



# BOROUGH OF HAWTHORNE



## Block Party Permit Application

Name of Block Party Coordinator:

Street Address:

Home Phone #

Cell Phone #

Email Address:

**NOTE: Please submit your application to the Office of Administration  
at least 30 days prior to Proposed Block Party.**

Date of Block Party:

Application submitted by:

Hours of Proposed Street Closure:

Street to be closed:

Intersections:

UPON COMPLETION, PLEASE SUBMIT THIS  
APPLICATION TO

OFFICE OF ADMINISTRATION  
445 LAFAYETTE AVENUE, HAWTHORNE, NJ 07506  
VIA EMAIL: [ebrogno@hawthornenj.org](mailto:ebrogno@hawthornenj.org)

**\*\* FOR OFFICE USE ONLY \*\***

Notification Made To:

Police Dept.

Road Dept.

Fire Dept.

Ambulance

HPD Approval



# BOROUGH OF HAWTHORNE

## **\*\* Rules and Regulations \*\***

1. Written application to the Administration and approval by the Chief of Police must be given before any block party may be held which utilizes public thoroughfares. Submit a completed Block Party Permit Application at least 30 days prior to your proposed date.
2. One member of the group should be named as Block Party Coordinator.
3. The coordinator will be responsible for notifying, in writing, all residents living on the block of the date and time of the block party at least one week before the scheduled date. Block Party permits will not be issued for personal parties that do not include the other residents living on the block.
4. All activity on the public roadway must be terminated at dusk.
5. Barricades will be placed at the corners of the intersections to be blocked. The coordinator is responsible for erecting and dismantling the barricades. No major intersections or major streets may be blocked.
6. No street shall be completely blocked by any block party. Street access must be available for persons wishing to use the public right-of-way for pedestrian or vehicular access to their property on the block and for emergency vehicles,
7. The Hawthorne Police Department may order the party ended and the street opened should the above rules be violated, should a safety hazard be recognized, or in the event the party becomes unruly.