

ORDINANCE NO. 2368-25

AN ORDINANCE TO FIX THE 2025 SALARIES, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF HAWTHORNE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY.

The Municipal Council of the Borough of Hawthorne in the County of Passaic and the State of New Jersey, do ordain as follows:

Section 1. The following shall be the maximum salaries of the employees of the Borough of Hawthorne and such salaries shall be paid bi-weekly. When an Employee has scheduled a vacation and during an earned period of such vacation a regular payday would occur, then such Employee may receive a pay check for the payday prior to the commencement of the vacation period, provided such advance payment is approved by the Director of the respective department. Upon any employee leaving the employ of the Borough of Hawthorne, salary will be adjusted to actual days worked.

SALARY ORDINANCE 2025

<u>Position/Title</u>	2025
Mayor.....	10,000.00
Council President.....	7,000.00
Council.....	6,000.00
Borough Clerk/Election Official.....	126,201.00
Deputy Borough Clerk.....	53,560.00
Business Administrator.....	190,075.00
Administrative Assistant-Confidential	78,654.00
Administrative Assistant-Confidential/Safety-Compliance.....	73,322.00
Chief Financial Officer/Director Revenue & Finance.....	137,583.00
Deputy Finance Officer.....	71,083.00
Tax Collector/Collector of Rents/Tax Search Officer.....	82,628.00
Tax Assessor.....	31,720.00
Construction Official/Building Sub-code Official F/T	128,544.00
Zoning Officer/Local Code Supervisor – 30 hours	68,000.00
Building/Electrical/Plumbing Inspector P/T (per hour).....	45.00
Fire Official	80,770.00
Sub-Code Official/Electrical P/T.....	48,204.00
Sub-Code Official/Fire P/T.....	18,746.00
Interim/Substitute Subcode Official.....	60.00
Expedited Inspection/Review (per hour).....	45.00
Extra Duty Inspection/Review (per hour).....	45.00
Building/Electrical/Plumbing Inspector P/T per hour	45.00
Lead Paint Inspector, per inspection	200.00
Sanitary Inspector/Reporting Officer P/T.....	26,688.00
Public Health Nurse (per hour).....	41.06
Health Doctor.....	2,000.00
Fire Chief.....	14,000.00
Clerk, Board of Fire Commissioners (per hour).....	18.75
Chief of Police.....	250,178.00

Secretary – OEM Stipend.....	1,000.00
Deputy Secretary – OEM Stipend.....	500.00
Special 2 Police Officer, per hour.....	22.31
Civilian Dispatcher Step 1	44,604.00
Civilian Dispatcher Step 2	47,475.00
Civilian Dispatcher Step 3	49,389.00
Civilian Dispatcher Step 4	51,303.00
Civilian Dispatcher Step 5	53,217.00
Civilian Dispatcher Step 6	55,131.00
Civilian Dispatcher Step 7	57,045.00
Civilian Dispatcher Step 8	58,957.00
Civilian Dispatcher Step 9	60,136.00
Civilian Dispatcher Step 10	61,500.00
Civilian Dispatcher P/T Training Rate (per hour)	20.50
Annual Holiday Pay for F/T Dispatchers – days	5 days
Clothing Allowance F/T Dispatchers	325.00
Crossing Guards (per hour).....	20.48
Magistrate.....	51,510.00
Fill-in Magistrate	600.00
Court Administrator.....	80,340.00
Prosecutor.....	37,422.00
Assistant Prosecutor (per session).....	600.00
Public Defender (per monthly session).....	600.00
Court Security P/T (per hour).....	18.75
Secretary - Planning Board.....	7,000.00
Secretary - Board of Adjustment.....	7,000.00
Secretary Special Meetings (per meeting).....	200.00
DPW Administrative Coordinator.....	61,058.00
Recycling Coordinator.....	2,000.00
Recycling Pick-up/Part-time (per hour).....	18.75
Recycling Center Attendant.....	15.49
Municipal Building Custodian (per hour)	19.82
Director of Public Works.....	134,644.00
Superintendent – Public Works.....	116,745.00
Licensed Water Operator P/T	50,000.00
Seasonal CDL Driver (per hour)	21.75
Maintenance Worker – Seasonal Fields/Leaves (per hour)	18.75
Secretary Shade Tree (per hour)	18.75
Municipal Alliance Coordinator.....	5,000.00
Director/Secretary Board of Recreation.....	17,139.00
Bus Trip Coordinator	2,000.00
Pool Manager.....	15,700.00
Assistant Pool Manager.....	10,605.00
Head Lifeguard – per hour	21.00
Lifeguard (per hour 40 hours)	19.50
Swimming Pool Office (per hour).....	16.50

Program Director – Recreation.....	4,100.00
Summer Assistant Program Director (per week).....	400.00
Summer Counselor (per hour).....	14.53
Tennis Director (per hour).....	17.50
Tennis Assistant.....	14.53
Supervisor of Umpires (per week).....	166.75
Supervisor of Referees (per week).....	95.00
Referees/Basketball League (per game).....	35.00
Umpires Baseball (per game).....	50.00
Referees/Soccer (per game).....	55.00
Referees/Wrestling (per match).....	27.00
Director, Special Recreation Program (per session).....	53.75
Aerobics Instructor (per session).....	53.75
Temporary/Seasonal/Part-time Help – Miscellaneous	25.75
Videographer	30.00
Neighborhood Preservation Program Coordinator	20,000.00

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Section 2. There shall be paid to all Borough Volunteer Firefighters who are certified as having met annually the attendance standards established in the Fire Department Ordinance, \$850.00 annually as a clothing allowance. Qualified retired firemen may receive \$179.00. Firematic officers shall receive the following additional sums: Assistant Fire Chiefs an additional sum of \$900.00, Captains \$330.00, Lieutenants \$230.00, per annum for performing clerical duties and attending meetings in connection with their duties.

Section 3. There shall be paid to all William B. Mawhinney Memorial Ambulance Corps members who attend at least 52 calls for ambulance duty in the current year and who have been certified as having met the requirement hereof and approved by the Mayor \$580.00 annually as a clothing allowance.

Section 4. Salaries and other compensation for Police Officers represented by the Policemen’s Benevolent Association and the Superior Officers’ Association shall be as delineated in their respective Collective Negotiations Agreements that have been approved by the Borough Council.

Section 5. Salaries and other compensation for Civilian Dispatchers represented by the Teamsters Local 11 International Brotherhood of Teamsters shall be as delineated in their respective Collective Negotiations Agreements that have been approved by the Borough Council.

Section 6. Salaries and other compensation for Department of Public Works employees represented by the UPSEU Blue Collar Unit shall be as delineated in their Collective Negotiations Agreement that have been approved by the Borough Council.

Section 7. All White-Collar Union employees shall be salaries and other non-salary compensation as delineated in their Collective Negotiations Agreement that have been approved by the Borough Council.

Section 8. The Borough Administrator, after review of requests for expedited or extra duty uniform construction code inspections and reviews, may determine that any sub-code official or inspector may receive additional salary at the rate proscribed in Section 1 of the Salary Ordinance for this purpose.

Section 9. All ordinance and parts of ordinances inconsistent with the provision of this ordinance be and the same are hereby repealed, but only to the extent of such inconsistencies.

Section 10. This ordinance shall take effect twenty (20) days after final passage, provided notice of the same has been duly published all as required by law.

Frank E. Matthews, Council President

ATTEST:

Lori Fernandez, RMC, CMC
Borough Clerk

NOTICE OF PENDING ORDINANCE

The ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Municipal Council of the Borough of Hawthorne, in the County of Passaic, New Jersey, held on April 16, 2025. It will be further considered for final passage after public hearing thereon, at a meeting of said Municipal Council to be held in the Municipal Building, 445 Lafayette Avenue, in said Borough on May 7, 2025; at 7:00 P. M. at which time and place all interested members of the public who desire will be given an opportunity to be heard in connection with said Ordinance, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk’s Office in said Municipal Building to the members of the general public who shall request the same.

Lori Fernandez, RMC, CMC, Borough Clerk

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE ADOPTED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF HAWTHORNE AT A REGULAR MEETING ON MAY 7, 2025.