		359,181.00	(70,875.00)
State and Federal Revenues Offset With Appropriations:					0.00
Municipal Alliance Program	A-11	23,030.00	0.00	23,030.00	0.00
Clean Communities Program	A-11		34,060.10	34,060.10	0.00
Environmental Commission	A-11	1,000.00	0.00	1,000.00	0.00
Alcohol Education and Rehabilitation Fund	A-11		1,667.08	1,667.08	0.00
Passaic County Corridor Enhancement Grant	A-11	3,400.00		3,400.00	0.00
Drive Sober or Get Pulled Over	A-11		5,500.00	5,500.00	0.00
Body Armor Replacement Fund	A-11	3,353.77		3,353.77	0.00
Recycling Tonnage Grant	A-11	0.00	18,367.57	18,367.57	0.00
Distracted Driving Crackdown Program	A-11	5,500.00		5,500.00	0.00
Passaic Coronavirus Relief Fund / CARES Act	A-11		1,096,458.00	1,096,458.00	0.00
Interlocal Agreement - Glen Rock Fire Training Center	A-8	2,000.00		0.00	(2,000.00)
Interlocal Agreement - BOE Recycling Pick Up	A-8	4,000.00		0.00	(4,000.00)
Uniform Fire Safety Act - Life Hazard	A-8	25,600.00		35,554.68	9,954.68
Utility Operating Surplus	A-8	120,000.00		120,000.00	0.00
Reserve for Payment of Debt Service	A-8	173,500.00		173,500.00	0.00
				0.00	0.00
Total Miscellaneous Revenues	A-1	3,968,717.77	1,156,052.75	5,416,877.82	292,107.30
Receipts From Delinquent Taxes	A-1	520,000.00		553,834.80	33,834.80
Amount to be Raised by Taxation for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-2	15,183,073.50		15,981,764.07	798,690.57
Minimum Library Tax	A-2	869,469.50		869,469.50	0.00
		16,052,543.00	0.00	16,851,233.57	798,690.57
<b>Budget Totals</b>		<b>\$ 23,169,127.77</b>	<b>\$ 1,156,052.75</b>	<b>\$ 25,449,813.19</b>	<b>\$ 1,124,632.67</b>
Non-Budget Revenue	A-1:A-2			402,986.61	
				\$ 25,852,799.80	
	REF.	A-3	A-3		

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>REF.</u>		
Allocation of Current Tax Collections:			
Revenue From Collections	A-6	\$	74,078,945.83
Allocated to:			
School and County Taxes			<u>58,667,712.26</u>
Balance for Support of Municipal Budget Appropriations			15,411,233.57
Add: Appropriation-"Reserve for Uncollected Taxes"	A-3		<u>1,440,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	\$	<u><u>16,851,233.57</u></u>
Licenses - Other:			
Borough Clerk	A-8	\$	4,525.00
Board of Health	A-8		<u>408.00</u>
	A-2	\$	<u><u>4,933.00</u></u>
Fees and Permits			
Police Department	A-8	\$	5,111.85
Board of Health/Registrar of Vital Statistics	A-8		37,666.00
Public Works Department	A-8		19,906.05
Planning Board	A-8		6,660.00
Zoning Board of Adjustment	A-8		780.00
Fire Prevention	A-8		25,571.00
Other	A-8		12,011.00
Building Department	A-8		<u>47,696.00</u>
	A-2	\$	<u><u>155,401.90</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

REF.

Non Budget Revenues		
Duplicate Tax Bills	\$	1,046.00
Copies, Maps and List		2,379.84
Engine 4 Reimbursement		5,000.00
Insurance Settlement		45,000.00
Police Off-Duty Administrative Fees		240,711.50
Sale of Property		17,117.02
Miscellaneous Reimbursements		5,145.56
Vacant Property		21,500.00
Restitution		2,495.00
Rental of Property		10,800.00
Prospect Park Library Cards		5,000.00
Brine		440.00
NSF Fees		20.00
Senior/Vets Admin. Fee		1,825.00
Insurance Dividends		9,510.79
MCM JIF		5,707.86
Police Towing/Misc Fee		4,355.00
Interest on Assessments		774.78
Other Miscellaneous		<u>24,158.26</u>
	A-4	\$ <u><u>402,986.61</u></u>

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>CANCELLED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	
<u>OPERATIONS WITHIN "CAPS":</u>					
<u>GENERAL GOVERNMENT</u>					
Administrative and Executive:					
Salaries and Wages	\$ 185,273.00	\$ 185,473.00	\$ 185,323.29	\$ 149.71	\$
Other Expenses	11,690.00	11,690.00	10,259.35	1,430.65	
Other Expenses - Postage	37,000.00	37,000.00	30,376.03	6,623.97	
Mayor and Council:					
Salaries and Wages	36,500.00	36,500.00	36,162.14	337.86	
Other Expenses	1,875.00	1,875.00	1,517.00	358.00	
Municipal Clerk:					
Salaries and Wages	123,646.00	123,646.00	123,103.65	542.35	
Other Expenses	62,011.00	62,011.00	36,233.06	25,777.94	
Financial Administration:					
Salaries and Wages	149,149.00	149,149.00	124,644.02	24,504.98	
Other Expenses	56,435.00	56,435.00	37,171.44	19,263.56	
Audit Services:					
Other Expenses	29,000.00	29,000.00	29,000.00		
Revenue Administration (Tax Collection):					
Salaries and Wages	31,906.00	31,906.00	31,887.24	18.76	
Other Expenses	16,237.00	16,737.00	16,187.02	549.98	
Tax Assessment Administration:					
Salaries and Wages	49,791.00	49,891.00	49,785.62	105.38	
Other Expenses	17,795.00	17,795.00	14,771.63	3,023.37	
Legal Services:					
Other Expenses	111,516.00	111,516.00	97,729.55	13,786.45	
Engineering Services:					
Other Expenses	175,475.00	175,475.00	109,505.25	65,969.75	
Future of Hawthorne:					
Other Expenses	1,000.00	1,000.00		1,000.00	
<u>LAND USE ADMINISTRATION</u>					
Planning Board:					
Salaries and Wages	7,000.00	7,200.00	6,400.02	799.98	
Other Expenses	12,010.00	12,010.00	9,902.36	2,107.64	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>OPERATIONS WITHIN "CAPS" (CONTINUED)</u>					
<u>LAND USE ADMINISTRATION (CONTINUED)</u>					
Zoning Board of Adjustments:					
Salaries and Wages	\$ 19,000.00	\$ 19,100.00	\$ 19,076.26	\$ 23.74	\$
Other Expenses	6,460.00	6,460.00	1,455.75	5,004.25	
Computerized Data Processing:	115,850.00	115,850.00	94,452.42	21,397.58	
<u>PUBLIC SAFETY</u>					
Police:					
Salaries and Wages	4,258,882.00	4,258,882.00	4,176,787.55	82,094.45	
Other Expenses	330,803.00	371,803.00	355,733.58	16,069.42	
Police Dispatchers:					
Salaries and Wages	187,769.00	187,769.00	164,328.70	23,440.30	
Occupational Safety Health Act (NJS 40A:4-45.3):					
Salaries and Wages	24,306.00	24,306.00	24,305.90	0.10	
Other Expenses	7,560.00	7,560.00	5,900.61	1,659.39	
Emergency Management Services:					
Salaries and Wages	2,000.00	2,000.00	2,000.00		
Other Expenses	5,879.00	5,879.00	5,698.70	180.30	
Ambulance Corps:					
Other Expenses	7,500.00	17,500.00	16,250.00	1,250.00	
Prosecutor:					
Salaries and Wages	29,830.00	29,830.00	28,729.91	1,100.09	
Fire:					
Salaries and Wages	18,500.00	18,500.00	17,760.43	739.57	
Other Expenses	289,540.00	289,540.00	275,608.93	13,931.07	
Other Expenses - Fire Hydrant Service	89,100.00	89,100.00	89,100.00		
Uniform Fire Safety Act:					
Salaries and Wages	118,639.00	118,639.00	109,295.77	9,343.23	
Other Expenses	7,795.00	7,795.00	5,063.64	2,731.36	
Municipal Court:					
Salaries and Wages	148,127.00	148,127.00	138,258.60	9,868.40	
Other Expenses	18,686.00	18,686.00	11,451.56	7,234.44	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<b>PUBLIC WORKS</b>					
Road Repair and Maintenance:					
Salaries and Wages	\$ 824,702.00	\$ 824,702.00	\$ 805,009.03	\$ 19,692.97	
Other Expenses	432,164.00	432,164.00	329,906.76	102,257.24	
<b>Sewer System Maintenance:</b>					
Salaries and Wages	184,202.00	184,202.00	178,173.07	6,028.93	
Other Expenses	100,984.00	100,984.00	53,475.29	47,508.71	
<b>Shade Tree Commission:</b>					
Salaries and Wages	2,000.00	2,000.00	1,609.50	390.50	
Other Expenses	200,821.00	230,821.00	221,081.35	9,739.65	
<b>Solid Waste Collection:</b>					
Salaries and Wages - Recycling	57,632.00	57,632.00	57,475.59	156.41	
Other Expenses - Recycling	373,019.00	373,019.00	367,211.31	5,807.69	
Other Expenses - Garbage Removal - Contractual	396,000.00	396,000.00	396,000.00		
<b>Buildings and Grounds:</b>					
Salaries and Wages	95,334.00	95,334.00	93,482.36	1,851.64	
Other Expenses	112,080.00	112,080.00	111,155.02	924.98	
<b>Maintenance of Parks:</b>					
Other Expenses	42,490.00	42,490.00	26,308.18	16,181.82	
<b>Vehicle Maintenance:</b>					
Other Expenses	275,282.00	295,282.00	262,520.41	42,761.59	
<b>Community Services Act:</b>					
Other Expenses	25,500.00	25,500.00		25,500.00	
<b>HEALTH AND HUMAN SERVICES</b>					
<b>Board of Health:</b>					
Salaries and Wages	115,701.00	115,701.00	109,792.69	5,908.31	
Other Expenses	27,842.00	27,842.00	24,113.16	3,728.84	
<b>Environmental Commission:</b>					
Other Expenses	7,100.00	27,100.00	24,551.89	2,548.11	
<b>Animal Control Services:</b>					
Other Expenses	9,690.00	9,690.00	7,440.00	2,250.00	
<b>Board of Recreation:</b>					
Salaries and Wages	102,086.00	30,686.00	13,442.04	17,243.96	
Other Expenses	89,761.00	85,161.00	20,641.56	64,519.44	
<b>Swimming Pool:</b>					
Salaries and Wages	93,000.00	97,600.00	97,552.79	47.21	
Other Expenses	36,325.00	36,325.00	26,994.80	9,330.20	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<b>OTHER COMMON OPERATING FUNCTIONS</b>					
Celebration of Public Events:					
Other Expenses	\$ 30,626.00	\$ 30,626.00	\$ 9,136.32	\$ 21,489.68	\$
Relocation Fund:					
Other Expenses	5,000.00	5,000.00		5,000.00	
Bond Fees:					
Other Expenses	3,610.00	3,610.00		3,610.00	
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>					
Uniform Construction Code Enforcement Functions:					
Building Inspector:					
Salaries and Wages	242,993.00	242,993.00	227,684.64	15,308.36	
Other Expenses	239,980.00	239,980.00	219,286.84	20,693.16	
Property Code Enforcement:					
Salaries and Wages	80,378.00	80,378.00	79,018.47	1,359.53	
Other Expenses	33,734.00	33,734.00	28,031.07	5,702.93	
<b>UTILITY EXPENSES AND BULK PURCHASES</b>					
Electricity	214,900.00	214,900.00	133,266.01	81,633.99	
Street Lighting	166,000.00	166,000.00	141,239.54	24,760.46	
Telephone	62,220.00	62,220.00	57,788.03	4,431.97	
Gasoline	184,100.00	184,100.00	130,753.54	53,346.46	
Landfill/Solid Waste Disposal Costs:					
Dumping Fees	554,800.00	554,800.00	461,240.50	93,559.50	
Accumulated leave	265,000.00	265,000.00	265,000.00		
Insurance:					
General Insurance	256,293.00	256,293.00	248,001.92	8,291.08	
Worker's Compensation Insurance	196,000.00	196,000.00	117,896.00	78,104.00	
Group Insurance for Employees	1,190,000.00	1,136,450.00	1,003,967.00	132,483.00	
Public Defender:					
Salaries and Wages	3,600.00	3,600.00	3,600.00		
Total Operations Within "CAPS"	14,134,484.00	14,131,634.00	12,835,063.66	1,296,570.34	
Contingent	2,000.00	2,000.00		2,000.00	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>CANCELED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	
<u>Total Operations Including Contingent Within "CAPS"</u>	\$ 14,136,484.00 \$	14,133,634.00 \$	12,835,063.66 \$	1,298,570.34 \$	
<u>Detail:</u>					
Salaries and Wages	\$ 7,158,516.00 \$	7,092,316.00 \$	6,872,359.37 \$	219,956.63 \$	
Other Expenses:	6,977,968.00	7,041,318.00	5,962,704.29	1,078,613.71	
<u>Municipal Within "CAPS":</u>					
<u>Statutory Charges:</u>					
Social Security System (O.A.S.I)	277,200.00	277,200.00	267,954.52	9,245.48	
Public Employees' Retirement System of NJ	270,862.00	270,862.00	270,862.00		
Police and Fireman's Retirement System of NJ	1,020,256.00	1,020,256.00	1,020,256.00		
Deferred Compensation	10,500.00	13,150.00	13,030.85	119.15	
Unemployment Insurance	5,000.00	5,000.00	5,000.00		
Pension Adjustment	10,000.00	10,000.00	7,665.04	2,334.96	
<u>Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</u>	1,593,818.00	1,596,468.00	1,584,768.41	11,699.59	
<u>Total General Appropriations for Municipal Purposes Within "CAPS"</u>	15,730,302.00	15,730,102.00	14,419,832.07	1,310,269.93	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>					
Length of Service Award Program (LOSAP)	119,000.00	119,000.00	103,963.86	15,036.14	
Recycling Tax	19,000.00	19,000.00	19,000.00		
Maintenance of Free Public Library:					
Salaries and Wages	702,490.00	702,490.00	657,875.84	44,614.16	
Other Expenses - Contribution	295,843.00	295,843.00	295,843.00		
Other Expenses - Other Costs	408,400.00	408,400.00	408,400.00		
Sewer Processing and Disposal:					
Other Expenses - Passaic Valley Sewer Rental	1,238,196.00	1,238,196.00	1,238,196.00		
Other Expenses - Other Municipal Projects	20,500.00	20,700.00	20,500.00	200.00	
Other Expenses - North Haledon Sewer Rental	1,538.00	1,538.00		1,538.00	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>OPERATIONS EXCLUDED FROM "CAPS"(CONTINUED)</u>					
Affordable Housing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$	
Reserve for Tax Appeals	150,000.00	150,000.00	150,000.00		
NJDEP Stormwater Permits	13,100.00	13,100.00	12,975.00	125.00	
Interlocal Municipal Service Agreements:					
Glenn Rock Fire Training Center - Other Expenses	2,000.00	2,000.00		2,000.00	
BOE Recycling Pick-Up - Other Expenses	4,000.00	4,000.00		4,000.00	
School Security Shared Service	60,000.00	60,000.00	34,299.99	25,700.01	
Total Other Operations Excluded from "CAPS"	3,069,067.00	3,069,267.00	2,976,053.69	93,213.31	
<u>Public and Private Programs Offset by Revenues</u>					
Passaic County Corridor	3,400.00	3,400.00	3,400.00		
Police Body Armor Fund	3,353.77	3,353.77	3,353.77		
Municipal Alliance	23,030.00	23,030.00	23,030.00		
Municipal Alliance - Municipal match	5,758.00	5,758.00	5,758.00		
Alcohol Education Rehabilitation (NJSA 40A:4-87 + \$1,667.08)	1,000.00	1,667.08	1,667.08		
Environmental Commission		1,000.00	1,000.00		
Drive Sober or Get Pulled Over (NJSA 40A:4-87 + \$5,500.00)		5,500.00	5,500.00		
Passaic Coronavirus Relief Fund / CARES Act (NJSA 40A:4-87 + \$1,096,458.00)		1,096,458.00	1,096,458.00		
Recycling Tonnage Grant (NJSA 40A:4-87 + \$18,367.57)		18,367.57	18,367.57		
Distracted Driving	5,500.00	5,500.00	5,500.00		
Clean Communities Grant (NJSA 40A:4-87 + \$34,060.10)		34,060.10	34,060.10		
Total Public and Private Programs Offset by Revenues	42,041.77	1,198,094.52	1,198,094.52		
Total Other Operations Excluded from "CAPS"	3,111,108.77	4,267,361.52	4,174,148.21	93,213.31	
Detail:					
Salaries and Wages	702,490.00	702,490.00	657,875.84	44,614.16	
Other Expenses:	2,408,618.77	3,564,871.52	3,516,272.37	48,599.15	
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	275,000.00	275,000.00	275,000.00		
Total Capital Improvements - Excluded from "CAPS"	275,000.00	275,000.00	275,000.00		

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 1,350,000.00	\$ 1,350,000.00	\$ 1,350,000.00	\$	
Interest on Bonds	442,494.00	442,494.00	442,186.27		307.73
Payment of NJEIT Loan	116,523.00	116,523.00	93,880.24		22,642.76
Total Municipal Debt Service - Excluded from "CAPS"	1,909,017.00	1,909,017.00	1,886,066.51		22,950.49
<u>DEFERRED CHARGES EXCLUDED FROM "CAPS"</u>					
Deferred Charges to Future Taxation - Unfunded	703,700.00	703,700.00	703,700.00		
Total Deferred Charges Excluded from "CAPS"	703,700.00	703,700.00	703,700.00		
Total General Appropriations Excluded from "CAPS"	5,998,825.77	7,155,078.52	7,038,914.72	93,213.31	22,950.49
<u>Subtotal General Appropriations</u>	21,729,127.77	22,885,180.52	21,458,746.79	1,403,483.24	22,950.49
Reserve for Uncollected Taxes	1,440,000.00	1,440,000.00	1,440,000.00		
Total General Appropriations	\$ 23,169,127.77	\$ 24,325,180.52	\$ 22,898,746.79	\$ 1,403,483.24	\$ 22,950.49
REF.	A-3		A-1	A-A-1	
Budget as Adopted	\$	\$ 23,169,127.77			
Added by N.J.S. 40A:4-87		1,156,052.75			
		\$ 24,325,180.52			
Cash Disbursed		\$	\$ 19,777,519.84		
Transfer to Reserve for Tax Appeals			150,000.00		
Encumbrances Payable			836,473.41		
Reserve for Grants Appropriated			1,198,094.52		
Reserve for Uncollected Taxes			1,440,000.00		
Cash Receipts			23,402,087.77		
			503,340.98		
		\$	\$ 22,898,746.79		

The accompanying Notes to the Financial Statements are an integral part of this statement.

TRUST FUND

BOROUGH OF HAWTHORNE

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE DECEMBER 31, 2019</u>
<u>ASSETS</u>			
Assessment Trust Fund:			
Cash	B-2	\$ 436,851.98	\$ 636,106.31
Due Current Fund	B-7	24,674.63	
Assessments Receivable	B-4	11,498.11	37,349.00
Assessments Liens Receivable	B-5	10,331.00	10,331.00
Assessment Lien Interest and Costs	B-6	2,743.00	2,743.00
Prospective Assessments Funded	B-9	<u>1,398,387.30</u>	<u>1,377,387.30</u>
Amount to be Raised by Taxation-			
Canceled Assessments	B-10	6,253.21	6,253.21
Funded by Assessment Bonds	B-20	<u>18,236.53</u>	<u>18,236.53</u>
		<u>1,908,975.76</u>	<u>2,088,406.35</u>
Animal Control Trust Fund:			
Cash	B-2	<u>25,892.43</u>	<u>35,851.43</u>
		<u>25,892.43</u>	<u>35,851.43</u>
Other Trust Funds:			
Cash	B-2	<u>3,768,664.65</u>	<u>3,203,344.80</u>
		<u>3,768,664.65</u>	<u>3,203,344.80</u>
		<u>\$ 5,703,532.84</u>	<u>\$ 5,327,602.58</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE DECEMBER 31, 2019</u>
<u>LIABILITIES, RESERVES AND FUND BALANCES</u>			
Assessment Trust Fund:			
Due Current Fund	B-7	\$	\$ 430.59
Due General Capital Fund	B-19	636,000.00	636,000.00
Assessment Bonds Notes Payable	B-15	1,085,000.00	1,285,000.00
Reserve for:			
Assessments Receivable	B-17	2,935.76	2,935.76
Assessment Liens Receivable	B-5	10,331.00	10,331.00
Prospective Assessments Funded	B-9	133,800.00	112,800.00
Assessment Lien Interest and Costs	B-6	2,743.00	2,743.00
Payment of Debt	B-8	38,160.00	38,160.00
Fund Balance	B-1	6.00	6.00
		<u>1,908,975.76</u>	<u>2,088,406.35</u>
Animal Control Trust Fund:			
Due To State of New Jersey	B-13	0.20	119.00
Reserve for Animal Control Fund Expenditures	B-12	25,892.23	35,732.43
		<u>25,892.43</u>	<u>35,851.43</u>
Other Funds:			
Reserve For:			
Due Current Fund	B-16	10,511.09	10,511.09
Due General Capital	B-18	500,000.00	
Due to State of NJ - Unemployment Claims	B-14	168,471.51	164,249.00
Various Reserves and Deposits	B-11	3,089,682.05	3,028,584.71
		<u>3,768,664.65</u>	<u>3,203,344.80</u>
		<u>\$ 5,703,532.84</u>	<u>\$ 5,327,602.58</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

ASSESSMENT TRUST FUND

STATEMENTS OF CHANGE IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	YEAR ENDED DECEMBER <u>31, 2020</u>	YEAR ENDED DECEMBER <u>31, 2019</u>
Balance, January 1	B	\$ <u>6.00</u>	\$ <u>6.00</u>
Balance, December 31	B	\$ <u><u>6.00</u></u>	\$ <u><u>6.00</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 1,538,295.59	\$ 3,662,866.07
Grants Receivable	C-8	967,366.72	904,548.57
Due Assessment Trust Fund	C-7	636,000.00	636,000.00
Due Current Fund	C-18	363,648.49	
Due Trust Other Fund	C-12	500,000.00	0.00
Loans Proceeds Receivable	C-6	270,464.00	270,464.00
Prospective Assessments Raised by Taxation	C-9	75,500.00	54,500.00
Deferred Charges to Future Taxation:			
Funded	C-4	12,697,715.00	14,145,237.31
Unfunded	C-5	<u>2,238,969.06</u>	<u>871,669.06</u>
		<u>\$ 19,287,958.86</u>	<u>\$ 20,545,285.01</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds Payable	C-10	\$ 12,485,000.00	\$ 13,835,000.00
NJ Environmental Infrastructure Loans Payable	C-11	212,715.00	310,237.31
Bond Anticipation Notes	C-14	1,349,000.00	0.00
Improvement Authorizations:			
Funded	C-15	1,030,114.73	1,036,114.10
Unfunded	C-15	1,116,343.76	61,704.97
Capital Improvement Fund	C-16	248,905.03	232,905.03
Encumbrances Payable	C-17	605,742.57	2,329,548.19
Due Current Fund	C-18		268.16
Various Reserves and Deposits	C-13	1,528,932.17	2,049,301.65
Reserve for Receivables	C-8	498,402.00	498,402.00
Reserve for Prospective Assessments	C-9	75,500.00	54,500.00
Fund Balance	C-1	<u>137,303.60</u>	<u>137,303.60</u>
		<u>\$ 19,287,958.86</u>	<u>\$ 20,545,285.01</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

STATEMENTS OF CHANGE IN FUND BALANCE - REGULATORY BASIS

REF.

Balance, December 31, 2019 and  
December 31, 2020

C

\$ 137,303.60

The accompanying Notes to the Financial Statements are an integral part of this statement.

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WATER UTILITY FUND

BOROUGH OF HAWTHORNE

WATER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	BALANCE DECEMBER <u>31, 2020</u>	BALANCE DECEMBER <u>31, 2019</u>
Operating Fund:			
Cash	D-5	\$ 2,589,237.06	\$ 2,367,890.76
Change Fund	D	100.00	100.00
Due Current Fund	D-8	0.00	137.57
		<u>2,589,337.06</u>	<u>2,368,128.33</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	D-7	523,189.72	404,169.97
Liens Receivable	D-13	2,585.49	2,585.49
		<u>525,775.21</u>	<u>406,755.46</u>
Deferred Charges:			
Operating Deficit	D-1		42,312.01
			<u>42,312.01</u>
<u>Total Operating Fund</u>		<u>3,115,112.27</u>	<u>2,817,195.80</u>
Capital Fund:			
Cash	D-5	909,242.36	466,428.04
Miscellaneous Receivable	D-26	30,000.00	30,000.00
Loan Proceeds Receivable	D-15	307,803.00	307,803.00
Fixed Capital	D-16	13,053,517.20	13,053,517.20
Fixed Capital Authorized and Uncompleted	D-17	2,990,000.00	2,415,000.00
		<u>17,290,562.56</u>	<u>16,272,748.24</u>
<u>Total Capital Fund</u>		<u>17,290,562.56</u>	<u>16,272,748.24</u>
		\$ <u>20,405,674.83</u>	\$ <u>19,089,944.04</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

WATER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE DECEMBER 31, 2019</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4:D-9	\$ 78,382.01 \$	405,291.38
Encumbrances Payable	D-10	453,109.37	175,486.87
Due Current Fund	D-8	54,820.68	
Accrued Interest on Bonds and Loans	D-14	48,583.35	23,928.00
		<u>634,895.41</u>	<u>604,706.25</u>
Reserve for Receivables	D	525,775.21	406,755.46
Fund Balance	D-1	1,954,441.65	1,805,734.09
		<u>3,115,112.27</u>	<u>2,817,195.80</u>
<u>Total Operating Fund</u>		0.00	
Capital Fund:			
Serial Bonds Payable	D-23	3,284,000.00	3,594,000.00
Water Loans Payable	D-11	310,000.00	405,000.00
Bond Anticipation Notes	D-24	575,000.00	0.00
Improvement Authorizations:			
Funded	D-18	602,235.60	27,235.60
Unfunded	D-18	221,503.50	199,352.28
Capital Improvement Fund	D-22	193,851.00	168,851.00
Contracts Payable	D-25	81,380.55	185,117.45
Reserve for:			
Payment of Debt	D-20	466,467.34	542,067.34
Amortization	D-19	11,063,746.57	10,658,746.57
Deferred Amortization	D-21	490,750.00	490,750.00
Fund Balance	D-2	1,628.00	1,628.00
		<u>17,290,562.56</u>	<u>16,272,748.24</u>
<u>Total Capital Fund</u>		17,290,562.56	16,272,748.24
		<u>\$ 20,405,674.83 \$</u>	<u>19,089,944.04</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
STATEMENTS OF OPERATIONS  
AND CHANGE IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	YEAR ENDED DECEMBER <u>31, 2020</u>	YEAR ENDED DECEMBER <u>31, 2019</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	D-3	\$ 282,286.00	\$ 416,690.00
Water Rents	D-3	3,557,080.90	3,408,514.02
Fire Hydrant Service	D-3	89,100.00	102,000.00
Reserve for Payment of Debt Service	D-3	75,600.00	19,514.00
Miscellaneous	D-3	30,000.00	30,000.00
Non-Budget Revenue	D-3:D-5	66,364.58	67,903.78
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-9	339,204.09	60,651.29
Cancel Excess Deferred Charges Raised		0.99	
Cancel Encumbrances Payable	D-10	0.00	25,880.14
		<u>4,439,636.56</u>	<u>4,131,153.23</u>
<u>TOTAL INCOME</u>			
<u>EXPENDITURES</u>			
Operating	D-4	2,867,151.00	2,829,571.00
Capital Improvements	D-4	219,000.00	405,000.00
Debt Service	D-4	529,579.00	412,511.00
Statutory Expenditures and Deferred Charges	D-4	272,913.00	229,900.00
		<u>3,888,643.00</u>	<u>3,876,982.00</u>
<u>TOTAL EXPENDITURES</u>			
Excess in Revenue to Fund Balance		550,993.56	254,171.23
<u>Fund Balance</u>			
Balance, January 1	D	<u>1,805,734.09</u>	<u>2,088,252.86</u>
		2,356,727.65	2,342,424.09
Decreased by:			
Payment to Current Fund as Anticipated Revenue	D-5	120,000.00	120,000.00
Utilization by Water Utility Operating Budget	D-1:D-3	282,286.00	416,690.00
		<u>1,954,441.65</u>	<u>1,805,734.09</u>
Balance, December 31	D	\$ <u>1,954,441.65</u>	\$ <u>1,805,734.09</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

STATEMENTS OF CHANGE IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2019</u>	<u>YEAR ENDED DECEMBER 31, 2020</u>
Balance, December 31	D	\$ <u>1,628.00</u>	\$ <u>1,628.00</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Fund Balance Anticipated	D-1	\$ 282,286.00	\$ 282,286.00	\$
Water Rents	D-1	3,408,507.00	3,557,080.90	148,573.90
Fire Hydrant Service	D-1:D-5	92,250.00	89,100.00	(3,150.00)
Reserve for Payment of Debt Service	D-1:D-5	75,600.00	75,600.00	0.00
Miscellaneous Revenue Not Anticipated	D-1:D-5	0.00	66,364.58	66,364.58
Miscellaneous	D-1:D-5	<u>30,000.00</u>	<u>30,000.00</u>	<u>0.00</u>
	D-4	\$ <u>3,606,357.00</u>	\$ <u>3,818,145.48</u>	\$ <u>211,788.48</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		RESERVED	CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED			
Operating:	\$	\$	\$	\$	\$	\$
Salaries and Wages	1,222,356.00	1,222,356.00	1,180,242.73	42,113.27	8,856.43	
Other Expenses	1,136,420.00	1,111,420.00	1,102,563.57	8,856.43	0.00	
General Insurance	144,300.00	144,300.00	144,300.00	0.00	0.00	
Group Insurance for Employees	264,000.00	264,000.00	264,000.00	0.00	0.00	
Workers Compensation Insurance	45,000.00	45,000.00	45,000.00	0.00	0.00	
Laboratory Testing and Safe Water Act	55,075.00	80,075.00	62,686.25	17,388.75		
<u>Total Operating</u>	<u>2,867,151.00</u>	<u>2,867,151.00</u>	<u>2,798,792.55</u>	<u>68,358.45</u>		
Capital Improvements:						
Capital Improvement Fund	25,000.00	25,000.00	25,000.00	0.00	0.00	
Capital Outlay	194,000.00	194,000.00	192,838.90	1,161.10		
<u>Total Capital Improvements</u>	<u>219,000.00</u>	<u>219,000.00</u>	<u>217,838.90</u>	<u>1,161.10</u>		<u>0.00</u>
Debt Service:						
Payment of Bond Principal	310,000.00	310,000.00	310,000.00	0.00	0.00	
Interest on Bonds	105,353.00	105,353.00	105,353.00	0.00	0.00	
Payment of Loan Principal and Interest	114,226.00	114,226.00	114,226.00	0.00	0.00	
<u>Total Debt Service</u>	<u>529,579.00</u>	<u>529,579.00</u>	<u>529,579.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Deferred Charges:						
Deficit in Prior Year Operations	42,313.00	42,313.00	42,313.00	0.00	0.00	
Statutory Expenditures:						
Contributions to:						
Public Employees Retirement System	137,100.00	137,100.00	137,100.00	0.00	0.00	
Social Security System (O.A.S.I.)	93,500.00	93,500.00	84,637.54	8,862.46		
<u>Total Deferred Charges and Statutory Expenditures</u>	<u>272,913.00</u>	<u>272,913.00</u>	<u>264,050.54</u>	<u>8,862.46</u>	<u>0.00</u>	<u>0.00</u>
<u>\$</u>	<u>3,888,643.00</u>	<u>3,888,643.00</u>	<u>3,810,260.99</u>	<u>78,382.01</u>	<u>\$</u>	<u>0.00</u>

REF. D-3

D  
D-5 \$ 3,290,183.27  
D-10 453,109.37  
D-14 24,655.35  
42,313.00

\$ 3,810,260.99

The accompanying Notes to the Financial Statements are an integral part of this statement.

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PUBLIC ASSISTANCE FUND

"E"

BOROUGH OF HAWTHORNE  
PUBLIC ASSISTANCE FUND  
BALANCE SHEETS - REGULATORY BASIS

		<u>DECEMBER</u> <u>31, 2020</u>	<u>DECEMBER</u> <u>31, 2019</u>
	<u>ASSETS</u>		
Cash	REF. E-1	\$ <u>9,111.39</u>	\$ <u>11,011.39</u>
		\$ <u>9,111.39</u>	\$ <u>11,011.39</u>
	<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Reserve for Public Assistance	E-2	\$ <u>9,111.39</u>	\$ <u>11,011.39</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL FIXED ASSETS ACCOUNT GROUP

"F"

BOROUGH OF HAWTHORNE  
GENERAL FIXED ASSETS ACCOUNT GROUP  
BALANCE SHEETS - REGULATORY BASIS

	DECEMBER 31, 2020	DECEMBER 31, 2019
General Fixed Assets:		
Land	\$ 14,620,500.00	\$ 14,620,500.00
Buildings	5,989,500.00	5,989,500.00
Machinery and Equipment	<u>14,010,395.00</u>	<u>13,208,759.00</u>
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 34,620,395.00</u>	<u>\$ 33,818,759.00</u>
Investment in General Fixed Assets	<u>\$ 34,620,395.00</u>	<u>\$ 33,818,759.00</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

BOROUGH OF HAWTHORNE

NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Borough of Hawthorne is an instrumentality of the State of New Jersey, established to function as a municipality. A Mayor is elected to serve a term of four years as the Chief Executive Officer. A Council of seven members, consisting of four (4) ward seats and three (3) at-large seats, is elected to serve four year overlapping terms.

Except as noted below, the financial statements of the Borough of Hawthorne include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Hawthorne, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Borough of Hawthorne do not include the operations of the public library, volunteer rescue organizations or the local public school district, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Borough of Hawthorne conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Borough of Hawthorne are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Borough accounts for its financial transactions through the following individual funds and account group:

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund

Water Utility Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally owned Water Utility

Public Assistance Fund - receipt and disbursement of funds that provide assistance to certain residents of the Borough pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. All grants are realized as revenues when anticipated in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Other amounts that are due the Borough, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenues when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis, interest on general capital indebtedness is recognized on the cash basis, whereas interest on utility indebtedness is recognized on the accrual basis.

Encumbrances - Contractual orders at December 31 are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its estimated market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as revenue in a future budget. GAAP requires such proceeds to be recorded as a gain or loss on disposition in the year of sale.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

General Fixed Assets - N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Borough as part of its financial statements. General fixed assets are defined as nonexpendable personal and real property having a physical existence and a useful life of more than one year. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund. No depreciation has been provided on General Fixed Assets or reported in the financial statements.

The Borough has developed a fixed assets accounting and reporting system. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Buildings and land are stated at the assessed value contained in the Borough's table of aggregates.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all utility funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset for proprietary funds.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Fixed Capital - Water Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of N.J.A.C. 5:30-5.6.

Property and equipment purchased or constructed by the Water Utility Fund, are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the cost of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Accounting and Financial Reporting for Pensions

Governmental Accounting Standards Board (GASB) Statement No. 68 Accounting and financial reporting for pensions administered by state and local government employers improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

Under GAAP, municipalities are required to recognize the pension liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 68. The liability required to be displayed by GASB 68 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, "*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions.

It also requires the State of New Jersey to calculate and allocate to each participating member, for note disclosure purposes only, the OPEB net liability of New Jersey Health Benefits Local Government Retiree Plan (the Plan). The statement does not alter the amount of funds that must be budgeted for OPEB payment under existing state law.

Under GAAP, municipalities are required to recognize the OPEB liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 75. The liability required to be displayed by GASB 75 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75.

In May of 2021, the New Jersey Division of Local Government Services issued Local Finance Notice 2021-10 which allows local units to disclose the most recently available information as it relates to the New Jersey Division of Pensions & Benefits' reporting on GASB 75. As of the date of this report the information for the period ended June 30, 2020 was not available, therefore the information dated June 30, 2019 is disclosed.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the basic financial statements in accordance with GAAP. The Borough presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

A. Deposits

The Borough considers petty cash, change funds, cash in banks and certificates of deposit as cash and cash equivalents. New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation.

The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

The Borough considers change funds; cash in bank, investment in certificates of deposits as cash and cash equivalents. The Borough of Hawthorne has the following cash and cash equivalents at December 31, 2020:

<u>Fund Type</u>	<u>Bank Balance</u>	<u>Reconciling Items</u>		<u>Change Funds / Petty Cash</u>	<u>Reconciled Balance</u>
		<u>Additions</u>	<u>Deletions</u>		
Current Fund	\$22,226,425.66	\$342,554.63	\$353,271.27	\$490.00	\$22,216,199.02
Grant Fund	366,784.50	328.04	7,186.34		359,926.20
Animal Control Trust Fund	25,900.83		8.40		25,892.43
Assessment Trust Fund	436,851.98				436,851.98
Other Trust Fund	3,936,395.56	16,677.76	184,408.67		3,768,664.65
General Capital Fund	1,510,642.50	418,664.00	391,010.91		1,538,295.59
Public Assistance Fund	9,111.39				9,111.39
Water Utility:					
Operating Fund	2,714,458.34	86,740.08	211,961.36	100.00	2,589,337.06
Capital Fund	971,267.36	25,000.00	87,025.00		909,242.36
<b><u>TOTAL</u></b>	<b><u>\$32,197,838.12</u></b>	<b><u>\$889,964.51</u></b>	<b><u>\$1,234,871.95</u></b>	<b><u>\$590.00</u></b>	<b><u>\$31,853,520.68</u></b>

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Borough does not have a specific deposit policy for custodial risk other than those policies that adhere to the requirements of statute. As of December 31, 2020, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial risk. Of the cash on balance in the bank, \$250,000.00 was covered by Federal Depository Insurance and \$31,000,415.01 was covered under the provisions of NJGUDPA. \$947,423.11 invested in the New Jersey Cash Management fund (cash equivalents) is uninsured.

B. Investments

The purchase of investments by the Borough is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (c.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2020, the Borough has \$947,423.11 on deposit with the New Jersey Cash Management Fund. Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1, and existing investment practices of the Investment Council of the New Jersey Cash Management Fund, the Borough is generally not exposed to credit risks and interest rate risks for its investments, nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: MUNICIPAL DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Borough are general obligation bonds, based by the full faith and credit of the Borough. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years if financed by the issuance of bonds.

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2020</u>	<u>YEAR 2019</u>	<u>YEAR 2018</u>
Issued:			
General:			
Bonds, Loans and Notes	\$ 14,046,715.00	\$ 14,145,237.31	\$ 13,030,759.62
Assessment:			
Bonds and Notes	1,085,000.00	1,285,000.00	779,000.00
Water Utility:			
Bonds, Loans and Notes	4,169,000.00	3,999,000.00	4,213,025.52
Net Debt Issued	\$ <u>19,300,715.00</u>	\$ <u>19,429,237.31</u>	\$ <u>18,022,785.14</u>
Less: Cash on Hand to Pay Notes/Loans	398,691.98	597,946.31	66,500.74
Less: Reserve to Pay Bonds	1,378,501.65	1,552,001.65	1,277,151.65
	\$ <u><u>17,523,521.37</u></u>	\$ <u><u>17,279,289.35</u></u>	\$ <u><u>16,679,132.75</u></u>
Authorized But Not Issued:			
General - Bonds and Notes	\$ 889,969.06	\$ 871,669.06	\$ 1,423,296.03
Assessment- Bonds and Notes	32,046.95	32,046.95	32,046.95
Water Utility - Bonds and Notes	<u>320,020.63</u>	<u>320,020.63</u>	<u>440,250.00</u>
Total Authorized But Not Issued	\$ <u>1,242,036.64</u>	\$ <u>1,223,736.64</u>	\$ <u>1,895,592.98</u>
 NET BONDS AND NOTES ISSUED AND AUTHORIZED BUT NOT ISSUED	 \$ <u><u>18,765,558.01</u></u>	 \$ <u><u>18,503,025.99</u></u>	 \$ <u><u>18,574,725.73</u></u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

SUMMARY OF STATUTORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.543% as of December 31, 2020.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Local District School Debt	\$ 26,371,000.00	\$ 26,371,000.00	
Water Utility Debt	4,489,020.63	4,489,020.63	
General Debt	<u>16,053,731.01</u>	<u>1,777,193.63</u>	\$ <u>14,276,537.38</u>
	<u>\$ 46,913,751.64</u>	<u>\$ 32,637,214.26</u>	<u>\$ 14,276,537.38</u>

NET DEBT \$14,276,537.38 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.A. 40A:2-2, AS AMENDED, \$2,626,894,683.33 EQUALS 0.543%.

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2020	\$ <u>2,626,894,683.33</u>
3-1/2% of Equalized Valuation Basis	\$ 91,941,313.92
Net Debt	<u>14,276,537.38</u>
Remaining (Deficit) Borrowing Power	\$ <u>77,664,776.54</u>

\*Equalized Valuation basis is the average of the equalized valuation of Real Estate, including improvements, and the assessed valuation of Class II Railroad Property of the Borough for the last three (3) preceding years.

SCHOOL DEBT DEDUCTION

School debt is deductible up to the extent of 4% of the Average Equalized Assessed Valuation of real property for the Local School District.

NOTE 3: MUNICIPAL DEBT (CONTINUED)

CALCULATION OF "SELF-LIQUIDATING PURPOSE" - WATER UTILITY  
PER N.J.S. 40A:2-45 AT DECEMBER 31, 2020

Cash Receipts from Fees, Rents, Other Charges, and Anticipated Surplus		\$4,100,431.48
Deduction:		
Operating and Maintenance Cost	\$3,140,064.00	
Debt Service Per Water Utility Account	<u>529,579.00</u>	
		<u>3,669,643.00</u>
Excess in Revenue - Self Liquidating		<u>\$430,788.48</u>

Long-Term Debt

**General Capital Fund**

**General Serial Bonds:**

\$7,010,000.00 of 2016 General Improvements Bonds due in annual installments of \$300,000.00 to \$600,000 through October 2032, at interest rates of 2.00% to 4.00%.	\$	5,410,000.00
\$4,235,000.00 of 2012 General Improvement Bonds due in annual installments of \$225,000.00 to \$350,000.00 through July 2028 at interest rates of 2.00% to 3.00%.		2,485,000.00
\$5,090,000.00 of 2019 General Improvements Bonds due in annual installments of \$300,000.00 to \$500,000.00 through July 2033 at an interest rate of 3.00%.		<u>4,590,000.00</u>
	\$	<u>12,485,000.00</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

Long-Term Debt (Continued)

**Assessment Trust Fund**

**Assessment Serial Bonds:**

\$600,000.00 of 2012 Assessment Bonds due in annual installments of \$60,000.00 through July 2022 at interest rates of 2.00% to 3.00%.	\$ 120,000.00
\$679,000.00 of 2016 Assessment Bonds-due in annual installments of \$64,000.00 to \$70,000.00 through 2026 at interest rates of 2.00% to 4.00%.	399,000.00
\$636,000 of 2019 Assessment Bonds due in annual installments of \$56,000.00 to \$70,000.00 through July 2029 at interest rates of 3.00% to 4.00%.	<u>566,000.00</u>
	\$ <u>1,085,000.00</u>

**Water Utility Capital Fund**

**Water Serial Bonds:**

\$3,510,000.00 of 2012 Water Improvement Bonds due in annual installments of \$70,000.00 to \$100,000.00 through July 2028 at interest rates of 2.00% to 3.00%.	\$ 619,000.00
\$300,000.00 of 2016 General Improvement Bonds due in annual installments of \$30,000.00 through October 2026 at interest rates of 2.00% to 4.00%.	180,000.00
\$2,685,000.00 of 2019 General Improvement Bonds due in annual installments of \$200,000.00 to \$300,000.00 through July 2029 at rates of 3.00% to 4.00%.	<u>2,485,000.00</u>
	\$ <u>3,284,000.00</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

Long-Term Debt (Continued)

Intergovernmental Loans:

**General Capital Fund**

Environmental Infrastructure Loans:

\$1,850,450 of 2004 Trust Loan due in annual installments of principal of \$50,000.00 to \$65,000.00 through August 2022 at interest rates of 3.00% to 5.00% \$ 125,000.00

\$513,750 of 2010 Fund Loan due in annual installments of principal of \$12,670.38 to \$27,522.31 through August 2023 interest-free 67,715.00

\$175,000 of 2010 Trust Loan due in annual installments of principal of \$10,000.00 through August 2022 at interest rates of 4.00% to 5.00%. 20,000.00

\$ 212,715.00

**Water Capital Fund**

Environmental Infrastructure Loans:

\$1,425,000 of 2003 Trust Loan due in annual installments of principal of \$80,000.00 to \$105,000.00 through August 2023 at interest rates of 3.00% to 4.75%. \$ 310,000.00

\$ 310,000.00

NOTE 3: MUNICIPAL DEBT (CONTINUED)

Long-Term Debt (Continued)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2020

General Capital Fund

Calendar Year	Principal	Interest	Total
2021	\$ 1,350,000.00	\$ 364,532.50	\$ 1,714,532.50
2022	1,375,000.00	325,532.50	1,700,532.50
2023	1,400,000.00	283,282.50	1,683,282.50
2024	1,210,000.00	235,282.50	1,445,282.50
2025	1,015,000.00	192,982.50	1,207,982.50
2026	1,040,000.00	161,170.00	1,201,170.00
2027	1,040,000.00	133,295.00	1,173,295.00
2028	1,025,000.00	104,545.00	1,129,545.00
2029	690,000.00	79,270.00	769,270.00
2030	690,000.00	62,370.00	752,370.00
2031	690,000.00	44,900.00	734,900.00
2032	660,000.00	27,050.00	687,050.00
2033	<u>300,000.00</u>	<u>9,000.00</u>	<u>309,000.00</u>
Total	\$ <u>12,485,000.00</u>	\$ <u>2,023,212.50</u>	\$ <u>14,508,212.50</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2020

Assessment Trust Fund

Calendar Year	Principal	Interest	Total
2021	\$ 200,000.00	\$ 34,460.00	\$ 234,460.00
2022	200,000.00	29,060.00	229,060.00
2023	135,000.00	23,060.00	158,060.00
2024	125,000.00	18,360.00	143,360.00
2025	125,000.00	13,960.00	138,960.00
2026	124,000.00	9,560.00	133,560.00
2027	60,000.00	5,880.00	65,880.00
2028	60,000.00	3,480.00	63,480.00
2029	<u>56,000.00</u>	<u>1,680.00</u>	<u>57,680.00</u>
Total	\$ <u>1,085,000.00</u>	\$ <u>139,500.00</u>	\$ <u>1,224,500.00</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

Long-Term Debt (Continued)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2020

Water Utility Capital Fund

Calendar Year	Principal	Interest	Total
2021	\$ 310,000.00	\$ 99,000.00	\$ 409,000.00
2022	310,000.00	92,200.00	402,200.00
2023	410,000.00	84,600.00	494,600.00
2024	420,000.00	72,000.00	492,000.00
2025	420,000.00	59,100.00	479,100.00
2026	430,000.00	46,875.00	476,875.00
2027	300,000.00	29,550.00	329,550.00
2028	300,000.00	17,550.00	317,550.00
2029	384,000.00	11,025.00	395,025.00
Total	\$ <u>3,284,000.00</u>	\$ <u>511,900.00</u>	\$ <u>3,795,900.00</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR LOANS ISSUED AND OUTSTANDING DECEMBER 31, 2020

CALENDAR YEAR	NJ EIT LOANS - GENERAL CAPITAL		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 97,522.31	\$ 10,625.00	\$ 108,147.31
2022	102,522.31	7,325.00	109,847.31
2023	12,670.38	3,675.00	16,345.38
	\$ <u>212,715.00</u>	\$ <u>21,625.00</u>	\$ <u>234,340.00</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR LOANS ISSUED AND OUTSTANDING DECEMBER 31, 2020

CALENDAR YEAR	NJ EIT LOANS - WATER CAPITAL		
	PRINCIPAL	INTEREST	TOTAL
2021	\$ 100,000.00	\$ 14,475.00	\$ 114,475.00
2022	105,000.00	9,975.00	114,975.00
2023	105,000.00	4,987.50	109,987.50
	\$ <u>310,000.00</u>	\$ <u>29,437.50</u>	\$ <u>339,437.50</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2020 the Borough has authorized but not issued bonds and notes as follows:

General Capital Fund	\$ <u>889,969.06</u>
Assessment Fund	\$ <u>32,046.95</u>
Water Utility Capital Fund	\$ <u>320,020.63</u>

Short-Term Debt

BOND ANTICIPATION NOTES

	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount</u>
General Capital	0.51%	9/17/2021	\$ <u>1,349,000.00</u>
Water Capital	0.51%	9/17/2021	\$ <u>575,000.00</u>

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2020, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2021, were as follows:

Current Fund	\$2,439,332.00
Water Utility Operating Fund	\$-0-

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Borough bills and collects its own property taxes and also taxes for the County and local school district. The collections and remittance of county and school taxes are accounted for in the Current Fund. Borough property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund.

NOTE 5: PROPERTY TAXES (CONTINUED)

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER <u>31, 2020</u>	BALANCE DECEMBER <u>31, 2019</u>
Prepaid Taxes	<u>\$453,997.07</u>	<u>\$369,844.55</u>

NOTE 6: PENSION PLANS

Plan Descriptions

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Firemen's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at [www.nj.gov/treasury/pensions/annrprts.shtml](http://www.nj.gov/treasury/pensions/annrprts.shtml).

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Plan Descriptions (Continued)

Police and Firemen's Retirement System (PFRS) - The Police and Firemen's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A, to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

NOTE 6: PENSION PLANS (CONTINUED)

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, in which case, benefits would begin the first day of the month after the member attains normal retirement age.

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately vested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully vested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group life insurance benefits is based on actual claims paid. For fiscal year 2020, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. During 2020, PERS provides for employee contributions of 7.50% of employees' base salary.

NOTE 6: PENSION PLANS (CONTINUED)

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. For the fiscal year 2020, the State contributed an amount less than the actuarially determined amount. During 2019, PFRS provides for employee contributions of 10.00% of employees' base salary.

The Borough's share of pension, which is based upon the annual billings received from the state, amounted to \$1,291,118.00 for 2020, \$1,247,752.00 for 2019 and \$1,207,653.00 for 2018.

Certain Borough employees are also covered by the Federal Insurance Contribution Act.

Accounting and Financial Reporting for Pensions – GASB #68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 "Accounting and Financial Reporting for Public Employees Pensions" which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) of the participating municipality as of December 31, 2020. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year's budget and no liability is accrued at December 31, 2020.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS)

At June 30, 2020, the State reported a net pension liability of \$8,173,298.00 for the Borough's proportionate share of the total net pension liability. The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Borough's proportion was 0.0501202266 percent, which was an decrease of 0.0017129370 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State recognized an actuarially determined pension benefit of \$183,602.00 for the Borough's proportionate share of the total pension expense. The pension expense recognized in the Borough's financial statements based on the April 1, 2020 billing was \$504,184.00.

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 148,822.00	\$ 28,904.00
Changes of assumptions	265,151.00	3,422,237.00
Net difference between projected and actual earnings on pension plan investments	279,370.00	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>443,648.00</u>	<u>534,817.00</u>
	<u>\$ 1,136,991.00</u>	<u>\$ 3,985,958.00</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended</u> <u>June 30,</u>	<u>Amount</u>
2021	(\$1,043,832.80)
2022	(953,268.80)
2023	(552,582.80)
2024	(234,315.80)
2025	(64,966.80)
	<u>(\$2,848,967.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. These actuarial valuations used the following assumptions:

	<u>June 30, 2020</u>
Inflation	
Price	2.75%
Wage	3.25%
Salary Increases	
Through 2026	2.00-6.00%
Thereafter	3.00-7.00%
	Based on
	Years of Service
Investment Rate of Return	7.00%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions (Continued)

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at both June 30, 2020 and June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return (Continued)

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasury's	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% and 6.28% as of June 30, 2020 and June 30, 2019, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Sensitivity of the Borough's proportionate share of net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2020 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2020		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Borough's proportionate share of the pension liability	\$10,288,819.00	\$8,173,298.00	\$6,378,221.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>

Police and Firemen's Retirement System (PFRS)

At June 30, 2020, the State reported a net pension liability of \$13,226,226.00 for the Borough's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

At June 30, 2020, the Borough's proportion was 0.1023597238 percent, which was a increase of 0.0013553383 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State recognized an actuarially determined pension expense of \$605,129.00. The pension expense recognized in the Borough's financial statements based on the April 1, 2020 billing was \$1,020,256.00.

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 133,343.00	\$ 47,467.00
Changes of assumptions	33,284.00	3,545,872.00
Net difference between projected and actual earnings on pension plan investments	775,516.00	
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>379,711.00</u>	<u>905,286.00</u>
	<u>\$ 1,321,854.00</u>	<u>\$ 4,498,625.00</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
<u>June 30</u>	<u>Amount</u>
2021	\$ (1,342,338.00)
2022	(940,090.00)
2023	(445,039.00)
2024	(233,526.00)
2025	<u>(215,778.00)</u>
	<u>\$ (3,176,771.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. This actuarial valuation used the following assumptions:

	<u>June 30, 2020</u>
Inflation:	
Price	2.75%
Wage	3.25%
Salary Increases	
Through all future years	3.25-15.25%
	Based on years of Service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For healthy annuitants, post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries, the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2020 and June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasury's	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00% and 6.85% as of June 30, 2020 and June 30, 2019, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2020 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2020		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Borough's proportionate share of the PFRS pension liability	\$17,588,159.00	\$13,226,226.00	\$9,603,308.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

At June 30, 2020 and 2019, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$2,052,650.00 and \$1,951,783.00, respectively.

At June 30, 2020, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$13,226,226.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Borough	<u>2,052,650.00</u>
	<u>\$15,278,876.00</u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: COMPENSATED ABSENCES

Under the existing policies and labor contracts of the Borough, employees are not permitted to accumulate unused vacation days and sick pay over the life of their working careers in exchange for lump sum distributions at retirement.

NOTE 8: LITIGATION

The Borough Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Borough's insurance carrier or would have a material financial impact on the Borough as of December 31, 2020.

NOTE 9: TAX APPEALS

There are tax appeals filed with the County and State Tax Court of New Jersey requesting a reduction of assessments for the year 2020. Any reduction in assessed valuation will result in a refund of prior years' taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve, through direct charges to operations or by the issuance of refunding bonds per N.J.S.A. 40A:2-51.

NOTE 10: CONTINGENT LIABILITIES

The Borough participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2020, the Borough does not believe that any material liabilities will result from such audits.

NOTE 11: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The Borough of Hawthorne is a member of the Morris County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (the "Funds"). The Funds are an insured group of municipalities established for the purpose of operating as risk-sharing public entity pools. The funds are insurance purchasing poolings of risk, subject to established limits and deductibles. Each participating municipality receives their own insurance policies. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Borough. Settled claims have not exceeded policy limits in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following table is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for 2020 and the previous two years:

<u>Fiscal Year</u>	<u>Interest Earned</u>	<u>Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2020	\$ 1,042.62	\$ 17,650.13	\$ 14,470.24	\$ 168,471.51
2019	1,627.91	17,783.77	2,590.01	164,249.00
2018	709.28	17,393.33	2,120.24	147,427.33

NOTE 12: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remained on the balance sheets at December 31, 2020:

<u>FUND</u>	<u>INTERFUND RECEIVABLE</u>	<u>INTERFUND PAYABLE</u>
Current Fund	\$ 65,331.77	\$ 402,734.89
Grant Fund	14,411.77	
Assessment Trust Fund	24,674.63	636,000.00
Trust Funds		510,511.09
General Capital Fund	1,499,648.49	
Water Utility Operating Fund		<u>54,820.68</u>
	<u>\$ 1,604,066.66</u>	<u>\$ 1,604,066.66</u>

All balances resulted from the time lag between the dates that short-term loans were disbursed and the payment between the funds was made.

NOTE 13: DEFERRED SCHOOL TAXES

School taxes raised in the calendar year for the school fiscal year (July 1 to June 30) which remain unpaid at December 31 may be deferred to current fund balance in an amount not exceeding fifty percent (50%) of the levy providing the school district has not requisitioned the funds. As of December 31, 2020 the unpaid levy was \$19,692,937.44. The Borough has deferred \$7,951,464.00. The balance of \$11,741,473.44 is reported as a liability as of December 31, 2020.

NOTE 14: LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

The voters of the Borough of Hawthorne approved the adoption of a LOSAP plan at the general election held on November 7, 2000. The first year of service eligibility was the calendar year 2001. The Borough provides tax deferred income benefits for emergency service volunteers of the Volunteer Fire Department and First Aid Organization pursuant to N.J.S.A. 40A:14-183 et seq. Contributions are made solely by the Borough on behalf of those volunteers who meet the eligibility criteria established by Ordinance.

All assets of the plan are held by an independent administrator, the Variable Annuity Life Insurance Company (VALIC).

New Jersey statutes establish a minimum contribution of \$100 and a maximum contribution of \$1,150 per year, subject to annual increases as certified annually by the Division of Local Government Services. The cost is budgeted annually in the budget of the Borough and amounted to \$119,000.00 in 2020.

NOTE 14: LENGTH OF SERVICE AWARD PROGRAM (LOSAP) (CONTINUED)

The accompanying financial statements do not include the Borough's Length of Service Award Program's activities. State regulations require that an annual review be conducted on the Plan's financial statements in accordance with professional standards established by the American Institute of Certified Public Accountants (AICPA). A copy of the most recent LOSAP Plan financial statements may be obtained by contacting the Borough of Hawthorne, 445 Lafayette Avenue, Hawthorne, New Jersey.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" which is effective for fiscal years beginning after June 15, 2017. This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. OPEB obligations are non-pension benefits that the municipality has contractually or otherwise agreed to provide employees once they have retired and, in most instances, will be for retirement health, prescription and dental insurance coverage.

Under current New Jersey budget and financial reporting requirements, the municipality is not required to fund any amounts in excess of their current costs on a pay-as-you-go basis or to accrue funds, create a trust or issue debt to finance their other post-employment benefit liability. Additionally, the municipality is not required to recognize any long-term obligations resulting from OPEB on their financial statements.

Plan Description and Benefits Provided

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits.

The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the employers.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided (Continued)

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52: 14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Special Funding Situation

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Special Funding Situation (Continued)

At June 30, 2019 and 2018, the State's proportionate share of the net OPEB liability attributable to the Borough for the special funding situation is \$9,638,290.00 and \$11,161,929.00, respectively.

At June 30, 2019, the Borough's and State of New Jersey's proportionate share of the OPEB liability were as follows:

Borough's proportionate share of the Net OPEB Liability	\$	-
State of New Jersey's proportionate share of Net OPEB Liability associated with the Borough		9,638,290.00
		<u>9,638,290.00</u>
	\$	<u>9,638,290.00</u>

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	<u>2019</u>	<u>2018</u>
Inflation rate	2.50%	2.50%
Salary increases*:		
Public Employees Retirement System (PERS):	2.00% to 6.00%	
Initial fiscal Year Applied	3.00% to 7.00%	
Rate through 2026		
Rate thereafter		
Police and Firemen's Retirement System (PFRS):		
Rate for all future years	3.25% to 15.25%	
All Pensions:		
Rate through 2026		1.65% to 8.98%
Rate thereafter		2.65% to 9.98%

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Actuarial Assumptions and Other Inputs (Continued)

Mortality:	
PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019

\*Salary increases are based on the defined benefit plan that the member is enrolled in and his or her age.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

Discount Rate

The discount rate for June 30, 2019 and 2018 was 3.50% and 3.87%, respectively. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey State Health Benefits Local Government Retired Employees Plan. The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>

NOTE 16: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through July 8, 2021 which is the date the financial statements were available to be issued. Based upon the evaluation, the Borough has determined that there are no subsequent events that need to be disclosed.

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BOROUGH OF HAWTHORNE  
SUPPLEMENTARY SCHEDULES – ALL FUNDS  
YEAR ENDED DECEMBER 31, 2020

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF CASH-TREASURER

REF.		CURRENT FUND	GRANT FUND
A	Balance, December 31, 2019	\$ 20,871,871.60	\$ 435,945.59
A-6	Increased by Receipts:		
A-16	Taxes Receivable	\$ 74,168,936.08	\$
A-7	Tax Overpayments	58,337.46	
A-8	State of New Jersey-Chapter 20, P. L. 1971	91,250.00	
A-2	Revenue Accounts Receivable	4,224,541.30	
A-15	Miscellaneous Revenue Not Anticipated	402,986.61	
A-21	Prepaid Taxes	453,997.07	
A-11	Grants Unappropriated		4,400.00
A-3	Grants Receivable	503,340.98	60,848.52
A-19	Appropriation Refunds	19,261.00	
A-22:A-23	Fees Payable	419,765.62	0.00
A-20	Interfunds		900.00
	Refund of Grant Reserve		
		\$ 80,342,416.12	\$ 66,148.52
		\$ 101,214,287.72	\$ 502,094.11
A-3	Decreased by Disbursements:		
A-14	2020 Appropriations	\$ 19,777,519.84	\$
A-18	2019 Appropriation Reserves	871,603.78	
A-16	Accounts Payable	88,568.61	
A-12	Tax Overpayments Refunded	58,337.46	
A-13	County Taxes	17,785,727.24	
A-20	Local District School Tax	40,311,111.54	
A-22:A-23	Reserve for Grants Appropriated		51,133.45
A-19	Interfunds	77,048.23	8,653.77
A-1	Fees Payable	27,774.00	
A-5	Refund of Prior Year Revenues	738.00	
A-24	Change Funds	150.00	
	Encumbrances Payable		82,380.69
A	Balance, December 31, 2020	\$ 22,215,709.02	\$ 359,926.20

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF CHANGE FUNDS

<u>OFFICE</u>	BALANCE DECEMBER 31, 2019	<u>INCREASE</u>	BALANCE DECEMBER 31, 2020
Tax Office	\$ 100.00	150.00	\$ 250.00
Municipal Court	150.00		150.00
Borough Clerk	25.00		25.00
Board of Health/Registrar	25.00		25.00
Library	10.00		10.00
Police Department	30.00		30.00
	<u>\$ 340.00</u>	<u>\$ 150.00</u>	<u>\$ 490.00</u>
<u>REF.</u>	A	A-4	A

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE DECEMBER 31, 2019	2020 LEVY	IN 2019	COLLECTED IN 2020	TRANSFER TO TAX TITLE LIENS	CANCELED	BALANCE DECEMBER 31, 2020
2019 & Prior	\$ 579,610.10	\$	\$	\$ 553,834.80	\$	\$ 0.00	\$ 25,775.30
	579,610.10			553,834.80		0.00	25,775.30
2020		74,798,681.35	369,844.55	73,709,101.28	103,243.27	102,724.87	513,767.38
	\$ 579,610.10	\$ 74,798,681.35	\$ 369,844.55	\$ 74,262,936.08	\$ 103,243.27	\$ 102,724.87	\$ 539,542.68

REF. A

A-2

A-2:A-15

A

Cash Receipts

Due from State of New Jersey

A-4

A-7

A

\$ 74,168,936.08

94,000.00

A-9

A

ANALYSIS OF 2020 PROPERTY TAX LEVY

TAX YIELD

General Purpose Tax

Added Taxes (54:4-63.1 et. seq.)

\$ 74,730,035.69

68,645.66

\$ 74,798,681.35

\$ 74,262,936.08

TAX LEVY

Local District School Tax (Abstract)

County Taxes:

County Tax (Abstract)

Due County for Added Taxes (54:4-63.1 et. seq.)

A-13

\$ 17,772,255.28

13,471.98

\$ 40,881,985.00

Total County Taxes

17,785,727.26

Local Tax for Municipal Purposes (Abstract)

Minimum Library Tax

Add: Additional Tax Levied

15,183,073.50

869,469.50

78,426.09

16,130,969.09

\$ 74,798,681.35

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY  
PER CHAPTER 20, P.L. 1971

	<u>REF.</u>		
Balance, December 31, 2019 (Due To)	A	\$	92,339.68
Increased by:			
Deductions Disallowed:			
Received From State of New Jersey	A-4	\$	<u>91,250.00</u>
		\$	183,589.68
Decreased by:			
Deductions Per Tax Duplicate:			
Senior Citizens			11,750.00
Veterans			81,750.00
Allowed by Tax Collector:			
Senior Citizens and Veterans-Current Year			<u>500.00</u>
			<u>94,000.00</u>
Balance, December 31, 2020 (Due To)	A	\$	<u><u>89,589.68</u></u>

SUMMARY OF 2020 EXEMPTIONS

Senior Citizens and Veterans Exemptions Per Tax Billings		\$	93,500.00
Senior Citizens and Veterans Exemptions Allowed by Tax Collector			<u>500.00</u>
	A-6	\$	<u><u>94,000.00</u></u>

BOROUGH OF HAWTHORNECURRENT FUNDSCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>ACCRUED IN 2020</u>	<u>COLLECTED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Clerk:					
Alcoholic Beverage Licenses	A-2	\$ 0.00	\$ 41,250.00	\$ 41,250.00	\$
Licenses-Other	A-2	0.00	4,525.00	4,525.00	
Building Code Official:		0.00	0.00		
Fees and Permits	A-2	0.00	47,696.00	47,696.00	
Municipal Court:		0.00	0.00		
Fines and Costs	A-2	17,057.12	152,018.15	155,663.40	13,411.87
Board of Health/Registrar:		0.00	0.00		
Licenses-Other	A-2	0.00	408.00	408.00	
Fees and Permits	A-2	0.00	37,666.00	37,666.00	
Police Department:		0.00	0.00		
Fees and Permits	A-2	0.00	5,111.85	5,111.85	
Public Works Department:		0.00	0.00		
Fees and Permits	A-2	0.00	19,906.05	19,906.05	
Planning Board:		0.00	0.00		
Fees and Permits	A-2	0.00	6,660.00	6,660.00	
Zoning Board:		0.00	0.00		
Fees and Permits	A-2	0.00	780.00	780.00	
Fire Prevention:		0.00	0.00		
Fees and Permits	A-2	0.00	25,571.00	25,571.00	
Other:					
Fees and Permits	A-2		12,011.00	12,011.00	
Uniform Construction Code Fees	A-2	0.00	359,181.00	359,181.00	
Rentals- Board of Education	A-2	0.00	20,000.00	20,000.00	
Interest and Costs on Taxes	A-2		157,695.94	157,695.94	
Interest on Investments	A-2	0.00	178,757.98	178,757.98	
Rentals - Cell Towers	A-2		924,363.81	924,363.81	
Cable Television Franchise Fee	A-2	0.00	276,177.72	276,177.72	
Swimming Pool Admission Fees	A-2	0.00	60,920.00	60,920.00	
Commuter Parking Permits	A-2	0.00	9,796.00	9,796.00	
Sewer Charges	A-2	0.00	83,067.87	83,067.87	
Reserve for Debt Service	A-2		173,500.00	173,500.00	
Utility Operating Surplus	A-2		120,000.00	120,000.00	
Energy Receipts Tax	A-2	0.00	1,468,278.00	1,468,278.00	
Uniform Fire Safety Act	A-2	0.00	35,554.68	35,554.68	
		<u>\$ 17,057.12</u>	<u>\$ 4,220,896.05</u>	<u>\$ 4,224,541.30</u>	<u>\$ 13,411.87</u>
<u>REF.</u>		<u>A</u>		<u>A-4</u>	<u>A</u>

"A-9"

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>		
Balance, December 31, 2019	A		\$ 1,626,316.11
Increased by:			
Interest and Costs on Tax Sale		\$ 6,259.04	
Transfer from Taxes Receivable	A-6	<u>103,243.27</u>	
			<u>109,502.31</u>
Balance, December 31, 2020	A		\$ <u>1,735,818.42</u>

"A-10"

SCHEDULE OF FORECLOSED PROPERTY

Balance, December 31, 2019 and December 31, 2020	A		\$ <u>34,980.00</u>
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BOROUGH OF HAWTHORNE

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

<u>GRANT</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>2020 REVENUE ANTICIPATED</u>	<u>CASH RECEIPTS</u>	<u>UNAPPROPRIATED GRANT RESERVE APPLIED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Municipal Alliance	\$ 37,064.47	\$ 23,030.00	\$ 3,400.00	\$	\$ 56,694.47
Drive Sober or Get Pulled Over	700.00				700.00
Drive Sober or Get Pulled Over	2,400.00	5,500.00			7,900.00
Open Space Grant - Passaic County	6,650.00				6,650.00
Emergency Management Grant	5,000.00				5,000.00
Sustainable NJ Grant	11,500.00				11,500.00
Body Armor Replacement Fund		3,353.77	3,353.77		
Clean Communities Grant	220.00	34,060.10	34,060.10		5,720.00
Distracted Driving Crackdown Program		5,500.00			56,650.00
Hazardous Discharge Site Remediation	56,650.00				1,096,458.00
Passaic Coronavirus Relief / CARES Act		1,096,458.00			
Passaic County Corridor Enhancement Grant		3,400.00		3,400.00	
Environmental Commission		1,000.00		1,000.00	
Recycling Tonnage Grant		18,367.57	18,367.57		
Alcohol Education and Rehabilitation Fund		1,667.08	1,667.08		
	<u>\$ 120,184.47</u>	<u>\$ 1,192,336.52</u>	<u>\$ 60,848.52</u>	<u>\$ 4,400.00</u>	<u>\$ 1,247,272.47</u>

REF.

A

A-2

A-4

A-21

A

"A-12"

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF COUNTY TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2019	A	\$	8.84
2020 Tax Levy:			
County Taxes	A-1:A-6	\$	17,509,469.06
County Open Space Taxes	A-1:A-6		262,786.22
County Share of Added Taxes	A-1:A-6		<u>13,471.98</u>
		\$	<u>17,785,727.26</u>
			17,785,736.10
Decreased by:			
Cash Disbursements	A-4		<u>17,785,727.24</u>
Balance, December 31, 2020	A	\$	<u><u>8.86</u></u>

"A-13"

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE

Balance, December 31, 2019			
Taxes Deferred		\$	7,951,464.00
Taxes Payable	A		<u>11,170,599.98</u>
		\$	19,122,063.98
Increased by:			
2020 Levy	A-1:A-6		<u>40,881,985.00</u>
		\$	<u>60,004,048.98</u>
Decreased by:			
Cash Disbursements	A-4		<u>40,311,111.54</u>
Balance, December 31, 2020			
Taxes Deferred		\$	7,951,464.00
Taxes Payable	A		<u>11,741,473.44</u>
		\$	<u><u>19,692,937.44</u></u>
<u>Amount Charged to 2020 Operations:</u>			
Taxes Paid		\$	40,311,111.54
Add: Current Year Taxes Payable			11,741,473.44
Less: Prior Year Taxes Payable			<u>(11,170,599.98)</u>
		\$	<u><u>40,881,985.00</u></u>

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	ENCUMBRANCES PAYABLE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
	\$	\$	\$	\$	\$
<b>GENERAL GOVERNMENT</b>					
Administrative and Executive:					
Salaries and Wages	0.02		0.02		0.02
Other Expenses	1,890.09	2,175.06	4,065.15	2,380.84	1,684.31
Other Expenses - Postage	708.02	1,243.00	1,951.02	1,325.34	625.68
Mayor and Council:					
Salaries and Wages	307.08		307.08		307.08
Other Expenses	24.00		24.00		24.00
Municipal Clerk:					
Salaries and Wages	117.52		117.52		117.52
Other Expenses	880.27	600.22	2,280.49	2,214.72	65.77
Financial Administration:					
Salaries and Wages	30,508.32		30,508.32		30,508.32
Other Expenses	20,181.65	8,799.90	28,981.55	15,804.19	13,177.36
Audit Services:					
Other Expenses		28,475.00	28,475.00	27,475.00	1,000.00
Revenue Administration (Tax Collection):					
Salaries and Wages	210.49		210.49		210.49
Other Expenses	5,554.96	1,353.43	6,908.39	1,353.43	5,554.96
Tax Assessment Administration:					
Salaries and Wages	9.10		9.10		9.10
Other Expenses	6,659.22	3,513.25	10,172.47	3,758.20	6,414.27
Legal Services:					
Other Expenses	3,015.33	500.00	8,315.33	8,117.00	198.33
Engineering Services:					
Other Expenses	23,909.47	6,670.71	30,580.18	19,368.21	11,211.97
Future of Hawthorne:					
Other Expenses	500.00		500.00		500.00
<b>LAND USE ADMINISTRATION</b>					
Planning Board:					
Salaries and Wages	3.48		203.48	200.00	3.48
Other Expenses	4,722.35	36,967.24	41,689.59	38,905.86	2,783.73
Zoning Board of Adjustments:					
Salaries and Wages	123.70		123.70		123.70
Other Expenses	3,245.88		3,245.88	98.28	3,147.60
Computerized Data Processing:					
Other Expenses	6,220.23	79,360.68	87,480.91	87,035.77	445.14

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	ENCUMBRANCES PAYABLE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>OPERATIONS WITHIN "CAPS" (CONTINUED)</u>					
<u>PUBLIC SAFETY</u>					
Police:					
Salaries and Wages	29,971.80 \$	\$	37,071.80 \$	36,991.34 \$	80.46
Other Expenses	2,981.00	67,874.65	70,855.65	67,774.66	3,080.99
Police Dispatchers:					
Salaries and Wages	11,017.96		11,017.96	3,309.01	7,708.95
Occupational Safety Health Act (NJS 40A:4-45.3):					
Salaries and Wages	0.04		0.04		0.04
Other Expenses	61.60	3,620.23	3,681.83	1,830.23	1,851.60
Emergency Management Services:					
Other Expenses	502.47	1,050.00	1,552.47	1,050.00	502.47
Ambulance Corps:					
Other Expenses	1,210.00		1,210.00		1,210.00
Prosecutor:					
Salaries and Wages	1,510.88		1,510.88	300.00	1,210.88
Fire:					
Salaries and Wages	1,499.91		1,499.91	666.00	833.91
Other Expenses	847.80	64,033.49	64,881.29	45,893.91	18,987.38
Uniform Fire Safety Act:					
Salaries and Wages	12,944.15		12,944.15	3,123.41	9,820.74
Other Expenses	395.00	6,505.00	6,900.00	6,544.82	355.18
Municipal Court:					
Salaries and Wages	13,013.49		13,013.49	594.52	12,418.97
Other Expenses	572.18	406.00	1,278.18	829.73	448.45
<u>PUBLIC WORKS</u>					
Road Repair and Maintenance:					
Salaries and Wages			6,600.00	6,600.00	
Other Expenses	170,282.13	85,527.08	255,809.21	93,935.14	161,874.07
Sewer System Maintenance:					
Salaries and Wages	5,417.30		5,417.30	422.31	4,994.99
Other Expenses	25,699.24	25,817.62	51,516.86	25,538.45	25,978.41
Shade Tree Commission:					
Salaries and Wages	724.00		724.00		724.00
Other Expenses	11,145.56	109,837.10	120,982.66	102,197.10	18,785.56

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	ENCUMBRANCES PAYABLE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<b>PUBLIC WORKS (CONTINUED)</b>					
Solid Waste Collection:					
Other Expenses - Recycling	18,915.80	32,397.53	51,313.33	34,577.47	16,735.86
Other Expenses - Garbage Removal - Contractual	22,750.00		3,750.00		3,750.00
Buildings and Grounds:					
Salaries and Wages	1,077.10	38,286.00	1,077.10	840.00	237.10
Other Expenses	29.97		39,815.97	37,913.97	1,902.00
Maintenance of Parks:					
Other Expenses	7,572.46	5,001.69	12,574.15	2,101.14	10,473.01
Vehicle Maintenance:					
Other Expenses	52,147.76	58,201.37	110,349.13	72,259.68	38,089.45
Community Services Act:					
Other Expenses	23,969.50		23,969.50	4,898.75	19,070.75
<b>HEALTH AND HUMAN SERVICES</b>					
Board of Health:					
Salaries and Wages	4,249.78		4,249.78	878.33	3,371.45
Other Expenses	665.86	1,573.89	2,239.75	1,623.89	615.86
Environmental Commission:					
Other Expenses	260.00	1,818.50	2,078.50	2,078.50	
Board of Recreation:					
Salaries and Wages	17,675.01		17,675.01		17,675.01
Other Expenses	31,646.41	3,432.95	35,079.36	1,868.00	33,211.36
Swimming Pool:					
Salaries and Wages	5,291.25		5,291.25		5,291.25
Other Expenses	2,982.33	1,923.01	4,905.34		4,905.34
<b>OTHER COMMON OPERATING FUNCTIONS</b>					
Celebration of Public Events:					
Other Expenses	7,055.34	2,571.74	9,627.08	2,590.33	7,036.75
Relocation Fund:					
Other Expenses	5,000.00		5,000.00		5,000.00
Bond Fees:					
Other Expenses	29.00		29.00		29.00
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>					
Uniform Construction Code Enforcement Functions:					
Building Inspector:					
Salaries and Wages	1,014.38		1,314.38	1,314.38	
Other Expenses	4,799.16	19,271.84	24,071.00	19,730.18	4,340.82

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	ENCUMBRANCES PAYABLE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>CODE ENFORCEMENT AND ADMINISTRATION (CONTINUED)</u>					
Property Code Enforcement:					
Salaries and Wages	1,531.04 \$	959.12	1,531.04 \$	1,531.04 \$	2,738.26
Other Expenses	2,888.26		3,847.38	1,109.12	
<u>UTILITY EXPENSES AND BULK PURCHASES</u>					
Electricity	52,148.41		52,148.41	29,809.23	22,339.18
Street Lighting	16,763.93		16,763.93	13,801.98	2,961.95
Telephone	10,060.86	225.00	10,285.86	5,120.74	5,165.12
Gasoline	44,246.38	12,058.53	56,304.91	21,351.86	34,953.05
Landfill/Solid Waste Disposal Costs:					
Dumping Fees	15,003.14	3,964.55	48,067.69	44,913.18	3,154.51
Insurance:					
General Insurance	68,194.33		68,194.33	20,903.27	47,291.06
Group Insurance for Employees	166,058.35		132,458.35	6,127.01	126,331.34
Public Defender:					
Salaries and Wages	2,000.00		2,000.00		2,000.00
<u>Total Operations Within "CAPS"</u>	<u>984,613.50</u>	<u>716,015.38</u>	<u>1,700,628.88</u>	<u>932,979.52</u>	<u>767,649.36</u>
<u>Total Operations Including Contingent Within "CAPS"</u>	<u>984,613.50</u>	<u>716,015.38</u>	<u>1,700,628.88</u>	<u>932,979.52</u>	<u>767,649.36</u>
<u>Deferred Charges and Statutory Expenditures -</u>					
<u>Municipal Within "CAPS":</u>					
Statutory Charges:					
Social Security System (O.A.S.I)	24.36		24.36		24.36
DCRP	2,315.14		2,315.14		2,315.14
Pension Adjustment	10,000.00		10,000.00		10,000.00
<u>Total Deferred Charges and Statutory Expenditures</u>	<u>12,339.50</u>		<u>12,339.50</u>		<u>12,339.50</u>
<u>- Municipal Within "CAPS"</u>					
<u>Total General Appropriations for Municipal</u>	<u>996,953.00</u>	<u>716,015.38</u>	<u>1,712,968.38</u>	<u>932,979.52</u>	<u>779,988.86</u>
<u>Purposes Within "CAPS"</u>					

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	ENCUMBRANCES PAYABLE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>					
Planning Board:					
Other Expenses - Affordable Housing	\$ 137.25	\$ 113,430.16	\$ 137.25	\$ 113,430.16	\$ 137.25
Length of Service Award Program (LOSAP)					
<u>Maintenance of Free Public Library:</u>					
Salaries and Wages	62,968.76		62,968.76	10,795.16	52,173.60
Sewer Processing and Disposal:					
Other Expenses - Passaic Valley Sewer Rental	0.40		0.40		0.40
Other Expenses - Other Municipal Projects	2,066.00		2,066.00	631.90	1,434.10
Reserve for Tax Appeals	18,954.58		18,954.58	18,954.58	
Glen Rock Fire Training Center-OE		2,000.00	2,000.00	1,404.40	595.60
NJDEP Stormwater Permits	30.00	495.00	525.00	495.00	30.00
School Security Shared Service	1,500.00		1,500.00	500.00	1,000.00
<u>Total Other Operations Excluded from "CAPS"</u>	<u>85,656.99</u>	<u>115,925.16</u>	<u>201,582.15</u>	<u>146,211.20</u>	<u>55,370.95</u>
<u>Total Other Operations Excluded from "CAPS"</u>	<u>85,656.99</u>	<u>115,925.16</u>	<u>201,582.15</u>	<u>146,211.20</u>	<u>55,370.95</u>
<u>Total General Appropriations Excluded from "CAPS"</u>	<u>\$ 85,656.99</u>	<u>\$ 115,925.16</u>	<u>\$ 201,582.15</u>	<u>\$ 146,211.20</u>	<u>\$ 55,370.95</u>
<u>Subtotal General Appropriations</u>	<u>1,082,609.99</u>	<u>831,940.54</u>	<u>1,914,550.53</u>	<u>1,079,190.72</u>	<u>835,359.81</u>
<u>Total General Appropriations</u>	<u>\$ 1,082,609.99</u>	<u>\$ 831,940.54</u>	<u>\$ 1,914,550.53</u>	<u>\$ 1,079,190.72</u>	<u>\$ 835,359.81</u>

REF.	A	A-17	A-1
Accounts Payable			\$ 188,632.36
Transferred to Reserve for Tax Appeals			18,954.58
Cash Disbursements			871,603.78
			<u>1,079,190.72</u>

"A-15"

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 369,844.55
Increased by:		
Collection of 2021 Taxes	A-4	<u>453,997.07</u>
		\$ <u>823,841.62</u>
Decreased by:		
Application to 2020 Taxes Receivable	A-6	<u>369,844.55</u>
Balance, December 31, 2020	A	\$ <u><u>453,997.07</u></u>

"A-16"

SCHEDULE OF RESERVE FOR TAX OVERPAYMENTS

Increased by:		
Cash Receipts	A-4	\$ <u>58,337.46</u>
Decreased by:		
Cash Disbursements	A-4	\$ <u><u>58,337.46</u></u>

"A-17"

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2019	A	\$	831,940.54
Increased by:			
Charged to 2020 Appropriations	A-3		<u>836,473.41</u>
		\$	1,668,413.95
Decreased by:			
Transfer to Appropriation Reserves	A-14		<u>831,940.54</u>
Balance, December 31, 2020	A	\$	<u><u>836,473.41</u></u>

"A-18"

SCHEDULE OF ACCOUNTS PAYABLE

Balance, December 31, 2019	A	\$	343,752.97
Increased by:			
Transferred from Appropriation Reserves	A-14		<u>188,632.36</u>
		\$	532,385.33
Decreased by:			
Cash Disbursements	A-4		<u>88,568.61</u>
Balance, December 31, 2020	A	\$	<u><u>443,816.72</u></u>

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF FEES PAYABLE

<u>GRANT/PROGRAM</u>	BALANCE DECEMBER 31, 2019	RECEIPTS	DISBURSEMENTS	CANCELED BY RESOLUTION	BALANCE DECEMBER 31, 2020
DCA State Training Fees	\$ 11,854.00	\$ 16,311.00	\$ 24,974.00	\$	\$ 3,191.00
Miscellaneous	3,320.00	0.00	0.00	3,320.00	0.00
Sales Tax	7,936.00	0.00	0.00	7,936.00	0.00
Marriage License Fees	1,318.00	2,950.00	2,800.00		1,468.00
	<u>\$ 24,428.00</u>	<u>\$ 19,261.00</u>	<u>\$ 27,774.00</u>	<u>\$ 11,256.00</u>	<u>\$ 4,659.00</u>

REF.

A

A-4

A-4

A-1

A

BOROUGH OF HAWTHORNE

GRANT FUND

SCHEDULE OF RESERVES FOR GRANTS APPROPRIATED

<u>GRANT</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>2020 BUDGET APPROPRIATIONS</u>	<u>EXPENDED</u>	<u>(REFUNDED) CANCELLED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Municipal Alliance	\$ 26,886.36	\$ 28,788.00	\$ 16,820.85	\$ 0.00	\$ 38,853.51
Livable Communities Grant	16,287.00	0.00	0.00	0.00	16,287.00
Police Body Armor Grant	2,345.51	3,353.77	2,345.51	0.00	3,353.77
Passaic Coronavirus Relief / CARES Act	0.00	1,096,458.00			1,096,458.00
Clean Communities Grant	136,723.50	34,060.10	11,301.17	0.00	159,482.43
Alcohol Education and Rehabilitation Fund	780.50	1,667.08	600.00	(900.00)	2,747.58
Shade Tree Grant	3,716.00	0.00	0.00	0.00	3,716.00
Drive Sober or Get Pulled Over	300.00	5,500.00	4,700.00	0.00	1,100.00
Recycling Grant	20,857.00	0.00	3,270.90	0.00	17,586.10
Drunk Driving Enforcement Fund	16,346.69	0.00	10,041.72	0.00	6,304.97
Domestic Violence Prevention Grant	107.00	0.00	0.00	0.00	107.00
Stormwater Grant	5,324.00	0.00	0.00	0.00	5,324.00
Audio/Visual Grant	104.02	0.00	0.00	0.00	104.02
Recycling Tonnage Grant	223,505.46	18,367.57	23,999.17	0.00	217,873.86
Library Collection Development	2,500.00	0.00	0.00	0.00	2,500.00
Passaic County Corridor Enhancement	5,960.00	3,400.00	0.00	0.00	9,360.00
NJ Clean Energy Grant	49.93	0.00	0.00	0.00	49.93
Distracted Driving Crackdown Grant	6,820.00	5,500.00	3,150.00	0.00	9,170.00
Sustainable NJ Grant Program	736.40	0.00	734.99	0.00	1.41
Environmental Commission	0.00	1,000.00	0.00	0.00	1,000.00
	<u>\$ 469,349.37</u>	<u>\$ 1,198,094.52</u>	<u>\$ 76,964.31</u>	<u>\$ (900.00)</u>	<u>\$ 1,591,379.58</u>

REF.

A

A-3

A-4

A

Accounts Payable  
Cash Disbursements

\$ 25,830.86  
51,133.45

\$ 76,964.31

BOROUGH OF HAWTHORNE

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED

<u>GRANT</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>CASH RECEIPTS</u>	<u>APPLIED TO RECEIVABLE</u>	<u>BALANCE DECEMBER 31, 2020</u>
Passaic County Corridor Enhancement Grant	\$ 3,400.00	0.00	3,400.00	\$ 0.00
Environmental Commission Grant	1,000.00	0.00	1,000.00	0.00
Highway Safety Improvement Program		4,400.00		4,400.00
	<u>\$ 4,400.00</u>	<u>\$ 4,400.00</u>	<u>\$ 4,400.00</u>	<u>\$ 4,400.00</u>
<u>REF.</u>	A	A-4	A-11	A

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>ASSESSMENT TRUST FUND</u>	<u>TRUST OTHER FUND</u>	<u>GRANT FUND</u>	<u>GENERAL CAPITAL FUND</u>	<u>WATER UTILITY OPERATING FUND</u>
Balance, December 31, 2019:							
Due From	A	\$ 11,209.84	\$ 430.59	\$ 10,511.09	\$	\$ 268.16	\$
Due To	A	<u>137.57</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.57</u>
Increase By:							
Cash Receipts	A-4	419,765.62	25,880.00		8,653.77	363,981.85	21,250.00
Other	A-23	<u>5,758.00</u>			<u>5,758.00</u>		
		425,523.62	25,880.00	0.00	14,411.77	363,981.85	21,250.00
Cash Disbursements	A-4	<u>77,048.23</u>	774.78	0.00	0.00	65.20	76,208.25
Balance, December 31, 2020:							
Due From	A	\$ 65,331.77	\$	<u>10,511.09</u>	\$	\$	\$ 54,820.68
Due To	A	<u>402,734.89</u>	<u>24,674.63</u>		<u>14,411.77</u>	<u>363,648.49</u>	

"A-23"

BOROUGH OF HAWTHORNE

GRANT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Increase By:			
Cash Disbursements	A-4	\$ 8,653.77	\$ 8,653.77
Other	A-22	<u>5,758.00</u>	<u>5,758.00</u>
Balance, December 31, 2020:			
Due From	A	<u>\$ 14,411.77</u>	<u>\$ 14,411.77</u>

BOROUGH OF HAWTHORNE

GRANT FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 82,380.69
Increased by:		
Charged to Grant Reserves	A-20	<u>25,830.86</u>
		\$ 108,211.55
Decreased by:		
Cash Disbursements	A-4	<u>82,380.69</u>
Balance, December 31, 2020	A	<u><u>\$ 25,830.86</u></u>

BOROUGH OF HAWTHORNE

CURRENT FUND

SCHEDULE OF RESERVE FOR TAX APPEALS

	<u>REF.</u>	
Increased by:		
Transfers from 2020 Appropriations	A-3	\$ 150,000.00
Transfers from Appropriation Reserves	A-14	<u>18,954.58</u>
Balance, December 31, 2020	A	<u>\$ 168,954.58</u>

BOROUGH OF HAWTHORNE

TRUST FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>ASSESSMENT TRUST</u>	<u>ANIMAL CONTROL</u>	<u>TRUST OTHER</u>
Balance, December 31, 2019	B	\$ 636,106.31	\$ 35,851.43	\$ 3,203,344.80
Increased by Receipts:				
Assessments Receivable	B-4	25,850.89		
Animal Control License Fees	B-12		13,553.80	
Due State of New Jersey	B-13		1,369.20	
Various Reserves and Deposits	B-11			12,080,406.67
Unemployment	B-14			18,692.75
Due General Capital	B-18			500,000.00
Due Current Fund	B-7:B-16	774.78		
		<u>26,625.67</u>	<u>14,923.00</u>	<u>12,599,099.42</u>
Decreased by Disbursements:				
Expenditures Under R.S.4:19-15.11	B-12		23,394.00	
Due State of New Jersey	B-13		1,488.00	14,470.24
Unemployment Claims	B-14			12,019,309.33
Various Reserves and Deposits	B-11	200,000.00		
Assessment Bonds	B-15	25,880.00		
Due Current Fund	B-7:B-16	<u>225,880.00</u>	<u>24,882.00</u>	<u>12,033,779.57</u>
Balance, December 31, 2020	B	\$ 436,851.98	\$ 25,892.43	\$ 3,768,664.65

BOROUGH OF HAWTHORNE

ASSESSMENT TRUST FUND

ANALYSIS OF CASH

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>
Due General Capital Fund	\$ 635,104.22
Due Current Fund	(24,674.63)
Fund Balance	6.00
 <u>Assessment Serial Bonds</u>	
Ord 1939	(12,292.31)
Ord 1948	(16,841.60)
Ord 1972	(32,000.00)
Ord 1989	(14,790.00)
Ord 2009	25,956.37
Ord 2047	(5,512.97)
Ord 2063-2070	29,053.76
Ord 2082-2094	35,286.59
Ord 2106-2139	66,412.55
Ord 2130	(73,874.00)
Ord 2138	(42,769.00)
Ord 2155	(46,659.00)
Ord 2162	(15,554.00)
Ord 2179	(14,638.00)
Ord 2191	(6,274.00)
Ord 2203	(12,547.00)
Ord 2222	(20,912.00)
Ord 2226	(15,629.00)
	<hr/>
	\$ 436,851.98
	<hr/> <hr/>

REF.

B:B-2

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND

SCHEDULE OF ASSESSMENTS RECEIVABLE

<u>ORD. NO.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2019</u>	<u>ASSESSMENTS</u> <u>COLLECTED</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2020</u>	<u>BALANCE PLEDGED TO</u> <u>RESERVE</u>	<u>ASSESSMENT</u> <u>BONDS</u>
1989	Road and Stormwater Improvements	\$ 27,860.00	\$ 17,447.89	\$ 10,412.11	\$ 2,935.76	\$ 7,476.35
2082/2094	Sidewalk and Driveway Improvements	1,267.00	847.00	420.00		420.00
2106/2139	Sidewalk and Driveway Improvements	<u>8,222.00</u>	<u>7,556.00</u>	<u>666.00</u>		<u>666.00</u>
		<u>\$ 37,349.00</u>	<u>\$ 25,850.89</u>	<u>\$ 11,498.11</u>	<u>\$ 2,935.76</u>	<u>\$ 8,562.35</u>

REF.      B                      B-2                      B                      B

"B-5"

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND  
SCHEDULE OF ASSESSMENTS LIENS

<u>ORD. NO.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2019</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2020</u>	<u>BALANCE</u> <u>PLEGDED TO</u> <u>RESERVE</u>
1370	Central Avenue Sidewalks	\$ 1,019.00	\$ 1,019.00	\$ 1,019.00
1607/1682	Lafayette Ave - Curbs and Sidewalks	6,679.00	6,679.00	6,679.00
1636/1684	Lafayette Ave - Brick Pavers	<u>2,633.00</u>	<u>2,633.00</u>	<u>2,633.00</u>
		<u>\$ 10,331.00</u>	<u>\$ 10,331.00</u>	<u>\$ 10,331.00</u>
	<u>REF.</u>	<u>B</u>	<u>B</u>	<u>B</u>

"B-6"

SCHEDULE OF ASSESSMENTS LIEN INTEREST AND COSTS

<u>ORD. NO.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2019</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2020</u>	<u>BALANCE</u> <u>PLEGDED TO</u> <u>RESERVE</u>
	Prior Year Unallocated	\$ 121.00	\$ 121.00	\$ 121.00
1607/1682	Lafayette Ave - Curbs and Sidewalks	1,881.00	1,881.00	1,881.00
1636/1684	Lafayette Ave - Brick Pavers	<u>741.00</u>	<u>741.00</u>	<u>741.00</u>
		<u>\$ 2,743.00</u>	<u>\$ 2,743.00</u>	<u>\$ 2,743.00</u>
	<u>REF.</u>	<u>B</u>	<u>B</u>	<u>B</u>

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND  
SCHEDULE OF DUE CURRENT FUND

	<u>REF.</u>	
Balance, December 31, 2019 (Due to)	B	\$ 430.59
Increased by:		
Cash Receipts	B-2	\$ <u>774.78</u>
		\$ <u>1,205.37</u>
Decreased by:		
Cash Disbursements	B-2	\$ <u>25,880.00</u>
Balance, December 31, 2020 (Due From)	B	\$ <u><u>24,674.63</u></u>

"B-8"

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND  
RESERVE FOR PAYMENT OF DEBT

REF.

Balance, December 31, 2019 and  
December 31, 2020

B

\$ 38,160.00

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND

SCHEDULE OF PROSPECTIVE ASSESSMENTS FUNDED

<u>ORD. NO.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2019</u>	<u>FUNDED FROM</u> <u>CAPITAL</u> <u>IMPROVEMENT</u> <u>FUND</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2020</u>	<u>BALANCE</u> <u>PLEGDED TO</u> <u>BONDS</u>	<u>BALANCE</u> <u>PLEGDED TO</u> <u>RESERVE</u>
1506	Construction of Curbs on Royal Ave.	\$ 40,800.00	\$	\$ 40,800.00	\$	\$ 40,800.00
1939	Van Winkle Avenue	10,000.00		10,000.00	10,000.00	
1948	Sidewalk and Driveway Improvements	20,000.00		20,000.00	20,000.00	
1972	Road Reconstruction	40,000.00		40,000.00	40,000.00	
1989	Road and Stormwater Improvements	12,600.00		12,600.00	12,600.00	
2009	Sidewalk Improvements	89,932.96		89,932.96	89,932.96	
2047	Reconstruction of Sidewalk	19,054.34		19,054.34	19,054.34	
2130	Sidewalk and Driveway Improvements	190,000.00		190,000.00	180,500.00	9,500.00
2138	Sidewalk and Driveway Improvements	110,000.00		110,000.00	104,500.00	5,500.00
2155	Sidewalk and Driveway Improvements	120,000.00		120,000.00	114,000.00	6,000.00
2162	Sidewalk and Driveway Improvements	40,000.00		40,000.00	38,000.00	2,000.00
2179	2017 Road Improvement Program	140,000.00		140,000.00	133,000.00	7,000.00
2191	Sidewalk and Driveway Improvements	60,000.00		60,000.00	57,000.00	3,000.00
2203	Sidewalk and Driveway Improvements	120,000.00		120,000.00	114,000.00	6,000.00
2209	Curb and Sidewalk Improvements	15,500.00		15,500.00		15,500.00
2222	Sidewalk and Driveway Improvements	200,000.00		200,000.00	190,000.00	10,000.00
2226	Sidewalk and Driveway Improvements	149,500.00		149,500.00	142,000.00	7,500.00
2245	Reconstruction or Replacement of Sidewalks & Handicapped Ramp Improvements on Parmelee Avenue		6,000.00	6,000.00		6,000.00
2246	Improvements of Sidewalks & Driveway Aprons on Various Avenues		15,000.00	15,000.00		15,000.00
		<u>\$ 1,377,387.30</u>	<u>\$ 21,000.00</u>	<u>\$ 1,398,387.30</u>	<u>\$ 1,264,587.30</u>	<u>\$ 133,800.00</u>
	<u>REF.</u>	<u>B</u>	<u>C-9</u>	<u>B</u>	<u>B</u>	<u>B</u>

BOROUGH OF HAWTHORNE

ASSESSMENT TRUST FUND

SCHEDULE OF AMOUNT TO BE RAISED BY TAXATION FOR CANCELED ASSESSMENTS

<u>ORDINANCE</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>BALANCE DECEMBER 31, 2020</u>
1939	Van Winkle Avenue	\$ 4,292.31	\$ 4,292.31
1948	Sidewalk and Driveway Improvements	1,300.23	1,300.23
2009	Sidewalk Improvements	<u>660.67</u>	<u>660.67</u>
		<u>\$ 6,253.21</u>	<u>\$ 6,253.21</u>
	<u>REF.</u>	B	B

BOROUGH OF HAWTHORNE

TRUST FUND

SCHEDULE OF VARIOUS RESERVES AND DEPOSITS

<u>Description</u>	BALANCE	CASH	CASH	BALANCE
	DECEMBER 31, 2019	RECEIPTS	DISBURSEMENTS	DECEMBER 31, 2020
Reserve for:				
Recycling Expenditures	\$ 367,448.83	\$ 21,758.32	\$ 172,773.29	\$ 216,433.86
UCC Penalties	34,871.88	3,000.00		37,871.88
Municipal Alliance Program	20,210.14	4,750.00	5,255.91	19,704.23
Relocation Fund	39,156.00			39,156.00
Snow Removal	220,411.31	169,558.30	295,412.72	94,556.89
Public Events	48,987.14	8,400.00	250.00	57,137.14
Third Party Liens	27,274.59	49,966.37	75,328.87	1,912.09
Trustee - State of NJ	(13,364.36)	13,364.36		
Trustee - GSPO		528.00		528.00
Fire Code Penalties	47,967.26	500.00		48,467.26
Public Defender Fees	30,178.00	2,316.00	6,500.00	25,994.00
POAA	1,790.78	342.00	159.83	1,972.95
Off-Duty Municipal Police Pay	218,743.15	746,530.55	929,092.63	36,181.07
911 Memorial	14,019.24		528.00	13,491.24
Builders Escrow Deposits	133,895.05	6,820.81		140,715.86
Antenna Plan Reviews	4,376.00			4,376.00
Tax Sale Premiums	526,000.00	479,200.00	117,100.00	888,100.00
Performance Deposits	240,239.00	7,525.00		247,764.00
PCUA - EIC	552.00			552.00
Sidewalk Replacements	5,659.00			5,659.00
Other Escrow Deposits	22,486.50	4,605.50		27,092.00
Security Deposits	149,666.41	400.00	50.00	150,016.41
Housing Trust	344,916.26	2,195.03	54,050.25	293,061.04
Accumulated Absences	542,551.28	191,220.98		733,772.26
Special Police Equipment	71.10	8,180.66	3,965.00	4,286.76
Pre-Tax Medical Payments	478.15	950.00	548.04	880.11
Payroll Deductions Payable		10,358,294.79	10,358,294.79	
	\$ 3,028,584.71	\$ 12,080,406.67	\$ 12,019,309.33	\$ 3,089,682.05

REF.

B

B-2

B-2

B

"B-12"

BOROUGH OF HAWTHORNE

ANIMAL CONTROL FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2019	B	\$	35,732.43
Increased by:			
Animal Control License Fees Collected	B-2		13,553.80
		\$	<u>49,286.23</u>
Decreased by:			
Expenditures Under R.S.4:19-15.11:			
Cash Disbursements	B-2		<u>23,394.00</u>
Balance, December 31, 2020	B	\$	<u><u>25,892.23</u></u>

<u>LICENSE FEES COLLECTED</u>	
<u>YEAR</u>	<u>AMOUNT</u>
2019	\$ 18,179.00
2018	<u>18,448.90</u>
	\$ <u><u>36,627.90</u></u>

"B-13"

ANIMAL CONTROL FUND

SCHEDULE OF DUE STATE OF NEW JERSEY

Balance, December 31, 2019 (Due To)	B	\$	119.00
Increased by:			
Cash Receipts	B-2		1,369.20
		\$	<u>1,488.20</u>
Decreased by:			
Cash Disbursements	B-2		<u>1,488.00</u>
Balance, December 31, 2020 (Due To)	B	\$	<u><u>0.20</u></u>

BOROUGH OF HAWTHORNE  
TRUST FUND  
SCHEDULE OF RESERVE FOR  
UNEMPLOYMENT COMPENSATION INSURANCE

	<u>REF.</u>	
Balance, December 31, 2019	B	\$ 164,249.00
Increased by:		
Cash Receipts	B-2	18,692.75
		\$ <u>182,941.75</u>
Decreased by:		
Cash Disbursements	B-2	<u>14,470.24</u>
Balance, December 31, 2020	B	\$ <u><u>168,471.51</u></u>

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND

SCHEDULE OF ASSESSMENT SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
			<u>DATE</u>	<u>AMOUNT</u>				
Various Curb, Sidewalk and Driveway Improvements	7/15/2013	\$ 600,000.00	7/1/21	60,000.00	2.000%	\$ 180,000.00	\$ 60,000.00	\$ 120,000.00
			7/1/22	60,000.00	3.000%			
Special Assessment Bonds	10/15/2016	679,000.00	10/15/21	70,000.00	4.000%			
			10/15/22	70,000.00	4.000%			
			10/15/23	65,000.00	4.000%			
			10/15/24	65,000.00	4.000%			
			10/15/25	65,000.00	4.000%			
			10/15/26	64,000.00	2.000%	469,000.00	70,000.00	399,000.00
Special Assessment Bonds	7/15/2019	636,000.00	7/15/21	70,000.00	3.000%			
			7/15/22	70,000.00	3.000%			
			7/15/23	70,000.00	3.000%			
			7/15/24	60,000.00	3.000%			
			7/15/25	60,000.00	3.000%			
			7/15/26	60,000.00	4.000%			
			7/15/27	60,000.00	3.000%			
			7/15/28	60,000.00	3.000%			
			7/15/29	56,000.00	3.000%	636,000.00	70,000.00	566,000.00
						\$ 1,285,000.00	\$ 200,000.00	\$ 1,085,000.00

REF.

B

B-2

B

"B-16"

BOROUGH OF HAWTHORNE

TRUST FUND

SCHEDULE OF DUE CURRENT FUND

Balance, December 31, 2019 and December 31, 2020 (Due To)	<u>REF.</u> B	\$ <u>10,511.09</u>
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"B-17"

BOROUGH OF HAWTHORNE

ASSESSMENT TRUST FUND

SCHEDULE OF RESERVE FOR ASSESSMENTS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2019 and December 31, 2020	B	\$ <u>2,935.76</u>

"B-18"

TRUST FUND

SCHEDULE OF DUE GENERAL CAPITAL FUND

Increased by:		
Cash Receipts	B-2	\$ <u>500,000.00</u>
Balance, December 31, 2020 (Due To)	B	\$ <u>500,000.00</u>

"B-19"

BOROUGH OF HAWTHORNE

ASSESSMENT TRUST FUND

SCHEDULE OF DUE GENERAL CAPITAL FUND

	<u>REF.</u>	
Balance, December 31, 2019 and December 31, 2020 (Due To)	B	\$ <u>636,000.00</u>

BOROUGH OF HAWTHORNE  
ASSESSMENT TRUST FUND

SCHEDULE OF AMOUNT TO BE RAISED BY TAXATION - FUNDED BY ASSESSMENT BONDS

<u>ORD. NO.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>MUNICIPAL SHARE FUNDED</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE PLEGDED TO BONDS</u>
2082/2094	Sidewalk and Driveway Improvements	\$ 11,737.08	\$ 11,737.08	\$ 11,737.08
2106/2139	Reconstruction of Sidewalk	6,499.45	6,499.45	6,499.45
		<u>\$ 18,236.53</u>	<u>\$ 18,236.53</u>	<u>\$ 18,236.53</u>
	<u>REF.</u>	B-9	B	B

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2019	C		\$ 3,662,866.07
Increased by Receipts:			
Budget Appropriation:			
Capital Improvement Fund	C-16	\$ 125,000.00	
Deferred Charges to Future Taxation - Unfunded	C-5	703,700.00	
Grants Receivable	C-8	443,981.85	
Due Current Fund	C-18	65.20	
Reserve for Capital Outlay	C-13	76,664.00	
Bond Anticipation Notes	C-14	<u>1,349,000.00</u>	
			<u>2,698,411.05</u>
			\$ <u>6,361,277.12</u>
Decreased by Disbursements:			
Encumbrances Payable	C-17	\$ 3,361,966.20	
Anticipated as Current Fund Revenue	C-13	173,500.00	
Reserve for Capital Outlay	C-13	423,533.48	
Due Current Fund	C-18	363,981.85	
Due Trust Other Fund	C-12	<u>500,000.00</u>	
			<u>4,822,981.53</u>
Balance, December 31, 2020	C:C-3		\$ <u><u>1,538,295.59</u></u>

"C-3"

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

ANALYSIS OF CASH

BALANCE  
DECEMBER  
31, 2020

Capital Improvement Fund	\$	248,905.03
Fund Balance		137,303.60
Encumbrances Payable		605,742.57
Improvement Authorizations:		
Funded Improvements Listed on "C-15"		1,030,114.73
Improvements Expended Set Forth on "C-5"		(106,645.03)
Unexpended Note Proceeds Listed on "C-5"		333,019.73
Various Reserves and Deposits		1,528,932.17
Due Assessment Trust Fund		(636,000.00)
Due Current Fund		(363,648.49)
Due Trust Other Fund		(500,000.00)
Loan Proceeds Receivable		(270,464.00)
Grants Receivable		<u>(468,964.72)</u>
	\$	<u>1,538,295.59</u>

REF.

C:C-2

"C-4"

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

Balance, December 31, 2019	C	\$	14,145,237.31
Decreased by:			
Payment of :			
Bond Principal	C-10	\$	1,350,000.00
Loan Payable	C-11		<u>97,522.31</u>
			<u>1,447,522.31</u>
Balance, December 31, 2020	C	\$	<u>12,697,715.00</u>

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

ORDINANCE NUMBER	BALANCE DECEMBER 31, 2019	2020 AUTHORIZATIONS	PAID BY BUDGET	BALANCE DECEMBER 31, 2020	ANALYSIS OF BALANCE DECEMBER 31, 2020			
					BOND ANTICIPATION NOTES	EXPENDITURES	UNEXPENDED BALANCE	
	\$	\$	\$	\$	\$	\$	\$	\$
1591	649.84		649.84	0.00		0.00	0.00	0.00
1634/1663	3,844.00		3,844.00	0.00		0.00	0.00	0.00
1938	933.76		933.76	0.00		0.00	0.00	0.00
1949	617.74		617.74	0.00		0.00	0.00	0.00
1956	253,304.34		253,304.34	0.00		0.00	0.00	0.00
1817/1959	126.48		126.48	0.00		0.00	0.00	0.00
1885/1970	4,736.29		4,736.29	0.00		0.00	0.00	0.00
1975	18,084.55		18,084.55	0.00		0.00	0.00	0.00
2044/2057	45,588.28		45,588.28	0.00		0.00	0.00	0.00
1765	306,209.66		306,209.66	0.00		0.00	0.00	0.00
2154	50,000.00		0.00	50,000.00		49,999.50	0.50	0.00
2163	350.00		350.00	0.00		0.00	0.00	0.00
2178	0.00		0.00	0.00		0.00	0.00	0.00
2190	25,000.00		0.00	25,000.00		15,463.44	9,536.56	0.00
2215	92,000.00		0.00	92,000.00		41,182.09	50,817.91	0.00
2225	500.00	0.00	30.94	469.06		0.00	469.06	0.00
2244		807,500.00		807,500.00	807,500.00			0.00
2255		142,500.00		142,500.00	142,500.00			0.00
2259		722,000.00		722,000.00	722,000.00			0.00

General Improvements:

- Construction of Roadway - Sherman Avenue
- Resurfacing and Reconstruction of Grand Avenue
- Improvement of Van Winkle Avenue
- Road Resurfacing, Curbing and Drainage
- Drainage and Stormwater Improvements
- Recreation Facility at Wagaraw Road
- Repairs and Renovation to Municipal Pool
- Road Reconstruction and Improvements - Central Avenue
- Library Roof Repairs
- Acq. and Install. of Public Safety Communication Equipment
- Road Reconstruction - Various Streets
- Sanitary Sewer Lining and Related Work
- 2017 Road Improvement Program
- Impvt of Arlington Ave (DOT Program)
- Improvements to the Municipal Tennis Courts
- Road Reconstruction-Arlington, Alexandria, Roosevelt and Hutchinson
- Road Reconstruction, Milling, Paving, and Resurfacing
- Improvements to Washington Ave. Sanitary Sewer System
- Acquiring Fire Department Equipment & Fire Engine

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

ORDINANCE NUMBER	BALANCE DECEMBER 31, 2019	2020 AUTHORIZATIONS	PAID BY BUDGET	BALANCE DECEMBER 31, 2020	ANALYSIS OF BALANCE DECEMBER 31, 2020				
					BOND ANTICIPATION NOTES	EXPENDITURES	UNEXPENDED BALANCE		
<u>Local Improvements:</u>									
1427/1462	4,343.00		4,343.00	0.00			0.00		
1540	974.00		974.00	0.00			0.00		
1554	15,870.00		15,870.00	0.00			0.00		
1564	3,119.00		3,119.00	0.00			0.00		
1607/1682	3,800.00		3,800.00	0.00			0.00		
1636/1684	3,450.00		3,450.00	0.00			0.00		
1726	4,124.00		4,124.00	0.00			0.00		
1733	3,563.00		3,563.00	0.00			0.00		
1734/1757	22,187.00		22,187.00	0.00			0.00		
1810									
	2,410.00		2,410.00	0.00			0.00		
2082/2094	250.00		250.00	0.00			0.00		
2106	5,134.12		5,134.12	0.00			0.00		
2226	500.00	0.00	0.00	500.00			0.00		500.00
2245		114,000.00		114,000.00		114,000.00			
2246		285,000.00		285,000.00		285,000.00			
	<u>\$ 871,669.06</u>	<u>\$ 2,071,000.00</u>	<u>\$ 703,700.00</u>	<u>\$ 2,238,969.06</u>	<u>\$ 1,349,000.00</u>	<u>\$ 106,645.03</u>	<u>\$ 783,324.03</u>		
	REF. C	C-15	C-2	C	C-14	C-3			
Improvement Authorizations - Unfunded									
Less: Unexpended Proceeds of Bond Anticipation Notes									
							\$	1,116,343.76	
								333,019.73	
							\$	<u>783,324.03</u>	

"C-6"

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE  
LOAN PROCEEDS RECEIVABLE

REF.

Balance, December 31, 2019 and  
December 31, 2020

C

\$ 270,464.00

"C-7"

SCHEDULE OF DUE ASSESSMENT TRUST FUND

Balance, December 31, 2019 (Due From) and  
December 31, 2020 (Due From)

C

\$ 636,000.00

BOROUGH OF HAWTHORNE  
GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

ORDINANCE NUMBER	PROJECT	BALANCE DECEMBER 31, 2019	GRANTS AWARDED	CASH RECEIPTS	BALANCE DECEMBER 31, 2020	BALANCE PLEDGED TO:			
						IMPROVEMENT AUTHORIZATION	RESERVE		
	<u>State Department of Transportation:</u>								
2048	Reconstruction, Resurfacing, Drainage, Driveway Aprons Curb and Sidewalk Improvements-Mohawk	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00	0.00	2,842.43	2,842.43
2068	Improvements at NYS & W Railroad Crossing	2,842.43	0.00	0.00	2,842.43	0.00	0.00	0.00	0.00
2102	NJDOT Streetscape	21,260.00	0.00	0.00	21,260.00	0.00	0.00	21,260.00	0.00
2101	DCA-Property Buy-Outs CDBG-DR	99,450.33	0.00	0.00	99,450.33	0.00	0.00	0.00	99,450.33
2190	2017 Road Program- NJ DOT	212,796.95	0.00	0.00	212,796.95	0.00	0.00	0.00	212,796.95
2225	Arlington Avenue	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00
2245	Parmelee Avenue	222,416.25	0.00	30,102.85	192,313.40	0.00	0.00	192,313.40	0.00
			451,800.00	333,879.00	117,921.00	0.00	0.00	117,921.00	0.00
	<u>Passaic County Open Space Trust Fund:</u>								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2103/2183	County Open Space	50,843.75	0.00	0.00	50,843.75	0.00	0.00	1,193.75	49,650.00
2215	County Open Space	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00
	<u>Community Development Block Grant:</u>								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1974	Handicapped Accessible Grants	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
2081	2013 Road Program-CDBG	276.57	0.00	0.00	276.57	0.00	0.00	276.57	0.00
2081	2013 Road Program-CDBG	21,162.29	0.00	0.00	21,162.29	0.00	0.00	0.00	21,162.29
2105	2014 Road Program	50,000.00	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00
2154	Various Streets	37,500.00	0.00	0.00	37,500.00	0.00	0.00	0.00	37,500.00
2202	2018 Roads- Handicapped Ramps and Curbing	30,000.00	0.00	0.00	30,000.00	0.00	0.00	30,000.00	0.00
2221	2019 Road Program	80,000.00	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
2244	2020 Road Program	0.00	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00	0.00
		\$ 904,548.57	\$ 506,800.00	\$ 443,981.85	\$ 967,366.72	\$ 468,964.72	\$ 498,402.00		

REF.

C

C-15

C-2

C

C-3

C

BOROUGH OF HAWTHORNE  
GENERAL CAPITAL FUND

SCHEDULE OF PROSPECTIVE ASSESSMENTS RAISED BY TAXATION

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>TOTAL APPROPRIATED</u>	<u>DOWN PAYMENT</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>FINANCED BY CAPITAL IMPROVEMENT FUND</u>	<u>BALANCE DECEMBER 31, 2020</u>
	<u>Local Improvements:</u>					
2012	Reconstruction of Sidewalks and Driveway Aprons- Pasadena and Mohawk	\$ 120,000.00	\$ 6,000.00	\$ 6,000.00	\$	\$ 6,000.00
2130	Sidewalk/Driveway Improvements - Various Streets	190,000.00	9,500.00	9,500.00		9,500.00
2138	Sidewalk/Driveway Improvements - Braen Avenue	110,000.00	5,500.00	5,500.00		5,500.00
2179	2017 Road Improvement Program- Assessments	140,000.00	7,000.00	7,000.00		7,000.00
2191	Special Assessment- Curbs and Aprons- Arlington Ave	60,000.00	3,000.00	3,000.00		3,000.00
2203	Installation of Stamped Concrete and Related Curb and Sidewalk Improvements	120,000.00	6,000.00	6,000.00		6,000.00
2222	Sidewalk/Driveway Improvements - Various Streets	200,000.00	10,000.00	10,000.00		10,000.00
2226	Reconstruction or Replacement of Sidewalks - Various Streets	150,000.00	7,500.00	7,500.00		7,500.00
2245	Reconstruction or Replacement of Sidewalks & Handicapped Ramp Improvements of Parmelee Avenue	571,800.00	6,000.00		6,000.00	6,000.00
2246	Improvements of Sidewalks and Driveway Aprons on Various Avenues	300,000.00	15,000.00		15,000.00	15,000.00
				<u>\$ 54,500.00</u>	<u>\$ 21,000.00</u>	<u>\$ 75,500.00</u>
			<u>REF.</u>	<u>C</u>	<u>B-9</u>	<u>C</u>

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>BALANCE DECEMBER 31, 2020</u>
			<u>BALANCE DECEMBER 31, 2020</u>	<u>AMOUNT</u>			
General Improvement Bonds of '12	7/10/2012	\$ 4,235,000.00	7/15/2021	250,000.00	2.000%		
			7/15/2022	275,000.00	3.000%		
			7/15/2023	300,000.00	3.000%		
			7/15/2024	300,000.00	3.000%		
			7/15/2025	325,000.00	2.250%		
			7/15/2026	350,000.00	2.250%		
			7/15/2027	350,000.00	2.500%		
			7/15/2028	335,000.00	2.500%	2,735,000.00	2,485,000.00
General Improvement Bonds of '16	10/27/2016	7,010,000.00	10/15/2021	600,000.00	4.000%		
			10/15/2022	600,000.00	4.000%		
			10/15/2023	600,000.00	4.000%		
			10/15/2024	600,000.00	4.000%		
			10/15/2025	380,000.00	4.000%		
			10/15/2026	380,000.00	2.000%		
			10/15/2027	380,000.00	2.000%		
			10/15/2028	380,000.00	2.000%		
		10/15/2029	380,000.00	2.000%			
		10/15/2030	380,000.00	2.150%			
		10/15/2031	380,000.00	2.250%			
		10/15/2032	350,000.00	2.400%	6,010,000.00	600,000.00	5,410,000.00

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
			<u>DATE</u>	<u>AMOUNT</u>					
General Improvement Bonds of '19	43,663.00	5,090,000.00	7/15/2021	500,000.00	3.000%				
			7/15/2022	500,000.00	3.000%				
			7/15/2023	500,000.00	3.000%				
			7/15/2024	310,000.00	3.000%				
			7/15/2025	310,000.00	3.000%				
			7/15/2026	310,000.00	3.000%				
			7/15/2027	310,000.00	3.000%				
			7/15/2028	310,000.00	3.000%				
			7/15/2029	310,000.00	3.000%				
			7/15/2030	310,000.00	3.000%				
			7/15/2031	310,000.00	3.000%				
		7/15/2032	310,000.00	3.000%					
		7/15/2033	300,000.00	3.000%					
						5,090,000.00		500,000.00	4,590,000.00
						\$ 13,835,000.00	\$	1,350,000.00	\$ 12,485,000.00

REF.

C

C-4

C

"C-11"

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF DEPARTMENT OF ENVIRONMENTAL PROTECTION -  
NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE LOAN PAYABLE

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 310,237.31
Decreased by:		
Paid by Budget Appropriation	C-4	\$ <u>97,522.31</u>
Balance, December 31, 2020	C	\$ <u>212,715.00</u>

"C-12"

SCHEDULE OF DUE TRUST OTHER FUND

Increased by:		
Cash Disbursements	C-2	\$ 500,000.00
Balance, December 31, 2020 (Due From)	C	\$ <u>500,000.00</u>

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF VARIOUS RESERVES AND DEPOSITS

	BALANCE DECEMBER 31, 2019	INCREASE	DECREASE EXPENDITURES	DECREASE BUDGET REVENUE	BALANCE DECEMBER 31, 2020
Reserve for Capital Outlay	\$ 435,460.00	\$ 76,664.00	\$ 423,533.48	\$ 0.00	\$ 88,590.52
Reserve for Payment of Debt	1,513,841.65	0.00		173,500.00	1,340,341.65
Reserve for Tennis Courts	100,000.00	0.00			100,000.00
	<u>\$ 2,049,301.65</u>	<u>\$ 76,664.00</u>	<u>\$ 423,533.48</u>	<u>\$ 173,500.00</u>	<u>\$ 1,528,932.17</u>
REF.	C	C-2	C-2	C-2	C

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES

<u>ORDINANCE</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ISSUE OF ORIGINAL NOTE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>INCREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
	<u>General Improvements:</u>						
2244-20	Road Reconstruction, Milling, Paving, and Resurfacing	12/2/2020	12/2/2020	9/17/2021	0.51%	\$ 807,500.00	\$ 807,500.00
2245-20	Reconstruction or Replacement of Sidewalks & Handicapped Ramp Improvements on Parmelee Avenue	12/2/2020	12/2/2020	9/17/2021	0.51%	114,000.00	114,000.00
2246-20	Improvements of Sidewalks & Driveway Aprons on Parmelee, Kingston, Park, & Warren Avenues	12/2/2020	12/2/2020	9/17/2021	0.51%	285,000.00	285,000.00
2255-20	Improvements to Washington Avenue Sanitary Sewer System	12/2/2020	12/2/2020	9/17/2021	0.51%	142,500.00	142,500.00
						\$ 1,349,000.00	\$ 1,349,000.00

REF.

C-2

C

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORD. NUMBER	IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019		2020 AUTHORIZATIONS		PAID OR CHARGED	BALANCE DECEMBER 31, 2020	
		FUNDED	UNFUNDED	FUNDED	UNFUNDED		FUNDED	UNFUNDED
	General Improvements:	\$	\$	\$	\$	\$	\$	\$
1588	Handicapped Curb Cuts	0.20	0.00	0.00	0.00	0.00	0.20	0.00
1594	ADA Compliant Equipment	33,513.59	0.00	0.00	0.00	0.00	33,513.59	0.00
2102	NJDOT Streetscape	88,272.57	0.00	0.00	0.00	(20,869.77)	109,142.34	0.00
2103/2135/								
2183/2198	Construction of Band Shell at Pool Complex	2,788.70	0.00	0.00	0.00	0.00	2,788.70	0.00
2105	2014 Road Program	0.60	0.00	0.00	0.00	0.00	0.60	0.00
2116	Washington Ave Road Improvements	8,464.98	0.00	0.00	0.00	0.00	8,464.98	0.00
2123	Library Roof Repair	690.91	0.00	0.00	0.00	0.00	690.91	0.00
2129	Road Reconstruction - Various Streets	0.73	0.00	0.00	0.00	0.00	0.73	0.00
2141/2180	DPW Garage	1,327.00	0.00	0.00	0.00	0.00	1,327.00	0.00
2149	Resurfacing of Garage	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
2154	Road Reconstruction - Various Streets	0.00	0.50	0.00	0.00	0.00	0.00	0.50
2161	Road Reconstruction - Rock Road	68,540.38	0.00	0.00	0.00	0.00	68,540.38	0.00
2163/2185	Sanitary Sewer Lining and Related work	57,514.83	350.00	0.00	0.00	0.00	57,864.83	0.00
2178	2017 Road Improvement Program	3,287.76	0.00	0.00	0.00	(72,416.03)	75,703.79	0.00
2190	Impvt of Arlington Ave (DOT Program)	0.00	9,536.56	0.00	0.00	0.00	0.00	9,536.56
2192	Acq. Of Fire Engine	2,928.22	0.00	0.00	0.00	0.00	2,928.22	0.00
2197	Municipal Pool Improvements	1,761.23	0.00	0.00	0.00	0.00	1,761.23	0.00
2202	Road Reconstruction	13,245.19	0.00	0.00	0.00	8,557.81	4,687.38	0.00
2215	Improvements to the Municipal Tennis Courts	0.00	50,817.91	0.00	0.00	0.00	0.00	50,817.91
2221	Road Reconstruction	219,954.75	0.00	0.00	0.00	204,778.61	15,176.14	0.00
2223	Improvement to Passaic Avenue Storm Sewer System	69,796.51	0.00	0.00	0.00	1,839.55	67,956.96	0.00
2225	Road Reconstruction	165,287.55	500.00	0.00	0.00	(96,022.47)	261,340.96	469.06
2229	Acquisition of Fire Dept. Equipment	61,828.29	0.00	0.00	0.00	7,742.58	54,085.71	0.00
2244	Road Reconstruction, Milling, Paving & Resurfacing			905,000.00	0.00	842,695.66	0.00	62,304.34
2255	Improvements to Washington Ave. Sanitary Sewer System			150,000.00	0.00	0.00	7,500.00	142,500.00
2259	Acquiring Fire Department Equipment & Fire Engine			760,000.00	0.00	235.30	37,764.70	722,000.00

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORD. NUMBER	IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019		AUTHORIZATIONS	PAID OR CHARGED	BALANCE DECEMBER 31, 2020	
		FUNDED	UNFUNDED			FUNDED	UNFUNDED
	<u>Local Improvements:</u>			0.00			
2130	Sidewalk/Driveway Improvements - Various Streets	4,479.50	0.00	0.00	0.00	4,479.50	0.00
2155	Special Assessment - Road Improvements	48,765.05	0.00	0.00	28,500.00	20,265.05	0.00
2179	2017 Road Improvement Program- Assessments	40,850.06	0.00	0.00	0.00	40,850.06	0.00
2191	Special Assessment- Curbs and Aprons- Arlington Ave	3,044.11	0.00	0.00	0.00	3,044.11	0.00
2203	Sidewalk/Driveway Improvements	77,727.98	0.00	0.00	-	77,727.98	0.00
2209	Installation of Stamped Concrete	17,117.00	0.00	0.00	6,996.40	10,120.60	0.00
2222	Sidewalk/Driveway Aprons on Various Roads	2,673.08	0.00	0.00	(4,370.93)	7,044.01	0.00
2226	Reconstruction or Replacement of Sidewalks	35,253.33	500.00	0.00	-	35,253.33	500.00
2245	Reconstruction of Sidewalks / Handicapped Ramp Improvements	0.00	0.00	571,800.00	478,419.58	0.00	93,380.42
2246	Improvements of Sidewalks/Driveway Aprons - Various Avenues	0.00	0.00	300,000.00	265,165.03	0.00	34,834.97
		<u>\$ 1,036,114.10</u>	<u>\$ 61,704.97</u>	<u>\$ 2,686,800.00</u>	<u>\$ 1,638,160.58</u>	<u>\$ 1,030,114.73</u>	<u>\$ 1,116,343.76</u>

REF. C C C-17 C-C-3 C-C-5

Capital Improvement Fund  
 Deferred Charges to Future Taxation Unfunded  
 Grants Receivable

\$ 109,000.00  
 2,071,000.00  
506,800.00

\$ 2,686,800.00

"C-16"

BOROUGH OF HAWTHORNE  
GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 232,905.03
Increased by:		
2020 Budget Appropriation	C-2	<u>125,000.00</u>
		\$ <u>357,905.03</u>
Decreased by:		
Improvement Authorizations	C-15	<u>109,000.00</u>
Balance, December 31, 2020	C	<u><u>\$ 248,905.03</u></u>

"C-17"

SCHEDULE OF ENCUMBRANCES PAYABLE

Balance, December 31, 2019	C	\$ 2,329,548.19
Increased by:		
Encumbrances Issued	C-15	<u>1,638,160.58</u>
		\$ <u>3,967,708.77</u>
Decreased by:		
Cash Disbursements	C-2	<u>3,361,966.20</u>
Balance, December 31, 2020	C	<u><u>\$ 605,742.57</u></u>

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF DUE CURRENT FUND

Balance, December 31, 2019 (Due To)	C	\$	268.16
Increased by:			
Cash Disbursements	C-2		<u>363,981.85</u>
		\$	<u>363,713.69</u>
Decreased by:			
Cash Receipts	C-2		<u>65.20</u>
Balance, December 31, 2020 (Due From)	C	\$	<u><u>363,648.49</u></u>

BOROUGH OF HAWTHORNE

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u>	
		<u>DECEMBER 31, 2020</u>	
		<u>CAPITAL</u>	<u>ASSESSMENT</u>
	<u>General Improvements:</u>		
2154	Road Reconstruction - Various Streets	\$ 50,000.00	
2190	Improvement of Arlington Avenue (DOT Program)	25,000.00	
2215	Improvements to the Municipal Tennis Courts	92,000.00	
2225	Road Reconstruction-Arlington,Alexandria, Roosevelt & Hutchinson	469.06	
2259	Acquiring Fire Department Capital Equipment & Fire Engine	722,000.00	
	<u>Local Improvements:</u>		
1733	Curbs/Aprons/Sidewalks - Bamford Avenue		200.20
1734/1757	Sanitary Sewers - Highview/Charwalt		31,846.75
2226	Reconstruction or Replacement of Sidewalks	500.00	
		<u>\$ 889,969.06</u>	<u>\$ 32,046.95</u>

BOROUGH OF HAWTHORNE

WATER UTILITY FUND

SCHEDULE OF CASH - TREASURER

<u>REF.</u>	<u>OPERATING</u>	<u>CAPITAL</u>
D	\$ 2,367,890.76	\$ 466,428.04
D-7	3,557,080.90	
D-3	89,100.00	
D-3:D-20	75,600.00	
D-27	2,470.82	
D-22		25,000.00
D-24		575,000.00
D-3	30,000.00	
D-3	66,364.58	
D-8	76,208.25	
	<u>3,896,824.55</u>	<u>600,000.00</u>
	6,264,715.31	1,066,428.04
D-4	3,290,183.27	
D-9	241,574.16	
D-20		75,600.00
D-1	120,000.00	
D-27	2,470.82	
D-25		81,585.68
D-8	21,250.00	
	<u>3,675,478.25</u>	<u>157,185.68</u>
D	\$ 2,589,237.06	\$ 909,242.36

Balance, December 31, 2019

Increased by Receipts:

Water Rents Receivable

Fire Hydrant Service

Reserve for Payment of Debt

Overpayments

Capital Improvement Fund

Bond Anticipation Note

Miscellaneous

Miscellaneous Revenue Not Anticipated

Due Current Fund

Decreased by Disbursements:

Appropriations

Appropriation Reserves

Anticipated in Utility Operating Budget

Payment to Current Fund as Anticipated Revenue

Overpayments Refunded

Contracts Payable

Due Current Fund

Balance, December 31, 2020

BOROUGH OF HAWTHORNE  
WATER UTILITY CAPITAL FUND  
ANALYSIS OF CASH

	BALANCE DECEMBER 31, <u>2020</u>
Fund Balance	\$ 1,628.00
Capital Improvement Fund	193,851.00
Reserve for Payment of Debt	466,467.34
Miscellaneous Receivables	(30,000.00)
Loan Proceeds Receivable	(307,803.00)
Bond Anticipation Notes	575,000.00
Bonds Payable	2,685,000.00
Encumbrances Payable	81,380.55
Improvement Authorizations:	
Ord 2069 Various Improvement and Equipment	(250.00)
Ord 2125-14 Acquisition of Generators	(69,770.63)
Ord. 2142 - DPW Garage	26,814.58
Ord 2169-16 Acquisition of Various Equipment	421.02
Ord 2186-17 Impvt to Goffle Hill and Mary Street Water Tanks	(1,150,000.00)
Ord 2213-18 Rehabilitation & Other Improvements to Goffle Hill & Mary Street Water Tanks	<u>(1,563,496.50)</u>
	<u>\$ 909,242.36</u>
<u>REF.</u>	D

"D-7"

BOROUGH OF HAWTHORNE

WATER UTILITY OPERATING FUND

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2019	D	\$ 404,169.97
Increased by:		
Water Rents Levied		<u>3,676,100.65</u>
		\$ <u>4,080,270.62</u>
Decreased by:		
Collections	D-5	<u>3,557,080.90</u>
Balance, December 31, 2020	D	<u><u>\$ 523,189.72</u></u>

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2019:			
Due From	D	\$ 137.57 \$	137.57
Cash Receipts	D-5	76,208.25	76,208.25
Cash Disbursements	D-5	<u>21,250.00</u>	<u>21,250.00</u>
Balance, December 31, 2020:			
Due To	D	<u>\$ 54,820.68</u>	<u>54,820.68</u>

BOROUGH OF HAWTHORNE

WATER UTILITY OPERATING FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Operating:				
Salaries and Wages	\$ 40,999.93	\$ 40,999.93	\$ 5,048.72	\$ 35,951.21
Other Expenses	110,121.03	223,447.07	136,080.11	87,366.96
Laboratory Testing and Safe Water Act	14,781.00	17,141.00	2,267.50	14,873.50
Capital Improvement:				
Capital Outlay	<u>239,389.42</u>	<u>299,190.25</u>	<u>98,177.83</u>	<u>201,012.42</u>
	<u>\$ 405,291.38</u>	<u>\$ 580,778.25</u>	<u>\$ 241,574.16</u>	<u>\$ 339,204.09</u>

<u>REF.</u>	D	D-1
Balance, December 31, 2019	\$ 405,291.38	\$
Encumbrances Payable	175,486.87	241,574.16
Cash Disbursements	<u>\$ 580,778.25</u>	<u>\$ 241,574.16</u>

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2019	D	\$	175,486.87
Increased by:			
Charges to 2020 Budget Appropriations	D-4		453,109.37
		\$	<u>628,596.24</u>
Decreased by:			
Transferred to Appropriation Reserves	D-9		<u>175,486.87</u>
Balance, December 31, 2020	D	\$	<u><u>453,109.37</u></u>

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF WATER LOANS PAYABLE

<u>PURPOSE</u>	<u>Ord. No.</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>PAID BY BUDGET</u>	<u>BALANCE DECEMBER 31, 2020</u>
Replacement of Various Water Mains	1811	\$ 405,000.00	\$ 95,000.00	\$ 310,000.00
		\$ 405,000.00	\$ 95,000.00	\$ 310,000.00
	<u>REF.</u>	D	D-19	D

"D-12"

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2020</u>
2069-12	Various Water Department Equipment	\$ 250.00
2125-14	Acquisition of Generators	69,770.63
2213-18	Improvements to Goffle Hill and Mary Street Water Tanks	<u>250,000.00</u>
		<u>\$ 320,020.63</u>

"D-13"

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
SCHEDULE OF LIENS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2019 and Balance, December 31, 2020	D	\$ <u>2,585.49</u>

"D-14"

BOROUGH OF HAWTHORNE

WATER UTILITY OPERATING FUND

SCHEDULE OF ACCRUED INTEREST ON BONDS, NOTES AND LOANS

	<u>REF.</u>		
Balance, December 31, 2019	D	\$	23,928.00
Increased by:			
Charges to Budget Appropriations	D-4		<u>24,655.35</u>
Balance, December 31, 2020	D	\$	<u><u>48,583.35</u></u>

"D-15"

WATER UTILITY CAPITAL FUND

SCHEDULE OF LOAN PROCEEDS RECEIVABLE

Balance, December 31, 2019 and December 31, 2020	D	\$	<u><u>307,803.00</u></u>
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"D-16"

BOROUGH OF HAWTHORNE  
WATER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL

<u>ACCOUNT</u>	BALANCE DECEMBER 31, 2019	BALANCE DECEMBER 31, 2020
Land and Wells	\$ 525,041.00	\$ 525,041.00
Storage Reservoirs, Tanks and Standpipes, Distribution Mains and Accessories	0.00	0.00
Water System and Distribution System	5,344,599.00	5,344,599.00
Other Tangible Capital	3,637,199.00	3,637,199.00
	<u>3,546,678.20</u>	<u>3,546,678.20</u>
	\$ <u>13,053,517.20</u>	\$ <u>13,053,517.20</u>
<u>REF.</u>	D	D

"D-17"

WATER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

<u>ACCOUNT</u>	BALANCE DECEMBER 31, 2019	NEW AUTHORIZATIONS	BALANCE DECEMBER 31, 2020
Ord 2142-15 DPW Garage	\$ 200,000.00	\$	\$ 200,000.00
Ord 2169-16 Acquisition of Various Equipment	430,000.00		430,000.00
Ord 2213-18 Rehab. & Improvements to Mary St. & Goffle Hill Tanks	1,785,000.00		1,785,000.00
Ord 2256-20 Improvements to SCADA System, Replacement of Valves & Pumps		575,000.00	575,000.00
	<u>2,415,000.00</u>	<u>575,000.00</u>	<u>2,990,000.00</u>
	\$ <u>2,415,000.00</u>	\$ <u>575,000.00</u>	\$ <u>2,990,000.00</u>
<u>REF.</u>	D	D-18	D

BOROUGH OF HAWTHORNE  
WATER UTILITY CAPITAL FUND  
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2019		2020 AUTHORIZATION	PAID OR CHARGED	BALANCE DECEMBER 31, 2020	
				FUNDED	UNFUNDED			FUNDED	UNFUNDED
General Improvements:									
2142-15	DPW Garage	8/12/2015	\$ 200,000.00	\$ 26,814.58	\$	\$	\$	26,814.58	\$
2169-16	Acquisition of Various Equipment	10/5/2016	430,000.00	421.02				421.02	
2213-18	Rehabilitation & Other Improvements to Mary Street Tank & Goffie Hill Tank	7/11/2018	1,785,000.00		199,352.28		(22,151.22)		221,503.50
2256-20	Various Improvements including SCADA System Upgrades, Pump & Valve Replacements	8/12/2020	575,000.00			575,000.00		575,000.00	
			\$	27,235.60	\$ 199,352.28	\$ 575,000.00	\$ (22,151.22)	602,235.60	\$ 221,503.50
			REF.	D	D			D	D
	Debt Authorized		D-17			\$ 575,000.00			
	Cash Disbursements		D-5			\$	81,585.68		
	Prior Year Encumbrances Payable		D-25				(185,117.45)		
	Current Year Contracts Payable		D-25				81,380.55		
	Total					\$	(22,151.22)		

"D-19"

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF RESERVE FOR AMORTIZATION

	<u>REF.</u>		
Balance, December 31, 2019	D		\$ 10,658,746.57
Increased by:			
Serial Bonds Paid by Operating Budget	D-23	\$ 310,000.00	
NJ EIT Loans Paid by Operating Budget	D-11	<u>95,000.00</u>	
			<u>405,000.00</u>
Balance, December 31, 2020	D		\$ <u><u>11,063,746.57</u></u>

"D-20"

SCHEDULE OF RESERVE FOR PAYMENT OF DEBT

Balance, December 31, 2019	D		\$ 542,067.34
Decreased by:			
Anticipated in Utility Operating Budget	D-5		<u>75,600.00</u>
Balance, December 31, 2020	D		\$ <u><u>466,467.34</u></u>

"D-21"

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF RESERVE FOR DEFERRED AMORTIZATION

	<u>REF.</u>	
Balance, December 31, 2019 and December 31, 2020	D	\$ <u>490,750.00</u>
<u>Analysis of Balance:</u>		
Ordinance 1994/2069		\$ 60,750.00
Ordinance 2169		<u>430,000.00</u>
		\$ <u>490,750.00</u>

"D-22"

SCHEDULE OF CAPITAL IMPROVEMENT FUND

Balance, December 31, 2019	D	\$ 168,851.00
Increased by: 2020 Budget Appropriation	D-5	<u>25,000.00</u>
Balance, December 31, 2020	D	\$ <u>193,851.00</u>

BOROUGH OF HAWTHORNE  
WATER UTILITY CAPITAL FUND

SCHEDULE OF SERIAL BONDS PAYABLE

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2019	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT			
General Water Improvement Bonds	7/10/12	\$ 1,154,000.00	7/15/21	\$ 80,000.00	2.000%		
			7/15/22	80,000.00	3.000%		
			7/15/23	80,000.00	3.000%		
			7/15/24	90,000.00	3.000%		
			7/15/25	90,000.00	2.250%		
			7/15/26	100,000.00	2.250%		
			7/15/27	99,000.00	2.500%	\$ 699,000.00	\$ 80,000.00
General Water Improvement Bonds	10/15/16	300,000.00	10/15/21	30,000.00	4.000%		
			10/15/22	30,000.00	4.000%		
			10/15/23	30,000.00	4.000%		
			10/15/24	30,000.00	4.000%		
			10/15/25	30,000.00	4.000%		
			10/15/26	30,000.00	2.000%	210,000.00	30,000.00
General Water Improvement Bonds	7/17/19	2,685,000.00	7/15/21	200,000.00	3.000%		
			7/15/22	200,000.00	3.000%		
			7/15/23	300,000.00	3.000%		
			7/15/24	300,000.00	3.000%		
			7/15/25	300,000.00	3.000%		
			7/15/26	300,000.00	4.000%		
			7/15/27	300,000.00	3.000%		
		7/15/28	300,000.00	3.000%			
			7/15/29	285,000.00	3.000%	2,685,000.00	200,000.00
						\$ 3,594,000.00	\$ 310,000.00
							\$ 3,284,000.00

REF.

D

D-19

D

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES

<u>ORDINANCE</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ORIGINAL NOTE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>INCREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
2256-20	Various Improvements including SCADA system upgrades, pump & valve replacements	12/02/20	12/02/20	09/17/21	0.51%	\$ 575,000.00	\$ 575,000.00
						\$ 575,000.00	\$ 575,000.00

REF.

D-5

D

BOROUGH OF HAWTHORNE  
WATER UTILITY CAPITAL FUND  
SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2019	D	\$	185,117.45
Decreased by:			
Cash Disbursed	D-5	\$	81,585.68
Canceled			<u>22,151.22</u>
			<u>103,736.90</u>
Balance, December 31, 2020	D	\$	<u><u>81,380.55</u></u>

"D-26"

BOROUGH OF HAWTHORNE

WATER UTILITY CAPITAL FUND

SCHEDULE OF MISCELLANEOUS RECEIVABLES

REF.

Balance, December 31, 2019 and  
Balance, December 31, 2020

D

\$ 30,000.00

"D-27"

BOROUGH OF HAWTHORNE  
WATER UTILITY OPERATING FUND  
SCHEDULE OF WATER RENT OVERPAYMENTS

	<u>REF.</u>		
Increased by:			
Cash Receipts	D-5	\$	2,470.82
Cash Disbursed	D-5	\$	<u>2,470.82</u>

BOROUGH OF HAWTHORNE  
PUBLIC ASSISTANCE TRUST FUND  
SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>P.A.T.F. I</u> <u>ACCOUNT</u>	<u>FUND</u> <u>TOTAL</u>
Balance, December 31, 2019	E	\$ <u>11,011.39</u>	\$ <u>11,011.39</u>
Increased by Receipts:			
Receipts	E-2	<u>1,900.00</u>	<u>1,900.00</u>
<u>Total Receipts</u>		<u>1,900.00</u>	<u>1,900.00</u>
		<u>12,911.39</u>	<u>12,911.39</u>
Decreased by:			
Reserve for Expenditures	E-2	<u>3,800.00</u>	<u>3,800.00</u>
<u>Total Disbursements</u>		<u>3,800.00</u>	<u>3,800.00</u>
Balance, December 31, 2020	E	\$ <u><u>9,111.39</u></u>	\$ <u><u>9,111.39</u></u>

BOROUGH OF HAWTHORNE

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF RESERVE FOR EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2019	E	\$	11,011.39
Increased by:			
Revenues	E-1		<u>1,900.00</u>
			12,911.39
Decreased by:			
Expenditures	E-1		<u>3,800.00</u>
Balance, December 31, 2020	E	\$	<u><u>9,111.39</u></u>

BOROUGH OF HAWTHORNE

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF CASH AND RECONCILIATION  
AS OF MAY 31, 2021

	<u>REF.</u>		
Balance, December 31, 2020	E-1	\$	9,111.39
Increased by:			
Cash Receipts			<u>612.71</u>
			9,724.10
Decreased by:			
Cash Disbursements:			<u>12.71</u>
Balance May 31, 2021	E-3	\$	<u><u>9,711.39</u></u>

Reconciliation, May 31, 2021

		<u>P.A.T.F. I</u>		<u>TOTAL</u>
		<u>ACCOUNT</u>		
Balance on Deposit per Statement of:				
Columbia Bank				
#24804356	E-3	\$ <u>9,711.39</u>	\$	<u>9,711.39</u>
Balance May 31, 2021		\$ <u><u>9,711.39</u></u>	\$	<u><u>9,711.39</u></u>

PART II

BOROUGH OF HAWTHORNE

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2020

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND

	YEAR 2020		YEAR 2019	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 2,627,867.00	3.13%	\$ 2,793,322.00	3.39%
Miscellaneous-From Other Than Local				
Property Tax Levies	6,666,480.24	7.94%	5,936,944.54	7.21%
Collection of Delinquent Taxes and Tax Title Liens	553,834.80	0.66%	670,120.37	0.81%
Collection of Current Tax Levy	<u>74,078,945.83</u>	<u>88.27%</u>	<u>72,985,414.37</u>	<u>88.59%</u>
<u>TOTAL INCOME</u>	<u>83,927,127.87</u>	<u>100.00%</u>	<u>82,385,801.28</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Municipal Purposes	22,862,230.03	28.02%	21,509,939.24	27.16%
County Taxes	17,785,727.26	21.80%	18,429,122.75	23.27%
School Taxes	40,881,985.00	50.11%	39,255,311.00	49.56%
Other	<u>54,859.93</u>	<u>0.07%</u>	<u>11,586.49</u>	<u>0.01%</u>
<u>TOTAL EXPENDITURES</u>	<u>81,584,802.22</u>	<u>100.00%</u>	<u>79,205,959.48</u>	<u>100.00%</u>
Excess in Revenue	2,342,325.65		3,179,841.80	
Fund Balance, January 1	<u>6,956,549.48</u>		<u>6,570,029.68</u>	
	9,298,875.13		9,749,871.48	
Less: Utilization as Anticipated Revenue	<u>2,627,867.00</u>		<u>2,793,322.00</u>	
Fund Balance, December 31	\$ <u>6,671,008.13</u>		\$ <u>6,956,549.48</u>	

**COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - WATER UTILITY FUND**

	<u>YEAR 2020</u>		<u>YEAR 2019</u>	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<b><u>REVENUE AND OTHER INCOME REALIZED</u></b>				
Fund Balance Utilized	\$ 282,286.00	6.36%	\$ 416,690.00	10.09%
Water Rents	3,557,080.90	80.12%	3,408,514.02	82.51%
Fire Hydrant Service	89,100.00	2.01%	102,000.00	2.47%
Miscellaneous	511,169.66	11.51%	203,949.21	4.94%
	<u>4,439,636.56</u>	<u>100.00%</u>	<u>4,131,153.23</u>	<u>100.00%</u>
<b><u>EXPENDITURES</u></b>				
Budget Expenditures:				
Operating	2,867,151.00	73.73%	2,829,571.00	72.98%
Capital Improvements	219,000.00	5.63%	405,000.00	10.45%
Debt Service	529,579.00	13.62%	412,511.00	10.64%
Deferred Charges and Statutory Expenditures	272,913.00	7.02%	229,900.00	5.93%
	<u>3,888,643.00</u>	<u>100.00%</u>	<u>3,876,982.00</u>	<u>100.00%</u>
Excess in Revenue	<u>550,993.56</u>		<u>254,171.23</u>	
Fund Balance, January 1	<u>1,805,734.09</u>		<u>2,088,252.86</u>	
	2,356,727.65		2,342,424.09	
Decreased by:				
Payment to Current Fund as Anticipated Revenue	120,000.00		120,000.00	
Utilization as Anticipated Revenue	282,286.00		416,690.00	
Fund Balance, December 31	<u>\$ 1,954,441.65</u>		<u>\$ 1,805,734.09</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Tax Rate	<u>\$2.851</u>	<u>\$5.977</u>	<u>\$5.847</u>
Appointment of Tax Rate:			
Municipal	0.579	1.208	1.190
Municipal Library	0.033	0.070	0.065
County	0.679	1.496	1.438
Local School	<u>1.560</u>	<u>3.203</u>	<u>3.154</u>

Assessed Valuations:

Year 2020	\$ <u>2,621,186,700.00</u>		
Year 2019		\$ <u>1,225,953,471.00</u>	
Year 2018			\$ <u>1,220,764,013.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CURRENTLY</u>	
		<u>CASH</u> <u>COLLECTIONS</u>	<u>PERCENTAGE</u> <u>OF</u> <u>COLLECTION</u>
2020	\$ 74,786,602.10	\$ 74,078,945.83	99.05%
2019	\$ 73,670,700.22	\$ 72,985,414.37	99.07%
2018	\$ 71,577,800.15	\$ 70,748,156.14	98.84%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison expressed in percentage of the total delinquent taxes, in relation to the tax levies of the last three years:

<u>DECEMBER 31, YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2020	\$ 1,735,818.42	\$ 539,542.68	\$ 2,275,361.10	3.04%
2019	\$ 1,626,316.11	\$ 579,610.10	\$ 2,205,926.21	2.99%
2018	\$ 1,514,014.13	\$ 707,016.81	\$ 2,181,978.46	3.05%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2020	\$34,980.00
2019	\$34,980.00
2018	\$34,980.00

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2020	\$ 6,671,008.13	\$ 2,439,332.00
	2019	\$ 6,956,549.48	\$ 2,627,867.00
	2018	\$ 6,570,029.68	\$ 2,698,322.00
	2017	\$ 6,974,484.54	\$ 3,500,000.00
	2016	\$ 5,272,600.02	\$ 2,135,000.00
Water Utility Operating Fund	2020	\$ 1,954,441.65	\$ -
	2019	\$ 1,805,734.09	\$ 282,286.00
	2018	\$ 2,088,252.86	\$ 416,690.00
	2017	\$ 2,226,361.88	\$ 18,000.00
	2016	\$ 1,655,995.55	\$ 430,000.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>NAME OF SURETY</u>
Richard S. Goldberg	Mayor	*	
Frank Matthews	Council President	*	
Rayna Laiosa	Councilperson	*	
John Lane	Councilperson	*	
Bruce Bennett	Councilperson	*	
Dominic Mele	Councilperson	*	
Joseph Wojtecki	Councilperson	*	
Eric Maurer	Borough Administrator	*	
Lori Fernandez	Borough Clerk	*	
Laurie Foley	Chief Financial Officer/ Treasurer	\$1,000,000.00	MEL JIF
Maureen Kurzynski	Tax Collector	\$1,000,000.00	MEL JIF
Michael Pasquale, Esq.	Municipal Attorney		
Hon. John Meola	Magistrate	\$1,000,000.00	MEL JIF
Nora Khoury	Court Administrator	\$1,000,000.00	MEL JIF

\*Public Employees Blanket Bond of \$50,000.00 issued by the Morris County Municipal Joint Insurance Fund.

GENERAL COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2020, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$44,000.00 if the entity has a Qualified Purchasing Agent. The Borough has a Qualified Purchasing Agent and has elected to operate using a bid threshold of \$40,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Road Improvements	Curbing Improvements
HVAC Systems Upgrades	Audiovisual Systems Installation
Cleaning Services	

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

The minutes indicate that resolution authorizing contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5 was advertised during 2020 for the following professional services:

Borough Attorney	Borough Engineer
Borough Auditor	Bond Counsel
Borough Planner	Labor Counsel
Risk Manager	

GENERAL COMMENTS (CONTINUED)

COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body previously adopted the following resolution authorizing interest to be charged on delinquent taxes.

"WHEREAS, under the provisions of R.S. 54:4-67, the governing body of each municipality may by resolution fix interest and penalties to be charged for delinquent taxes and other municipal liens and charges, and

WHEREAS, it has been determined by the governing body that the fixing of such interest rates and penalties would be beneficial to the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Hawthorne, County of Passaic, does hereby fix the maximum allowed under R.S. 54:4-67 to be charged against all properties who become delinquent as defined under R.S. 54:4-66 and 67.

BE IT FURTHER RESOLVED, that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the governing body adopts a new resolution setting forth new or different rates."

It appears from an examination of the records that interest was collected in accordance with the forgoing resolution.

DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on December 3, 2020 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31st of the last three years:

<u>YEAR</u>	<u>NUMBER OF LIENS</u>
2020	7
2019	7
2018	5

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

CONFIRMATION OF DELINQUENT TAXES AND OTHER CHARGES

A confirmation of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services consisting of verification notices as follows:

<u>TYPE</u>	<u>NUMBER</u>
Delinquent Tax Positive Confirmation	25
Delinquent Utility Rent Positive Confirmation	15
Information Tax Current Positive Confirmation	25
Information Utility Rent Positive Confirmation	25

OTHER COMMENTS

Interfunds

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year.

It is the Borough's policy to review and liquidate all interfund balances on a periodic basis.

RECOMMENDATIONS

NONE



